



TOWN OF MUNSTER

TEMPORARY SIGN PERMIT APPLICATION

Community Development Department – 1005 Ridge Rd., Munster, IN 46321 – Ph. 219-836-6990 Fax 219-836-6542

E-mail: communitydevelopment@munster.org

Date of Application: _____

Permit # _____

Name of Business/Institution: _____

Address: _____ Phone: _____

_____ Email: _____

Temporary signs shall comply with Section 26-6.701.B.3 of the Town of Munster Character Based Code. The fee for the Temporary Sign Permit is fifty dollars (\$50.00). Violations may result in citations being issued daily. Each citation is punishable by a fine of two-hundred and fifty dollars (\$250.00).

	<u>Max. area:</u>	<u>Max. height:</u>	<u>ROW setback:</u>	<u>Post Mat.</u>	<u>Duration:</u>
Requirements:	32 sq. ft.	5' from grade	5' min.	wood/metal	60 days/calendar yr.

-DETAILED INFORMATION-

[attach rendition of sign and any additional information to permit application]

Size: _____ (height) X _____ (width) Sign Area: _____ sq. ft. Zoning District: _____

Sign Material: _____

Post Material: _____ wood / metal _____ Setback from Property Line: _____ ft. Number of Signs: 1

Address of Display: _____ on the N/S/E/W side of same or cul de sac

Physical Location of Sign on Site: _____

Number of Days Displayed: _____ Dates of Display: _____ - _____

Additional Regulations:

- A business/institution may only have one (1) temporary sign per location.
- Signposts are to be removed at the completion of the permitted time.
- Temporary Signs must be made of waterproof materials and kept in good repair.
- Temporary Signs shall not obstruct the line of sight of any operator of a vehicle.
- Temporary Signs are allowed a maximum of sixty (60) days per calendar year, which may be divided into more than one (1) period, provided each such period shall require a separate permit.
- If there are more than two (2) violations of the provisions of the regulations governing temporary signs in any single calendar year by an owner or tenant with respect to a lot or parcel of land, no temporary sign may be placed or displayed by such owner or tenant or on such lot or land for twelve (12) months from the date of the most recent violation.

The undersigned certifies that the owner of record authorizes the proposed work and that the undersigned has been authorized by the owner to make this application as the authorized agent and agrees to conform to all applicable laws of the Town of Munster.

Applicant's Signature: _____

Permit Fee: **\$50.00**

Print Name: _____

Date Paid: _____

Reviewed by: _____ Title: _____ Date: _____