

Accounts Payable Voucher Register # 23-4B

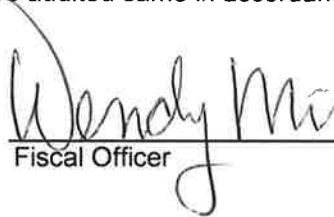
Park Vouchers Confirmed

3/1/23-3/31/23

\$ 50,138.15

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

April 18, 2023


Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 6 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 50,138.15

Approved and confirmed by the Park Board of the Town of Munster, Lake County Indiana, this 18th day of April, 2023 by a vote of _____ in favor and _____ opposed.

Robyn Paulsen , President

ATTEST:

Janice Uram, Secretary

FUND SUMMARY - March 1, 2023-March 31, 2023

FUND	DESCRIPTON	AMOUNT
2204	PARK & RECREATION	\$ 42,689.28
2370	PARK DONATION NON-REVERTING	\$ 766.87
4418	PARK BOND PROCEEDS	\$ 6,682.00
		\$ 50,138.15

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INVOICE GL DISTRIBUTION REPORT FOR TOWN OF MUNSTER
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 2204 PARK FUND					
Dept 000-0000 2					
2204-000-0000-11022000	CASH DRAWER	MARK HEINTZ	SPECIAL EVENT START UP FUNDS	500.00	878108
Total For Dept 000-0000 2				500.00	
Dept 103-0800 EDUCATIONAL ACTIVITIES					
2204-103-0800-63301000	1-4Q 2023 NEWS YOU CAN USE	LITHOGRAPHIC COMMUNICATI	3/23 NEWS YOU CAN USE	187.29	2159
Total For Dept 103-0800 EDUCATIONAL ACTIVITIES				187.29	
Dept 551-0100 PARK ADMINISTRATION					
2204-551-0100-62900000	AMAZON-PRINT CARTRIDGES	AMERICAN EXPRESS	FACEBOOK POST,PARTY RENTALS,MBS STAND	98.30	877988
2204-551-0100-62900000	OTHER SUPPLIES	STAPLES CONTRACT & COMME	ENV SELF SEAL, DOUBLE SIDED ADHESIVE	73.05	878069
2204-551-0100-63202000	POSTAGE & EXPRESS MAIL	POSTMASTER	PERMIT #2077/YR 2023 SUMMER RECREATIO	1,794.84	878092
2204-551-0100-63301000	PRINTING	LARGUS SPEEDY PRINT	#10 ENVELOPES	273.00	2169
2204-551-0100-63991000	EDUCATION/TRAINING	INDIANA PARK AND RECREAT	REGISTRATION/KEVIN DARK - MAINTENANCE	25.00	878003
Total For Dept 551-0100 PARK ADMINISTRATION				2,264.19	
Dept 560-0000 PARK REFUNDS					
2204-560-0000-65901000	REFUND OF OVERPAYMENT	CLAUDIA CIPOWSKI	TOMFOOLERY PROGRAM CANCELLED	90.00	877994
2204-560-0000-65901000	REFUND OF OVERPAYMENT	DIANE TERPSTRA	TOMFOOLERY PROGRAM CANCELLED	45.00	877997
2204-560-0000-65901000	REFUND OF OVERPAYMENT	DOROTHY SPENCER	TOMFOOLERY PROGRAM CANCELLED	45.00	877998
2204-560-0000-65901000	REFUND OF OVERPAYMENT	ELIZABETH CAMERON	TOMFOOLERY PROGRAM CANCELLED	45.00	877999
Total For Dept 560-0000 PARK REFUNDS				225.00	
Dept 561-0100 ADULT EDUCATION					
2204-561-0100-63105000	OTHER PROFESSIONAL SERV.	HEIDI S TUINSTRA	INSTRUCTOR FEE/INTRO TO VIOLIN	100.00	878058
2204-561-0100-63105000	OTHER PROFESSIONAL SERV.	JANICE ERIKS	INSTRUCTOR FEE/LEARN TO PLAY MAHJONGG	156.80	878061
2204-561-0100-63105000	OTHER PROFESSIONAL SERV.	TRESA A RADERMACHER	INSTRUCTOR FEE/ CPR/AED	128.00	878070
Total For Dept 561-0100 ADULT EDUCATION				384.80	
Dept 561-0400 YOUTH SPORT FITNESS					
2204-561-0400-62900000	AMAZON-BATTING TEE	AMERICAN EXPRESS	FACEBOOK POST,PARTY RENTALS,MBS STAND	24.99	877988
2204-561-0400-62900000	OTHER SUPPLIES	INDIANA GROCERY GROUP LL	WATER,PF SAVORY GOLDFISH	30.96	878060
2204-561-0400-62900000	OTHER SUPPLIES	INDIANA GROCERY GROUP LL	KOOL AID JAMMERS,PAPER PLATES	2.99	878060
2204-561-0400-62900000	OTHER SUPPLIES	MARK HEINTZ	PETTYCASH REIMB/PENS,BATH KIT,PRETZEL	41.26	878087
2204-561-0400-63105000	OTHER PROFESSIONAL SERV.	CHEESE & CRAFTERS LLC	KOOLAID & KANVAS FEBRUARY 28TH	150.00	878053
2204-561-0400-63105000	OTHER PROFESSIONAL SERV.	HEIDI S TUINSTRA	INSTRUCTOR FEE/INTRO TO VIOLIN	100.00	878058
2204-561-0400-63105000	OTHER PROFESSIONAL SERV.	JESSE KICKERT	INSTRUCTOR FEE/SLAM DUNK BASKETBALL/P	800.00	878062
2204-561-0400-63105000	OTHER PROFESSIONAL SERV.	TRESA A RADERMACHER	INSTRUCTOR FEE/BABYSITTING	112.00	878070
Total For Dept 561-0400 YOUTH SPORT FITNESS				1,262.20	
Dept 561-0600 TRIPS					
2204-561-0600-63105000	OTHER PROFESSIONAL SERV.	FOUR WINDS CASINO	DEPOSIT/CASINO SHUTTLE SERVICE	150.00	878001
Total For Dept 561-0600 TRIPS				150.00	
Dept 561-0700 SPEC EVENTS/TRIPS/TICKETS					
2204-561-0700-62900000	OTHER SUPPLIES	MARK HEINTZ	PETTYCASH REIMB/PENS,BATH KIT,PRETZEL	45.95	878087
2204-561-0700-63105000	FACEBOOK BOOSTED POST	AMERICAN EXPRESS	FACEBOOK POST,PARTY RENTALS,MBS STAND	472.69	877988
2204-561-0700-63105000	OTHER PROFESSIONAL SERV.	CATALYST PRODUCTIONS II	YR 2023 CAR SHOW DJ SERVICES	525.00	877993
Total For Dept 561-0700 SPEC EVENTS/TRIPS/TICKETS				1,043.64	
Dept 562-0100 POOL OPERATIONS					
2204-562-0100-63105000	POOL GROUNDS MAINTENANCE	GREAT LAKES LANDSCAPE MG	SEPT 2022 GROUNDS MAINTENANCE	337.77	877931
Total For Dept 562-0100 POOL OPERATIONS				337.77	
Dept 567-0100 COMMUNITY PARK CONCESSION					

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Fund 2204 PARK FUND					
Dept 567-0100 COMMUNITY PARK CONCESSION					
2204-567-0100-62900000	OTHER SUPPLIES	HERITAGE TECHNOLOGY SOLU	SALES-KEYPAD- BABE RUTH CONCESSIONS	404.47	878059
Total For Dept 567-0100 COMMUNITY PARK CONCESSION				404.47	
Dept 568-0100 WEST LAKES PARK					
2204-568-0100-63105000	WEST LAKES PK GROUNDS MAINTENAN	GREAT LAKES LANDSCAPE MG	SEPT 2022 GROUNDS MAINTENANCE	2,896.44	877931
Total For Dept 568-0100 WEST LAKES PARK				2,896.44	
Dept 571-0100 PARKS MAINTENANCE					
2204-571-0100-62223000	TIRES	CHICAGO TIRE INC	TIRE/PARKS DEPT	162.19	2166
2204-571-0100-62302000	REPAIR PARTS	MCCULLOUGH IMPLEMENT COM	DRIVELI SHIELDS,KNOB/UNIT 119	62.33	878063
2204-571-0100-62302000	REPAIR PARTS	NUTOYS LEISURE PRODUCTS	RETRO DRUM KIT	975.00	878067
2204-571-0100-62900000	AMAZON-FIBER OPTICS PARTS	AMERICAN EXPRESS	FACEBOOK POST,PARTY RENTALS,MBS STAND	132.71	877988
2204-571-0100-62900000	OTHER SUPPLIES	EXPERT CHEMICAL & SUPPLY	URINAL SCREENS,ROLL TOWELS,BOWL KLEEN	545.90	2167
2204-571-0100-62900000	OTHER SUPPLIES	BOWMAN DISPLAYS DIGITAL	PARKING DECALS(2)	30.62	878051
2204-571-0100-62900000	OTHER SUPPLIES	GLOBAL EQUIPMENT COMPANY	SOAP DISPENSERS	302.69	878055
2204-571-0100-62900000	OTHER SUPPLIES	GRAINGER	DOUBLE HORIZONTAL BRACKET	60.33	878056
2204-571-0100-62900000	OTHER SUPPLIES	GUS BOCK HARDWARE	BULK FASTENERS	12.16	878057
2204-571-0100-62900000	OTHER SUPPLIES	GUS BOCK HARDWARE	MOUNTING TAPE	8.99	878057
2204-571-0100-62900000	OTHER SUPPLIES	MENARDS HAMMOND	PAINT,PRIMER,FLAPPER KIT	41.70	878064
2204-571-0100-62900000	OTHER SUPPLIES	MENARDS HAMMOND	PLATINUM RUNNERS	63.86	878064
2204-571-0100-62900000	OTHER SUPPLIES	MENARDS HAMMOND	OCEDAR MOP,BOLT,DUSTER REFILL,TOILET	104.60	878064
2204-571-0100-62900000	OTHER SUPPLIES	MENARDS HAMMOND	FILL VALVES	17.96	878064
2204-571-0100-62900000	OTHER SUPPLIES	MODRAK PRODUCTS COMPANY	FLOOR STRIPPER,FLOOR FINISH,MOP HEAD	99.49	878066
2204-571-0100-63105000	COMMUNITY PK GROUNDS MAINTENANCE	GREAT LAKES LANDSCAPE MG	SEPT 2022 GROUNDS MAINTENANCE	2,241.79	877931
2204-571-0100-63105000	OFFICE CLEANING	PURCELL COMMERCIAL CLEAN	2/23 BUSINESS CLEANING	367.50	2164
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	PEST CONTROL/HERITAGE PK - 1154 RIDGE	60.00	2168
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	PEST CONTROL/HERITAGE PARK	60.00	2168
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	PEST CONTROL/PKS GARAGE	76.00	2168
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	MECHANICAL CONCEPTS	HVAC - HEATER REPAIRS/PKS GARAGE	334.00	2170
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	2/23 USAGE/1154 RIDGE-KASKE	29.18	2149
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	2/23 USAGE/SOCIAL CENTER	458.47	2149
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	2/23 USAGE/COMM PK NORTH-BABE RUTH	205.47	2149
2204-571-0100-63705000	OTHER RENTS	PREMIER PORTA POTTY INC	COMMODE SERVICE/CENTENNIAL,GROVE,STEW	1,016.42	878068
Total For Dept 571-0100 PARKS MAINTENANCE				7,469.36	
Dept 581-0100 CENT MAINTENANCE					
2204-581-0100-62302000	REPAIR PARTS	CASTONGIA'S INC	HYDR. QUIC & HYD. QUICK-C	168.21	878052
2204-581-0100-63105000	CENTENNIAL GROUNDS MAINTENANCE	GREAT LAKES LANDSCAPE MG	SEPT 2022 GROUNDS MAINTENANCE	5,585.00	877931
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	ARCTIC ENGINEERING CO IN	4Q 2022 HVAC MAINT/CLUBHOUSE	1,985.50	877990
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	PEST CONTROL/CENTENNIAL PARK	122.00	2168
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	EARL'S LOCKSMITH SHOP	SUPPLY AND REPLACE CYLINDER HOUSING	248.50	878054
2204-581-0100-63504000	WATER	TOWN OF MUNSTER-WATER	2/23 USAGE/CENT PK GARAGE -9710 CAL A	215.27	2149
2204-581-0100-63504000	WATER	TOWN OF MUNSTER-WATER	2/23 USAGE/CLUBHOUSE	205.47	2149
2204-581-0100-63609000	OFFICE CLEANING	PURCELL COMMERCIAL CLEAN	2/23 BUSINESS CLEANING	367.50	2164
Total For Dept 581-0100 CENT MAINTENANCE				8,897.45	
Dept 930-0100 RISK INSURANCE					
2204-930-0100-63400000	YR 2023 LIABILITY TRANSFERS	TOWN OF MUNSTER LIABILIT	3/23 LIABILITY TRANSFER	16,666.67	2174
Total For Dept 930-0100 RISK INSURANCE				16,666.67	
Total For Fund 2204 PARK FUND				42,689.28	

Fund 2370 PARK DONATION-NON REVERT

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Fund 2370 PARK DONATION-NON REVERT					
Dept 561-7600 SENIOR CITIZEN DONATIONS					
2370-561-7600-62900000	CULVERS-GIFT CARDS FROM LCC SPO	AMERICAN EXPRESS	FACEBOOK POST,PARTY RENTALS,MBS STAND	265.99	877988
2370-561-7600-62900000	OTHER SUPPLIES	GRAINGER	PROTECTIVE LEG TIP	24.87	878056
2370-561-7600-62900000	OTHER SUPPLIES	INDIANA GROCERY GROUP LL	KOOL AID JAMMERS,PAPER PLATES	2.99	878060
2370-561-7600-62900000	OTHER SUPPLIES	MENARDS HAMMOND	UTILITY/BANQUET TABLES	340.00	878064
2370-561-7600-62900000	OTHER SUPPLIES	MARK HEINTZ	PETTYCASH REIMB/PENS,BATH KIT,PRETZEL	83.28	878087
2370-561-7600-63105000	OTHER PROFESSIONAL SERV.	GRAINGER	PROTECTIVE LEG TIPS	49.74	878056
Total For Dept 561-7600 SENIOR CITIZEN DONATIONS				766.87	
Total For Fund 2370 PARK DONATION-NON REVERT				766.87	
Fund 4418 PARK BOND PROCEEDS					
Dept 915-2218 2018 PARK BOND					
4418-915-2218-64250000	SWING SET FHH PARK	NUTOYS LEISURE PRODUCTS	SWING SET FHH PARK	3,021.00	878067
Total For Dept 915-2218 2018 PARK BOND				3,021.00	
Dept 915-2219 2019 PARK BOND					
4418-915-2219-64400000	MACHINERY & EQUIPMENT	MITY LITE INC	RECTANGLE TABLES	3,661.00	878065
Total For Dept 915-2219 2019 PARK BOND				3,661.00	
Total For Fund 4418 PARK BOND PROCEEDS				6,682.00	

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Fund Totals:					
Fund 2204 PARK FUND				42,689.28	
Fund 2370 PARK DONATIO				766.87	
Fund 4418 PARK BOND PR				6,682.00	
Total For All Funds:				50,138.15	