

To: President and Members of the Munster Town Council

From: Wendy Mis, Clerk-Treasurer

Date: December 4, 2023

Re: Sidewalk Program Assistance Request for Waiver

At the October 16, 2023, meeting, the Council adopted Ordinance 1920 to provide financial relief from the costs of the 50/50 Sidewalk Replacement Program. Under the ordinance, homeowners with a household median income equal to or less than 40% of the most recent United States Census Bureau Household Median Income can have the sidewalk replacement fees waived.

As of November 2023, the median income was listed at \$96,938.00 with 40% equaling \$38,775.20.

Staff received one request for a waiver under this policy. The homeowner completed the Request for Waiver of Costs form, presented the required income tax return, and was found to have met the income threshold. The full cost of sidewalk replacement was \$1,650.00 with the homeowner portion being \$825.00.

RECOMMENDED ACTION:

As part of the Consent Agenda, approve the adjustment of \$825.00 to the account in question.