



To: President and Members of the Munster Town Council

From: Wendy Mis, Clerk-Treasurer

Copy to: Patricia L. Abbott, Controller
Dustin C. Anderson, Town Manager

Date: February 7, 2022

Subject: Authorization for Payment to SpyGlass

On July 19, 2022, the Munster Town Council authorized Spyglass to perform an audit of our phone, cable, and internet services to seek cost recovery, service elimination and cost reduction recommendations.

Spyglass has completed the audit. They discovered opportunities for cost savings and these cost saving measures have been implemented for the benefit of the Town of Munster.

Spyglass is compensated as follows ONLY for recommendations implemented within twelve (12) months of SpyGlass delivering the recommendation to us:

- 50% of any "Cost Recovery"
- 12 times any "Service Elimination Savings"
- 12 times any "Cost Reduction Savings"

Spyglass presented us with two invoices for their services. The first invoice for \$4,041.68 has been reviewed and the cost savings have been verified as implemented.

A second invoice for \$58,585.92 has yet to be completely verified and we expect the upcoming utility billing cycle will reflect the approved changes.

RECOMMENDED ACTION

By motion and roll call vote, approve payment to Spyglass for an amount not to exceed \$ 63,637.60 in two payments. The first payment in the amount of \$ 4,041.68 and a second payment, upon verification, for \$ 58,585.92.