



**To:** President and Members of the Town Council

**From:** Staff of Public Works

**Date:** February 19, 2024

**Re:** Arborist Services Request for Quotes

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**Background:**

At the March 20, 2023, Town Council meeting Forever Green was awarded the Arborist Services contract for tree inspection and consultation services. This year Forever Green advised they would be increasing their prices. Due to the price increase a Request for Quotes is necessary.

**Methodology:**

REQUEST FOR QUOTES (RFQ) from January 23 – February 6 were solicited via email from local Indiana Arborists to conduct Tree Inspection Services with two separate prices requested for: a) tree inspection, and b) consultation services.

<b><i>Vendor Name</i></b>	<b><i>Tree Inspection</i></b>	<b><i>Consultation Spring</i></b>	<b><i>Consultation Summer</i></b>	<b><i>Consultation Fall</i></b>
<i>Forever Green</i>	<i>\$75 per tree</i>	<i>\$100 per hour</i>	<i>\$75 per hour</i>	<i>\$50 per hour</i>
<i>Evans Tree Care</i>	<i>\$250 per tree</i>	<i>&gt;3 hrs \$200 p/hr</i>	<i>&lt;3 hours \$175</i>	
<i>Justin Ellenberger</i>	<i>\$75 per tree</i>	<i>\$75 per hour</i>	<i>\$75 per hour</i>	<i>\$75 per hour</i>

Justin Ellenberger had a consistent consultation price where Forever Green had consultation price based on the season. However, Justin is a full-time employee of the City of Hobart allowing him to perform assessments on the weekends or after 3 pm. This would make communication with Public Works more difficult because this is outside our hours of operation. We recommend the award goes to Forever Green.

**Budget Note:**

Funds for Arborist Services will be paid from the Riverboat Fund #4437-91501-63613.

**Recommendation:**

By motion and voice vote, approve the Arborist Services proposal of Forever Green for tree inspection and consultation services.