



TO: President Gardiner and Members of the Town Council

FROM: Jill E. DiTommaso, PE
Deputy Town Manager

DATE: February 20, 2023

RE: Agreement for Professional Services
On Call General Engineering Services

Background

The Town leases space on our elevated water towers to several telecommunication companies. When upgrades and/or maintenance are required on the telecommunication equipment, the lease allows the Town to hire an engineer to review the plans to ensure that the work plan does not adversely impact our infrastructure. The cost of the review and inspection of the work is passed on to the telecommunication provider.

From time to time, issues and questions arise that are not specifically related to a maintenance/upgrade project with the carrier. As we prepare to rehabilitate the water tanks, we will most likely need access to experts within this specialized area to ensure the projects go smoothly.

As our consulting engineer, SEH has assisted the Town with these tasks in the past. However, the project manager we dealt with has left for a new company and has approached me to provide these services through his new employer. Dale Romsos and I have an excellent working relationship and I would like to continue that relationship with his new company. He has provided the attached agreement for professional services to provide on call engineering services related to telecom issues.

With this general agreement in place, we will be able to call on Dale and his team to assist with questions and concerns arising from the tank rehabilitation projects. In addition, they can provide assistance when negotiating/renegotiating leases. As we need engineering review for projects requested by the carriers, we will be able to add agreements covering that specific work.

Recommendation

Authorize the Town Manager to enter into the Agreement for Professional Services for On Call Engineering Services with VMC LLC.