



To: Board of Parks and Recreation  
From: Mark Heintz – Director of Parks and Recreation  
Date: December 21, 2021  
Re: Landscape Maintenance program

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In mid-November, we sent out a request seeking proposals for a landscape maintenance program for the upcoming years (attached). These were due on December 15<sup>th</sup> and one proposal was received. The contractor submitting a proposal was Great Lakes Landscape Management. This is the same contractor who has done the work for the last few years at Centennial Park and Community Park.

We added to the program for the upcoming years which included all of Community Park, Centennial Park (except for the golf course), West Lakes Park and John Friend Park.

The Great Lakes Landscape Management proposal offered the following total amounts:

Total 1 year cost for 2022:	\$104,788.00
Total annual cost for 2022, 2023 & 2024:	\$99,548.60 (this is a 5% discount offered by the contractor)

No response was received from: Hubinger Landscaping or C & T Landscaping.

**Recommendation:**

Upon review of the proposal and based upon the Town's prior satisfactory experience with this contractor, staff is recommending the award of the landscape maintenance program based upon the landscape maintenance program proposal and the Great Lakes Landscape Management response for an annual cost of \$99,548.60 for the 2022, 2023 and 2024 landscape maintenance seasons.