

SITE WORK & RAZE PERMIT APPLICATION



- Building Division - 1005 Ridge Road - 219-836-6990 - Fax: 836-6542 - Email: [communitydevelopment@munster.org](mailto:communitydevelopment@munster.org)

APPLICANT'S COMMITMENT:

I hereby affirm, under penalty for perjury, that I am the owner, or have been authorized by the owner, to execute this permit application with the Town of Munster. I agree to abide by all applicable ordinances and standards and am responsible to see that the work covered under this permit meets or exceeds the requirements of said ordinances and standards subject to penalty and fines.

Date: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_ Company Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

- Complete Ownership Information on Page 2 when Different from Above. -

PROPOSED IMPROVEMENT LOCATION:

Address/Location: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Project Name: \_\_\_\_\_ Subdivision: \_\_\_\_\_ Lot #(s): \_\_\_\_\_

GENERAL CONTRACTOR & SUB-CONTRACTOR:

GC: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Sub: \_\_\_\_\_ Cell & Email: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Sub: \_\_\_\_\_ Cell & Email: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

RIGHT-OF-WAY CUT & BORING: CONTRACTORS & SUB-CONTRACTORS SHALL BE REGISTERED WITH THE TOWN OF MUNSTER

SCOPE OF WORK: \_\_\_\_\_ Sewer (see below) \_\_\_\_\_ Water Service (Attach Completed Water Meter Application for Tap)

\_\_\_\_\_ New Construction \_\_\_\_\_ Repair \_\_\_\_\_ Parkway Landscaping \_\_\_\_\_ Public Sidewalk \_\_\_\_\_ Utility Bore

\_\_\_\_\_ Driveway Apron \_\_\_\_\_ Demolition/Raze \_\_\_\_\_ Other: \_\_\_\_\_

SURFACE TO BE CUT: \_\_\_\_\_ Driveway Apron \_\_\_\_\_ Curb & Gutter \_\_\_\_\_ Parkway \_\_\_\_\_ Alley

\_\_\_\_\_ Public Sidewalk \_\_\_\_\_ Public Street Type of Surface Cut: \_\_\_\_\_ Asphalt \_\_\_\_\_ Concrete Other: \_\_\_\_\_

BORE LOCATION: \_\_\_\_\_ Private Property \_\_\_\_\_ Right-of-Way/Parkway \_\_\_\_\_ Public Street \_\_\_\_\_ Alley

SEWER WORK: CONTRACTORS & SUB-CONTRACTORS SHALL BE REGISTERED WITH THE TOWN OF MUNSTER

SCOPE OF WORK: \_\_\_\_\_ New Construction \_\_\_\_\_ Repair \_\_\_\_\_ Grease Trap \_\_\_\_\_ Stormwater

\_\_\_\_\_ Clean Out \_\_\_\_\_ Abandon \_\_\_\_\_ Demolition/Raze Other: \_\_\_\_\_

WORK TO BE PERFORMED ON: \_\_\_\_\_ Service \_\_\_\_\_ Manhole \_\_\_\_\_ Sewer Main \_\_\_\_\_ Stormwater

CURRENT SITE USE: \_\_\_\_\_ 1-&/or 2-Family \_\_\_\_\_ Multi-Family \_\_\_\_\_ Commercial \_\_\_\_\_ Parking Lot

**EROSION & SEDIMENT CONTROL: CONTRACTORS & SUB-CONTRACTORS SHALL BE REGISTERED WITH THE TOWN OF MUNSTER**

PROPOSED DEVELOPMENT OR DEMOLITION OF:  1- &/or 2-Family  Multi-Family  Commercial  
 Subdivision/PUD  Site Work Only (Clearing, Grading, Excavation or Fill) Other: \_\_\_\_\_

TOTAL DISTURBED AREA: Disturbed Acreage: \_\_\_\_\_ acre(s) Number of Lots/Parcels: \_\_\_\_\_

**STREET CUT RESTORATION REQUIREMENTS:**

- Trench width shall be limited to no wider than twenty-four inches (24")
- Pavement edges shall be saw cut vertically and squared
- Trench shall be backfilled with limestone aggregate satisfying Indiana No. 53
- Aggregate shall be thoroughly compacted to prevent settlement
- Town inspection of compacted aggregate prior to bituminous patching
- HAC Base shall be replaced to full current depth
- One and one half inches (1-1/2") of HAC surface type B shall be place
- All work shall be done in accordance with the Indiana Department of Highways Standard Specifications, 1985
- Bond shall be posted in the amount specified under PROJECT COST & FEES
- Said Bond shall expire one (1) year after completion of restoration
- One (1) lane of traffic in each direction shall be maintained (*See: Dept. of Public Works Right-of-Way Closure Guidelines*)

**Total Cost of Proposed Improvement Project: \$ \_\_\_\_\_**

**OWNERSHIP INFORMATION:**

Owner's Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**THIS SECTION IS FOR OFFICE USE ONLY:**

Right-of-Way Dedication(s) Req'd  Yes  No Erosion Control Plan Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Easement(s) Req'd  Yes  No Drainage Plan Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Sanitary Sewer Permit Req'd  Yes  No Engineering Site Plan Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Right-of-Way Cut Permit Req'd  Yes  No **ENGINEERING FEE: \$ \_\_\_\_\_**

Erosion Control Permit Req'd  Yes  No **PERMIT FEE: \$ \_\_\_\_\_**

Rule 5 Permit Req'd  Yes  No **TOTAL AMOUNT DUE: \$ \_\_\_\_\_**

**BOND AMOUNT OR LETTER OF CREDIT TO BE POSTED WITH THE CLERK-TREASURER @: \$ \_\_\_\_\_**

**COMMUNITY DEVELOPMENT DEPARTMENT**

PERMIT RELEASED

PERMIT DECLINED

Released by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_