

Town of Munster

RESIDENTIAL PERMIT APPLICATION ~ NEW CONSTRUCTION & ADDITION

Community Development ~ Building & Code Enforcement ~ 1005 Ridge Rd. ~ Munster, IN 46321 ~ PH. 219-836-6990 ~ FAX 836-6542
Email communitydevelopment@munster.org

PLEASE TYPE OR PRINT IN INK

PERMIT #:

Project Address: _____ Zoning District: _____

Subdivision: _____ Lot Size: _____ SF Lot #: _____

Owner's Name: _____ Email: _____

Address: _____ Cell #: _____

_____ Office #: _____

General Contractor: (enter "Self" if owner is acting as GC) _____

Address: _____ Email: _____

_____ Cell #: _____

Contact Name: _____ Cell #: _____

Design Professional: _____ Indiana Registration #: _____

Address: _____ Email: _____

_____ Office #: _____

PROPOSE PROJECT

____ Single-Family Residence ____ Two-Family Residence ____ Townhome

STRUCTURE TYPE

____ Wood Frame ____ Light Gauge Steel ____ Steel ____ Masonry ____ Precast Wall System Other: _____

Type of Roof Coverings: _____ Type of Exterior Walls Materials: _____

STRUCTURE DETAILS

Gross Square Footage: 1st Floor _____ SF 2nd Floor _____ SF 3rd Floor _____ SF Garage _____ SF

Finished Basement _____ SF Unfinished Basement _____ SF Total: _____ SF

Actual Building Setbacks: Front _____ Rear _____ Side _____ & _____ **Building Height:** _____

Type of Foundation: ____ Basement ____ Half-Basement ____ Crawlspace ____ Slab ____ Post/Pier

Heat Source: ____ Gas ____ Electric ____ Heat Pump Other: _____ Number of Sources/Units: _____

Mechanicals: ____ Air Conditioning ____ Tankless Water Heater ____ Elevator Other: _____

of Bedrooms: ____ **# of Bathrooms:** ____ Full / ____ Half **Off-Street Parking Spaces:** ____ Outdoor / ____ Enclosed

The undersigned certifies that the owner of record authorizes the proposed work and that the undersigned has been authorized by the owner to make this application as the authorized agent and agrees to conform to all applicable laws of this jurisdiction.

Applicant's Signature: **X** _____ Date: _____

~ PLEASE SCHEDULE INSPECTIONS 24 HOURS IN ADVANCE ~

Current 1" Water Meter Fees shall be applied to the New Construction Permit Fee Total.

SUBCONTRACTOR LIST

<u>Trade:</u>	<u>Company Name:</u>	<u>Contact Name & Phone #:</u>	<u>Registration #:</u>
_____	_____	_____	_____
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ESTIMATED COST OF CONSTRUCTION: \$ _____

APPLICATION SUBMISSION CHECKLIST

- **Building Plans** – PDF and one complete full-size set; minimum 11"x17" paper – shall include foundation plan, floor plans, elevation plans, roof/truss plans, and wall sections
- **Detailed Site Plan by State Licensed Land Surveyor** – including setbacks, drainage, sidewalks, driveways and erosion control measures
- **Excavation & Site Work Permit** – when applicable
- **Energy Code Compliance Statement** – Prescriptive (most restrictive) or Performance (most flexible)

FIRM INFORMATION

Flood Zone: _____ **Base Flood Elevation:** _____ **Lowest Floor Elevation:** _____

BUILDING & CODE ADMINISTRATION

PERMIT RELEASED **PERMIT DENIED**

Reviewer: _____ **Title:** _____ **Date Reviewed:** _____

PERMIT FEE TOTAL: \$ _____

