MUNSTER BOARD OF PARKS AND RECREATION
5:00 p.m. Regular Meeting
MUNSTER TOWN HALL
Tuesday, July 19, 2022

MINUTES

Park Board Members present: Mike Sowards, President; Robyn Paulsen, Vice President; Dave Cerven, Board Member; Dan Repay, Board Member; Ron Ostojic, School Board Liaison; Ken Schoon, Town Council Liaison.

Park Staff present: Mark Heintz, Director of Parks and Recreation; Jill Higgins, Superintendent of Recreation; Janice Uram, Park Board Recording Secretary; Clay Bragiel, Park Department Intern.

Others present: Wendy Mis, Clerk-Treasurer (present virtually)
Jill DiTommaso, Deputy Town Manager
Mike Djumovic, 1833 Tulip Lane
Lita Cleery, no address given
Aidan Kemp, 8044 Columbia Avenue
Anthony Flors, 8044 Columbia Avenue
Jasrah Ali, 8040 Jackson Avenue
Elliott McKeever, 1009 Heather Lane
Kortney Veals, 8500 Moraine Avenue
Madeline Ruiz, 8250 Parkview Avenue

1. CALL TO ORDER

President Sowards called the meeting to order at 5:00 p.m.

2. *PUBLIC COMMENT*

Mr. Djumovic commented that additional visible signage is needed at Centennial Park with instructions on the pay to park process. He asked the Board to consider changing the park hours to 9:00 p.m. during the summer. He also commented that the barricade around the poison hemlock is not working well.

3. *ADMINISTRATIVE MATTERS*

a. ***Approval of Park Board Minutes***

i. June 21, 2022 Minutes

It was motioned by Board Member Repay and seconded by Board Member Cervin to approve the June 21, 2020 Minutes. The motion carried by a vote of 5 in favor and 0 opposed.

b. ***Confirmation/Approval of Park Vouchers***

i. Approval of Voucher Register 22-7A dated 7/19/22 totaling $43,032.67
ii. Confirmation of Voucher Register 22-7B dated 6/1-30/22 totaling $204,334.82
iii. Confirmation of Voucher Register 227C dated 6/18/22 totaling $580.00

It was motioned by Board Member Cervan and seconded by Vice President Paulsen to approve Park Voucher Registers 22-7A, 22-7B and 22-7C. The motion carried by a vote of 5 in favor and 0 opposed.

c. ***Reports***

i. July Board Report

The Director reported that the paving of the Stewart Park parking lot has been completed. Much time is spent continuing to approve residency for those that register for the free parking passes. Preparations for fall programming are underway. The Superintendent of Recreation was on the WJOB radio show to promote the Colors of the World Culture Festival on air. Summer Camp is going well and at capacity. All swimming lessons are at capacity this summer. The Culture Festival was well attended despite a couple hours of rain. The Summer

Concert Series has been well attended with between 250 and 300 people at the shows. The past two Civic Monday Concerts ran well. Attendance was estimated at 100 per concert. Fifteen rentals were scheduled at the social center in July, 3 weddings at Centennial and Heritage Park. Twenty-three park shelter rentals were scheduled in July. Mulch was spread at the Monon trail head. Most of the drinking fountains have been turned on for the first time in 2 years. The stamped concrete patio and landscape edging project is complete at Heritage Park. June was a tough month at the golf course with 13 days of high heat. Three new irrigation boxes have been installed.

ii. July Pool Report
In July there was 1 group outing, 8 private parties, and 10 birthday parties. There were 11 saves compared to 33 last year. Average daily attendance in July was 215. The new season pass cards continue to be convenient and efficient.

iii. Town Council Liaison Report
Councilman School reported that in agreement with the Mediator in the Centennial Park Clubhouse lawsuit, one of the companies involved settled. 2 companies are still in negotiation

4. ITEMS FOR DISCUSSION/ACTION

a. Parks and Recreation Intern Presentation
Summer Intern Clayton Bragiel gave a PowerPoint presentation covering his projects and experiences working for the Department this summer. His last day is July 22nd.

5. ADJOURNMENT

President Sowards called for a motion to adjourn.
It was motioned by Board Member Repay and seconded by Board Member Cerven to adjourn the meeting. The motion carried by a vote of 5 in favor and 0 opposed and the meeting was adjourned at 5:30 p.m.

_____ _____
Janice Uram, Secretary Date

_____ _____
Mike Sowards, President Date