

**TOWN OF MUNSTER
MINUTES OF A MEETING OF THE TOWN COUNCIL
AUGUST 15, 2022**

A regular meeting of the Munster Town Council convened at 7:00 p.m. on Monday, August 15, 2022. Ordinance 1830 is the basis for holding electronic meetings. The announced meeting location was Munster Town Hall. Councilors, Staff, and the public had the option to participate via Zoom meeting technology.

Councilors Chuck Gardiner, Andy Koultourides, Ken Schoon, and Steven Tulowitzki were physically present at Town Hall. Councilor Lee Ann Mellon was absent. President Gardiner presided. Also present in Town Hall were Clerk-Treasurer Wendy Mis, Controller Patricia Abbott, Town Manager Dustin Anderson, Town Attorney Dave Westland, Police Chief Stephen Scheckel, and Director of Operations Chris Spolnik. The news media were not represented.

President Gardiner opened the meeting with a moment of silence followed by the pledge of allegiance.

PROCLAMATION: 95th ANNIVERSARY OF BOY SCOUT TROOP #533

Munster Boy Scout Troop #533 was organized in 1927 and is celebrating its 95th anniversary this year. The troop has been very active within the Town and has produced over 100 Eagle Scouts.

President Gardiner read the proclamation.

Councilor Tulowitzki moved, with a second by Councilor Schoon, to adopt the proclamation as presented. Motion carried *viva voce*.

PUBLIC COMMENT

The Town of Munster accepted public comment submitted both in-person and electronically. The public was informed, via the agenda posted at munster.org, that questions or comments about an item on the agenda were to be emailed to danderson@munster.org. Mr. Anderson reported that none were received.

No one rose to claim the floor.

CONSENT AGENDA

APPROVAL OF MINUTES

Approval of the minutes of the special meeting held on August 1, 2022

ACCOUNTS PAYABLE VOUCHER REGISTERS

Confirmation of Voucher Register #22-6M dated 06/30/22 totaling \$2,176,856.58
Approval of Voucher Register #22-6N dated 06/30/22 totaling \$4,371,581.31
Confirmation of Voucher Register #22-8B dated 08/04/22 totaling \$253,708.35
Confirmation of Voucher Register #22-8C dated 08/10/22 totaling \$50,876.80
Confirmation of Voucher Register #22-8D dated 08/10/22 totaling \$29,730.30
Confirmation of Voucher Register #22-8E dated 08/11/22 totaling \$398,914.00
Approval of Voucher Register #22-8F dated 08/15/22 totaling \$143,123.37
Confirmation of Voucher Register #22-8G dated 08/12/22 totaling \$456,336.56

WATER LEAK ADJUSTMENT 2022-30 THROUGH 2022-32

Staff received requests for adjustment under the leak adjustment policy adopted by the Town Council on April 8, 2013. The customer has completed the required form and the request meets all the criteria for adjustments as follows:

Adjustment Number	Average Usage	Actual Usage	Length of Time	Original Bill	Requested Adjustment Amount	Adjusted Bill
2022-30	1,000	97,000	2 months	\$ 354.19	\$ 327.41	\$ 26.78
2022-31	19,000	82,000	2 months	\$ 292.49	\$ 149.93	\$ 142.56
2022-32	5,000	11,000	1 month	\$ 54.00	\$ 14.38	\$ 39.62

TREASURER'S REPORT

The June 2022 Treasurer's Report was presented for acceptance.

Councilor Koultourides moved, with a second by Councilor Tulowitzki to suspend the rules, waive the readings, and adopt the Consent Agenda as presented. Councilors Schoon, Tulowitzki, Koultourides, and Gardiner voted in favor; none vote against.

NEW BUSINESS

CONTRACT RENEWAL: ALL CITY MANAGEMENT

On July 27, 2015, the Town of Munster entered a contract with All City Management Services to provide crossing guards for predetermined intersections. This was a result of the School Town of Munster discontinuing bus service to any student that lived within a one (1) mile radius from their respective school. Although this decision resulted in a substantial cost to the Town of Munster, the services provided to the Town have been more than satisfactory.

After signing with All City Management Services in 2015, our rates were increased every year, thus increasing our expenses. In 2018, at the direction of the Town Council, Staff reached out to All City Management about the Council's displeasure with the constant increases regarding the contract, and that other avenues would be pursued if the rate increases continued every school year. As a result, All City Management locked in a rate of \$18.89 per hour, for the 2020-2021 and 2021-2022 contracts, thus resulting in no price increase for two (2) years.

Because the two school years have now passed, the new contract reflects a new rate of \$20.14 per hour. This rate will remain in place for the 2022-2023 and 2023-2024 school years. The total projected hours for the current year's contract are 6,120 to accommodate seventeen (17) sites. The total for the new contract is forecasted at \$123,257.00.

Councilor Koultourides confirmed the number of crossing locations remains unchanged. Councilor Tulowitzki commented that this is the seventh year of the contract and that it is time to work with the School Town to transition away from the Town bearing the full cost and to move towards a cost sharing arrangement.

Councilor Koultourides moved, with a second by Councilor Schoon, to authorize the Town Manager to sign accordingly on behalf of the Town of Munster, the 2022-2023 contract with All City Management Services in the amount of approximately \$123,257.00. Councilors Schoon, Tulowitzki, Koultourides, and Gardiner voted in favor; none voted against. Motion carried.

VEHICLE TRADE-IN

The Council approved entering into an agreement with Enterprise Fleet Management to lease two Subaru Foresters to be used by the Community Development Department and the Town Manager's Office. A 2008 Jeep Grand Cherokee has been valued at \$5,500.00 and used as a trade-in to lower the monthly lease payments.

Councilor Tulowitzki moved, with a second by Councilor Schoon, to authorize the Town Manager to execute the trade-in for a 2008 Jeep Grand Cherokee and a Jeep Patriot for a value not less than \$5,500.00 for each vehicle. Councilors Schoon, Tulowitzki, Koultourides, and Gardiner voted in favor; none voted against. Motion carried.

REPORTS

No reports were given.

PORTFOLIO REPORTS

This portion of the meeting has been added to give elected officials an opportunity to share news about the various boards and commission on which they serve as liaison.

No reports were given.

ANNOUNCEMENTS

(Unless stated otherwise, all meetings of the Town Council begin at 7:00 p.m. at the Munster Town Hall.)

The Town Council will hold a special meeting on Tuesday, September 6, 2022. The Redevelopment Commission will hold a regular meeting immediately following.

The Town Council will hold a regular meeting on Monday, September 19, 2022. The Redevelopment Commission will hold a regular meeting immediately following.

ADJOURNMENT

There being no further business to come before the Council, and upon a motion by Councilor Schoon and seconded by Councilor Tulowitzki, the meeting adjourned at 7:16 p.m. by voice vote.

ATTEST:

Chuck Gardiner, President

Wendy Mis, Clerk-Treasurer