General Information
7am-9am: Drop-off
9am-4pm: Organized Activities, Field Trip, Pool Visits, etc.
4pm-6pm: Pick-up

Weekly Activities
It is extremely important you read the parent letter each week. Campers will walk to the pool 2 times/week and will need to bring their swimsuit, towel and sunscreen. If your child is participating in Tu/Th camp, please send pool attire each day. All field trip costs are included in the weekly registration fee. The parent letter will note if campers are allowed to bring extra money and/or if lunch will be provided. Should any money become lost or stolen, MPR will not be held responsible. If you know your child will be absent field trip day, please let Jill or staff know immediately. Any missed trips will not be refunded or credited. Each camper will receive a shirt to wear on field trip day. If lost or misplaced, additional fees will be assessed. Transportation will be via School Town of Munster bus or MPR Van (driven by MPR Staff). Additional waivers may be required to participate in trip activities. If waivers are not completed on time, campers will not be allowed to participate.

Registration
Registration can be taken in person, over the phone, by email or by dropping in the RED MAILBOX in the parking lot. This packet must be completed and returned to us prior to registering online, over the phone or leaving your child at camp. Call us at (219) 836-7275.

Behavior/Electronics
Each Monday, staff will review rules, procedures and the disciplinary policy with campers. Should campers not behave, they are eligible to be terminated from camp without reimbursement for future paid weeks. We advise all electronics stay at home as MPR will not be held responsible for lost/damaged items. Fidget Spinners should remain in camper’s backpacks during 9am-4pm camp hours.

Daily Needs
You may not drop your camper off prior to 7am. In turn, you must pick your camper up by 6pm, otherwise a late fee will be assessed. Each camper must be signed in/out by an authorized person, unless age allows otherwise—CIT. Full Day Campers need to bring a backpack with their labeled lunch (no refrigeration available), two snacks and 2 water bottles. Half Day Campers need to bring 1 snack and 1 water bottle. Each camper should have sunscreen packed daily and wear athletic shoes. If your child is extra sun sensitive, it is best to also send them with a hat on. Should your child become sick, please call him/her off from camp. To do so, please email jhiggins@munster.org or leave a voicemail at (219) 836-6926.

Sponsors: Horizon Bank
Please circle above which camp your child will be attending.

EMERGENCY FORM AND WAIVERS

**PLEASE PRINT CLEARLY AND FILL OUT ONE PACKET/CHILD.**

Child’s Name: ________________________________________________

Birth Date (MM/DD/YYYY): _______ / _______ / _______        Age: ____________________________

Mother’s Name: ____________________________    Father’s Name: ____________________________

Mother’s Cell Number: ____-____-_____    Father’s Cell Number: ____-____-_____    

E-mail: ____________________________    @ ____________________________

Address: ________________________________________________________________

City/State/Zip Code: ________________________________________________

In the event that neither parent is available during an emergency, please notify:

Name: ____________________________    Relation to Child: ____________________________    Phone: ____________________________

Name: ____________________________    Relation to Child: ____________________________    Phone: ____________________________

In addition to the above listed adults, these following adults (18+) have permission to pick up my child: (We will not release your child to anyone who is not on this emergency form).

Name: ____________________________    Telephone Number: ____________________________

Name: ____________________________    Telephone Number: ____________________________

Are there special needs/accommodations or allergies we need to be aware of?

______________________________________________________________

Are there any medical conditions we should be aware of? (If so, please fill out Med Form.)

______________________________________________________________

I am aware it is recommended for my child to not bring a cell phone, electronic device/game console to camp. I understand if we do bring something, Munster Parks will not be held liable to damages.

Initials: ____________________________

More on the backside
EMERGENCY TREATMENT RELEASE

As a parent or guardian of __________________________, I do herewith authorize the treatment, by a qualified and licensed medical doctor, of the above listed minor in the event of a medical emergency which, in the opinion of the attending physician, may endanger his or her life, cause disfigurement, physical impairment or undue discomfort, if delayed. This authority is granted only after a reasonable effort has been made to reach me. I agree that I will be responsible for payment for any and all medical services provided. I also declare that I exercised my own judgment in deciding whether to sign this agreement and I further declare that my decision to sign was not based on or influenced by and declarations or representations of Munster Parks and Recreation or its employees.

I further understand that the Town of Munster, Board of Parks and Recreation, Munster Parks and Recreation, its employees, and the School Town of Munster will not be held responsible or liable for injuries or damages to person or property through my child’s participation in Munster Parks and Recreation’s summer camp.

Initials: ______

PERMISSION TO PARTICIPATE

I grant my child permission to participate in a variety of activities the staff has planned throughout this year. These may include but are not limited to walking to Munster Community Pool, School Town of Munster facilities, local restaurants, arts and crafts, science experiments, dodgeball, basketball, “tag” games, playground time, trips, etc.

Initials: ______

PUBLICITY PHOTOGRAPHS AND VIDEO TAPEING

I grant permission for Munster Parks and Recreation and local news media to use photographs of my child in various publications the park department may produce. These include, but are not limited to the Seasonal Recreation Guide, news and press releases, Tri-folds, brochures, flyers and our Facebook/Instagram account.

Initials: ______

ADDITIONAL FEES

I understand there are three ways I could be charged an additional fee while my child is attending Munster Summer Camp. 1. If my child loses their summer camp field trip shirt, I understand I will be charged an additional $5 to replace. 2. If I register my child after 4:30pm the Friday prior to the week of camp, I understand I will be charged an additional $15 late fee per child. 3. If I am late picking my child up from camp – past 6pm, I understand I will be charged an additional $1/minute per child. Staff will have a spreadsheet you will in turn sign if late. The official time will go by Head Staff’s watch or cell phone – whichever is earlier. This fee is expected to be collected within the week of late pick-up. If we call and you do not return the message to pay, you will be invoiced by our Clerk-Treasurer’s Office. If the invoice goes unpaid, you will be sent to a Collection Agency.

Initials: ______
WEEKLY COMMUNICATION

As a parent/guardian, which form of communication do you prefer to receive the upcoming parent/letter and itinerary each week? (We're hoping to save trees in this process!)

Facebook Group Page
By E-Mail
Paper Copies on Monday

DISCIPLINE POLICY AND AGREEMENT FOR SUMMER CAMPS

I, as a parent/guardian understand that the child disciplinary policy has been updated and changed to the following ...

Offense #1: Warning given to camper.

Offense #2: Warning and consequence given to the camper.

Offense #3: Warning and consequence given to the camper. Parent/Guardian will be notified.

These offenses will reset daily to each camper. Depending on the nature of the infraction, the discipline may be more severe and steps may be skipped. There is a no tolerance policy when drugs or alcohol are used and threats of guns, knives or harming another camper are involved. Each Monday, the staff will review the rules and regulations for the upcoming week. Written documentation will follow each offense.

I, as a parent/guardian, have read and understand the new child disciplinary policy. I also understand, that if my child is expelled from camp due to his/her behavior, I will forfeit my right to a refund for the current week and any future weeks already paid for.

Child Signature: ____________________________________________
(If child is not present to sign, we can have them sign the 1st day of camp.)

Parent Signature: ____________________________________________

Date: ____________/___________/2020

More on the backside
MUNSTER COMMUNITY POOL - LIFE VEST

Community Hospital sponsors life vests for Munster Community Pool. If your child already knows how to swim, please check N/A below. If you wish for your child to wear a life vest while attending Munster Community Pool, please check below.

[ ] N/A
[ ] My child has little/no experience, so he/she needs to wear a life vest.

**If your child declines to wear the provided life vest, he/she will not be allowed into or near the water. If you feel your child can be without a life jacket half-way thru the summer, we will need a letter in writing stating the change. Per the Munster Pool Supervisor, if your child is observed by staff struggling in the water, they will be required to wear a life vest.

We provide specialized swim lessons to full day campers for an additional cost.

[ ] Yes, I’m interested, please email me information.
[ ] No, thank you. My child already knows how to swim or we are not interested.

You get your child to the Pool, we’ll get them to camp.

PERMISSION SLIP

I give my child permission to go on field trips with the Munster Parks and Recreation Summer Camp. Field trips may include the Jak’s Warehouse, Lincoln Park Zoo, AMC Theatres, Medieval Times and trips to the Munster Pool.

Transportation will consist of walking to the Munster Community Pool and riding in a school bus for other field trips. All transportation fees are paid by Munster Parks and Recreation.

I will notify the camp director in writing of my plans to pick-up my child early/drop off late so arrangements may be made to meet at the local School or elsewhere. I understand that it may not be possible for arrangements to be made due to difficult schedules.

_________________________  ______________________  2020
Parent/Guardian Signature  Date
VALID FOR CIT CAMPERS ONLY.

PERMISSION TO SIGN OUT

I, ________________________________, give my permission for 
_______________________________ to sign their self in and out each day they attend Counselors-in-Training camp during the 2019 season. I release Munster Parks and Recreation from any liability prior to my child signing-in for camp and beginning the time they sign out each day.

_______________________________
Parent/Guardian Signature

__/__/ 2020
Date

_______________________________
JH Approved - 

Date

THIS PACKET MUST BE RETURNED IMMEDIATELY TO ENSURE YOUR CHILD’S PARTICIPATION.