



## Block Party Regulations

- Block Party Applications must be submitted to the Munster Police Department, Chief's Office, at least three (3) weeks prior to the event.
- For safety and security reasons, block parties must use Town of Munster identified barriers
  - These barriers will be made available at no cost. Approved applicants may pick them up from 508 Fisher Street during the work week between the hours of 7:00 a.m. and 3:00 p.m.
  - There will be a non-refundable \$100 delivery fee if the applicant would like barriers to be dropped off and picked up by Town staff.
- The site must be returned to its pre-party condition. All trash must be collected and removed from the street at the conclusion of the event and not left on street until the regularly scheduled trash pick-up.
- A \$250.00 Security Deposit check is required at time of submission. Once equipment is returned and site is inspected and it is determined no damage has occurred the applicant will be refunded their deposit. If damage is noted, the appropriate department will contact the person in charge regarding fees to be assessed against the deposit.
- Block Parties will not be permitted on primary or secondary roadways as designated by the Munster Public Works Department.
- If alcoholic beverages are to be sold, the sale, distribution and or consumption of alcoholic beverages shall be in compliance with all rules, ordinances and laws of the Town of Munster and the State of Indiana.
- Nothing should be placed in the street to hinder the access of public safety equipment. An approximately eight (8) foot wide emergency isle, the entire length of the street closure, must remain clear at all times.
- Parkway trees should not be utilized in anyway and fire hydrants must remain clear at all times.
- Once approved, it is up to the person in charge to notify the residents on the block that the party will be taking place.
- The Town of Munster reserves the authority to deny the permit for a Block Party based on public safety concerns.
- The Town of Munster reserves the right to clear the right of way at any time based on unforeseen emergencies.
- Block Parties shall be defined as a party, located on a public street, where the majority of the attendees live on the street where the party is located.

### Public Works Equipment Request

| Equipment                    | Quantity |
|------------------------------|----------|
| Wooden Sawhorse (limit 6)    |          |
| Construction Cones (limit 6) |          |