

## **REQUEST FOR QUOTES**

As of December 9, 2022 the Town of Munster is accepting quotes for the yearly CARTAGE and DISPOSAL of LEAF & WOOD CHIPS from the Public Works Garage at 508 Fisher Street. Period of Quote (when rate is guaranteed to be fixed with no price increase) is to be a minimum of Six months (from Jan 1 - Jun 30, 2023) but preferably for the entire calendar year of 2023 (from Jan 1 - Dec 31, 2023).

### **INSTRUCTIONS**

Submit statement or list of Contractor Qualifications/References as well as a QUOTE on Contractor letterhead with a price per load equivalent to a 100 cu.yd. truck load. Price is to be all-inclusive per load, including: 1) PICKUP of Leaf & Wood Chips on site at the Public Works Garage at 508 Fisher Street, Munster IN 46321, 2) TRANSPORTATION (cartage) of same by Contractor, and 3) DISPOSAL (tipping fee) to Duneland 28 in Valparaiso, IN (or alternate legal dump site of contractor's choice).

If an alternate disposal site other than Duneland 28 is planned, cite name/location in Quote.

Contractor is to load all material picked up at the Public Works Garage by its own driver, however, Public Works will supply a loader for contractor's use kept at our site for this purpose.

Anticipated Quantities:

- historical loads have ranged from 60 to 100 loads yearly (with 60-70% of it leaves)
- 100 estimated loads in 2022....due to increasing residential leaf volumes

*Summary: Submit an all-inclusive price per load Quote with the fixed period it's good for cited.*

### **SCHEDULE**

- **Quote Deadline:**

**SUBMIT QUOTES (via mail, walk-in or email)**

**MUST BE RECEIVED by DEADLINE of:**

**Friday, December 16 at Noon to:**

**Attn: Stephen Gunty - Director of Public Works  
Munster Public Works Dept - 508 Fisher Street Munster, IN 46321**

**Email: [sgunty@munster.org](mailto:sgunty@munster.org)**

**(219) 836-6970 or (219) 836-6971**

- **Anticipated CONTRACT AWARD DATE: December 19 (Town Council Meeting).**
- **No attendance at the Town Council Meeting is required.**
- **Notification of Contract Award will be made via email to participating contractors the week of December 19.**