# Plan Commission Meeting
# July 14, 2026
# Public Comment Protocol

Town officials acknowledge residents' concerns regarding the handling of public comments and are committed to refining the process, clarifying the procedures, and managing it effectively. To achieve this, Town officials will follow the established public comment protocol in line with standard practices.

Town officials aim to create an environment where everyone can be heard. To ensure a constructive and informative meeting that respects the voices of residents, attendees are kindly requested to adhere to this protocol.

- Residents can present public comments by speaking in person during the public comment portion of the hearing.
- Questions should be addressed to the Planning Commission rather than the applicant. Staff will take note of the questions, and the applicant will respond to them once the hearing has concluded.
- To ensure that the public comment portion of the hearing runs smoothly, individuals who want to speak will be given a numbered card and need to sign in upon entering the Town Hall.
- Individuals will be acknowledged to speak according to the number displayed on their card.
- Speakers must deliver their comments at the podium.
- Each speaker is allotted two (2) minutes to share their thoughts.
- There is no time limit for the public comment portion of the public hearing. Everyone who wants to speak at a public hearing will have the chance to express their views.
- Once the occupancy limit is met, as determined by a Fire Department official, no additional people will be allowed to enter rooms until someone leaves. This applies to individuals in the hallway.
- Extra seating will be available in two conference rooms, where attendees can watch the meeting on screen.
- All public comments must be civil, constructive, and related to the hearing subject matter.