Town of Munster
Department of Parks and Recreation
Board Report
April 19, 2022

DIRECTOR/ADMINISTRATION

Mara DiCarlo, our intern from last summer has been hired to fill the vacant Recreation Supervisor position. She will begin working on May 16th following her graduation.

The maintenance yard gate at Centennial Park was automated. This will provide a more secure maintenance yard and keep people from accidentally entering the yard.

A Munster based business installed surveillance cameras at the Community Park pool and the Centennial Park maintenance building in the last month.

Several full-time staff for the department completed National Incident Management System (NIMS) training and some had previously completed. As a department that would offer support to any Town response or planning for events, it was something that the fire chief recommended our staff complete to understand the processes for any incidents.

Munster Little League is hosting a beginning of season parade at Community Park on April 30th at 11am. They submitted a Town of Munster special event permit request that was reviewed by every department. The parade will line up in the pool parking lot and go down Lions Club Drive to Little League field A.

A group of northwest Indiana parks professionals, coordinated with One Region, to work together in a "Parknership". This group will continue to meet bi-monthly, and Munster will continue to participate. The group will look for ways to promote the region as a recreational destination and look for ways to efficiently partner where feasible.

The various contractors and Town employees associated with the landfill and gas to electric generator at Centennial Park met earlier this month for their bi-annual update. These meetings have proved to be educational and worthwhile for those involved so everyone knows what each other is doing. They are also the meeting where a recommendation will come from when it's time to decide on what course of action to take when the current generator hits 60,000 hours and would require a significant investment to update.

RECREATION

Staff has completed the Summer Recreation Guide. It is online for the public to view. The brochure will be in mailboxes within 2 weeks.

Recreation Intern was hired. Clayton Bragiel will begin Monday, May 23.

Superintendent was panelist for LERN's webinar *Current Trends*.

Pool passes are for sale. Each season pass holder will submit a card at admissions this year for a speedy entry process.

Superintendent met with the Market Manager who is helping to find additional vendors. All entertainment has been finalized.

Summer Camp registration opened March 31. Within day 1, camp was already 60% full. Four field trips have been booked. Entertainment to bring into camp is still a work in progress. Planning has begun with new Camp Director, Emily Long. Camp training has been set for May 24. At this time, 5 weeks of camp are completely full. Staff will continue to hire counselor staff to allow more camper enrollment to be taken.

Spring Soccer has started. There are 446 players, 34 teams, 70 volunteer coaches and 9 referees.

Luck of the Irish BINGO was our highest attended BINGO with over 45 guests. Orthopaedic Balance and Therapy Specialists provided a nice array of sandwiches and desserts.

Orthopaedic Balance and Therapy Specialists offered a free Balance 101 class with 30 registrants.

Abracadabra had a great turn out. There were 79 people in attendance. A popcorn bar was offered and raffles completed the event.

Madame Curie ran with 28 enrolled. A meatless lunch was catered in due to this event being held on a Friday during Lent. Rave reviews were given about the speaker.

Egg Hunts ran with a total of 205 participants. Prizes were donated to our event from 10 local businesses. Event though the weather was snowy and cold, 25 volunteers helped to make it a successful event.

Programs/events to run this month: Craft in a Box, Create a Record Mandala, Cupcakes and Competition, Henna Art, Koolaid and Kanvas, Spring Soccer, Tiny Tykes, Volleykidz (OUTDOOR), Volleyball Skills and Drills (OUTDOOR), Wado-Ki Karate, Adult Open Soccer, Earth Day BINGO, Madame Curie Lunch and Show, Park Pride Day, Egg Hunts x6, Birding Hotspots in Lake County, CPR Certification, Cuban Salsa Dance, Free Digital Communication Tool Basics, Mosaic Class, Succulent 101, Chicago River Architecture Tour and Mayflower Travel Show.

We continue to take 2022 Keen-Ager memberships and perform membership checks weekly during the social center daily activities. At this time 179 have renewed.

Sixteen April rentals are scheduled for the Community Park Social Center. Eleven rentals are on the schedule thus far for May.

FINANCIAL SUMMARY OF COMPLETED PROGRAMS

PROGRAM	R	NR	REVENUE	EXPENSE	VARIANCE
Abracadabra Magic Show	41	38	$ 890.00	$ 312.00	$ 578.00
Balance 101 *	27	6	$ 250.00	$ 25.00	$ 225.00
Chicago River Architecture Tour	6	3	$ 555.00	$ 337.50	$ 217.50
Community & Flashlight Egg Hunts	148	57	$ 997.00	$ 454.94	$ 542.06
Cuban Salsa Dance	9	3	$ 1,020.00	$ 720.00	$ 300.00
Cupcakes & Competition	6	3	$ 180.00	$ 30.00	$ 150.00
Home Alone	6	2	$ 290.00	$ 160.00	$ 130.00
Intro to Sports	11	1	$ 365.00	$ 300.00	$ 65.00
Koolaid & Kanvas	7	1	$ 160.00	$ 96.00	$ 64.00
Line Dancing	6	4	$ 650.00	$ 390.00	$ 260.00
Luck of the Irish BINGO	47		$ 220.00	$ 25.00	$ 195.00
Madame Curie Lunch and Show	11	17	$ 1,035.00	$ 528.91	$ 506.09
Mayflower Trip Commission	1	0	$ 383.30	$ 20.00	$ 363.30
Mosaic Class	2	1	$ 150.00	$ 105.00	$ 45.00
Shooting Stars Soccer	13	2	$ 610.00	$ 25.00	$ 585.00
Succulent 101	4	4	$ 440.00	$ 320.00	$ 120.00
Swim Lessons – Group/Private (session #2)	75	11	$ 7,030.00	$ 2,167.75	$ 4,862.25
Volleyball Skills/Drills & Volleykidz	20	1	$ 385.80	$ 25.00	$ 360.80
Wado-Ki Karate	15	5	$ 321.00	$ 25.00	$ 296.00
Underwater Egg Hunts	23	25	$ 550.00	$ 47.55	$ 502.45
TOTAL:	478	184	$ 16,482.10	$ 6,114.65	$ 10,370.45

* $250 Brochure Ad Sponsorship

PARK/CENTENNIAL MAINTENANCE

In addition to daily trash pickup, bathroom cleaning, Social Center set up, gas plant monitoring/maintenance and leachate pump operation/recording, the following tasks were completed;

Full time staff received their certifications for the National Incident Management System.

One seasonal employee returned to Centennial Park and three started in park maintenance.

The water was turned on and the west Community Park, and Centennial Park bathrooms are now open from dawn to dusk.

All soccer fields, Park Department and Munster Soccer Club, were laid out and striped. Four new sets of goals were assembled and staked in place along with three older sets.

All ten ballfields in Community Park were pressurized with air to pop the irrigation heads up so they could be marked. The fields were then aerated.

The Triple Play concession equipment was cleaned and turned on. One three door freezer needed a new compressor, and was installed by Mechanical Concepts.

The pool has been drained and repairs and cleaning have begun.

The new diving board stand was installed, and water was turned on in the pool buildings.

The new windows were installed at the pool concession stand and admissions building. Window shades were reinstalled.

Security cameras were installed at the pool and centennial maintenance building.

The Mutt Mitt dispenser at West Lakes was relocated for easier access, and a no trucks sign at the parking lot entrance was put up to replace a stolen one.

The sun shades on the pro shop terrace were put back up. Informational display cases were installed outside the pro shop.

A stone cap was replaced on the knee wall next to the pro shop.

The aerating fountains were put back in Maynard Lake.

The storage yard at Centennial maintenance was cleaned up, and silt sock was put around the golf course sand pile to prevent it form running into the catch basins when it rains.

The new methane blower came in and was installed by Clarke Energy. The engine is running again after being down for over two months.

Sponsor banners were put up at the dog park.

All snowplows were taken off and stored for the season.

CENTENNIAL PARK GOLF
Through April 13
Total Rounds 386
Public rounds 270
-Compared to 1,079 in 2021, with 467 of those rounds public

Green fees	$2,964.00
Cart fees	$1,707.00
Driving Range	$1,230.00

Golf Revenue 2022 Through April 13
2022 YTD: $64,106 vs. 2021 YTD as of April 13, of $116,489

Course Maintenance

It's been a cold, wet spring which has slowed the green up of the golf course.

We have limited hours for seasonal help on the warmer days. We are going with 2 retirees, 2 college students and 2 part time workers this summer. The college students return in mid-May.

The driving range switched from mats to grass this week. With the wet conditions, the range has been closed for many days. Balls tend to plug in the ground and are difficult to pick when wet.

Maintenance staff continues to work on drainage issues on hole #1.

On cold days, staff has been cutting down dead trees and unwanted woody trees and shrubs.

In a week or two, the irrigation system will be turned on. Without a building to shelter the pumps, we need to wait a little longer to avoid pipes freezing at the pump station.

The new jockey pump, irrigation boxes and computer, and new rough mower are expected to be delivered in May.