

**Town of Munster**  
**Department of Parks and Recreation**  
**Board Report**  
**April 18, 2023**

**DIRECTOR/ADMINISTRATION**

Centennial Park parking: Resident license plate registration continues. As of April 12<sup>th</sup>, there are more than 2,500 license plates in the system for residents, dog park users and golf course members. Fees began on April 1<sup>st</sup>. The first parking violation notifications were being sent out as of April 12<sup>th</sup> from violations that occurred between April 1<sup>st</sup>-5<sup>th</sup>.

Centennial Park golf buildings: Progress continues for the new golf buildings. The work on moving some irrigation lines is just about complete. A further update on the buildings project will be reported at today's meeting with CSK Architects. There was a public hearing on the buildings before the Plan Commission on April 11<sup>th</sup> which was approved with some comments about exterior materials, colors, and the possible need for a railing along a pathway. We are incorporating their comments.

Community Park connectivity: Impact has been working daily for a few weeks on making the final connections to our network to allow us access to the various items at Community Park and the Centennial Park shelter. We have stressed to them how important it is to get this up and running so we can provide all users access to washrooms, press boxes, and storage rooms at the parks.

Pool Concession Patio Expansion: Gariup Construction completed all the concrete work at the pool. The installation of the umbrella that was moved is their last significant item to be completed.

Monon Trailhead accident: An invoice was submitted for the damages done to the Monon Trailhead accident from March 20<sup>th</sup>. Parks items added up to approximately \$21,000 in damages.

**RECREATION**

The Summer Recreation Guide is completed, proofed and at the printer.

Superintendent of Recreation attended the Munster Chamber of Commerce meeting.

Superintendent attended webinar: Creating a Customer Service Plan.

Recreation Staff interviewed over 30 candidates in the last month. Available positions included summer intern, camp counselor, tennis instructor, site supervisor, lifeguard, admissions attendant and swim instructor.

Staff worked together with Park Maintenance to empty out the warming house for demolition.

The Summer Intern was hired. Emily Rakich, a Munster Resident, will start May 22.

Summer Camp registration is in full force. Camp will take place at Frank Hammond. 100 campers will be the maximum – which is 16 more than last year. Six of the eight weeks are already full. All staff have been hired. May training dates have been reserved.

Spring tennis information was made public and registration has started. Summer tennis staff has been hired.

Munster Pool has 21 lifeguards and 20 admissions workers hired.

Eight community egg hunts were held within a week. The Underwater Egg Hunt reached capacity with 60 children. The Flashlight Egg Hunt was moved indoors due to torrential rains/winds. The following day was a wet one for the Community Egg Hunts, but over 150 participated. Over 10 local businesses donated raffle prizes.

The Spring Soccer League has started playing games. There are 32 teams over 4 age groups, 80 coaches and 10 referees.

Chorus Line Lunch/Show was a big hit with 57 attendees. Guests enjoyed a catered lunch at the theatre beforehand.

St Patty's Day bingo was sponsored by Hartsfield Village. 57 Keen-agers who were feeling lucky tested their luck at bingo and enjoyed a nice box lunch.

Spring Break Camp ran with 16 participants. They spent the first half of their spring break hanging out with friends and participating in fun activities.

Programs/events to run this month: Cupcakes & Competition, Home Alone Training, Koolaid & Kanvas, Learn to Skate Clinic, Skateboarding: Leveling up, Spring Soccer, Tiny Tykes, VolleyKidz, Jr. Volleykidz, ZUMBA, Community Egg Hunts, Earth Day BINGO, The Unsinkable Molly Brown Lunch/Show, Cuban Salsa Dance, Lake County Hot Spots and Mahjong.

Fourteen rentals are scheduled for April at the Social Center.

## **FINANCIAL SUMMARY OF COMPLETED PROGRAMS**

<b>PROGRAM</b>	<b>R</b>	<b>NR</b>	<b>REVENUE</b>	<b>EXPENSE</b>	<b>VARIANCE</b>
Chorus Line Lunch/Show	18	39	\$6,058.00	\$5,584.51	\$473.49
CSRI Open Gym	10	5	\$375.00	\$30.00	\$345.00
CPR Certification	2	2	\$248.00	\$128.00	\$120.00
Cuban Salsa Dance	4	3	\$595.00	\$420.00	\$175.00
Egg Hunts (Community, CSRI + Underwater)	141	42	\$787.00	\$619.44	\$167.56
Intro to Violin Y S2	3	0	\$225.00	\$150.00	\$75.00
Koolaid & Kanvas	6	0	\$168.00	\$75.00	\$93.00
Sporties for Shorties	11	1	\$365.00	\$40.00	\$325.00
Spring Break Camp	16	1	\$1,250.00	\$152.26	\$1,097.74
St. Pattys Day Bingo	57		\$308.00	\$43.83	\$264.17
Super Strikers	13	4	\$700.00	\$60.00	\$640.00
Underwater Egg Hunt	20	42	\$620.00	\$38.44	\$581.56
Wado-Ki Karate	15	3	\$366.00	\$30.00	\$336.00
<b>TOTAL:</b>	<b>316</b>	<b>142</b>	<b>\$12,065.00</b>	<b>\$7,371.48</b>	<b>\$4,693.52</b>

### **PARK MAINTENANCE**

In addition to daily trash pickup, bathroom cleaning, Social Center set up, gas plant monitoring/maintenance and leachate pump operation/recording, the following tasks were completed;

Completed form EIA-923 for the Energy Information Administration. This form reports the annual output of the methane generator.

Popa Heating and Cooling replaced a seized-up A/C unit at the Triple Play Café.

New doors for the east and west entrances to the social center have been ordered.

The irrigation has been turned on at West Lakes and Community Parks.

The bathrooms at Community and Centennial Parks have been prepared for opening.

The new doors at the east press box were painted.

All practice ball fields were dragged and raked.

About 250 feet of data cable was ran at the social center and Triple Play Café and a new mast and antenna was installed for Impact Networking.

A new first aid cabinet was put up at the Centennial and Fisher Street garages.

Cleaned up after a vehicle accident at the Monon Trail Head and secured the area until repairs can be made.

Started interviewing for seasonal staff. Four have started, and four to five more will be starting within the next few weeks.

Brick on the Centennial east shelter corner columns continues to crack. The bricks were temporarily repaired with construction adhesive.

The flagpole at the Centennial maintenance building was wind damaged and had to be reset. The two at the clubhouse were also wind damaged. When the street department bucket truck is available a new halyard will be installed.

One of the fountains in Maynard Lake was sent to the manufacturer to be rebuilt. This should be completed by next week. Aquatic Controls will then install all three back into the lake.

#### **Jenbacher Engine Production**

	<u>Run Hours</u>	<u>MWh</u>	<u>Methane</u>
03/06/23	58,075	41,927	5,946,384
04/09/23	58,487	42,145	6,699,970

#### **CENTENNIAL GOLF**

##### **Pro-shop**

Golf season is officially underway as mother nature has been good to us for the start of April.

The majority of our merchandise has started to come in. Looking forward to having a strong season selling product in the pro-shop.

Public golf rounds have seen a slight increase as more customers have a positive experience here at the course.

##### **Year to Date 2023**

Member Rounds	531
Green Fees	\$6,207
Driving Range	\$1,690
Cart Fes	\$2,482
Pro Shop	\$506

##### **Grounds**

Work continues on getting the course ready for play. The greens have been mowed several times and fairways once.

One seasonal worker working on a regular basis. He has spent 4 days getting bunkers ready for play.

New flags and flagsticks are out. Ball washers and most garbage cans are out.

The plan is to open the grass range tee Thursday.

The new irrigation mainline for the range should be done this week. The park side has been capped with a quick coupler installed in preparation for work on the new pro shop and cart barn.

Weeds are ready to flower. Herbicide is ready for a calm day to apply.

New tee stickers are ready to go out. Three Munster high school students design them.

4 of 5 seasonal workers plan on returning.