MUNSTER BOARD OF PARKS AND RECREATION
5:00 p.m. Regular Meeting
MUNSTER TOWN HALL
Tuesday, November 16, 2021

MINUTES

Park Board Members present in person: David Cerven, President; Robyn Paulsen, Vice President; Dan Repay, Board Member; Mike Sowards, Board Member; Ken Schoon, Town Council Liaison.

Park Staff present in person: Mark Heintz, Director of Parks and Recreation, Kevin Dark, Superintendent of Operations; Jill Higgins, Superintendent of Recreation; Janice Uram, Park Board Secretary; Andrew Johnson, Centennial Park General Manager.

Others Present: Blake Siurek, 217 Leicester Rd.
Jari Warner, 332 Knightbridge Pl.
Keira Hawk, 8738 Baring Ave.
Alve Pala, 9511 White Oak Ave.

1. CALL TO ORDER

President Cerven called the meeting to order at 5:00 p.m.

2. *PUBLIC COMMENT*

No one rose to take the floor. No emails were received.

3. *ADMINISTRATIVE MATTERS*

a. ***Approval of Park Board Minutes***

i. November 2, 2021 Minutes

It was motioned by Board Member Repay and seconded by Vice President Paulsen to approve the November 2, 2021 Minutes. The motion carried by a vote of 4 in favor and 0 opposed.

b. ***Confirmation/Approval of Park Vouchers***

i. Approval of Voucher Register 21- 11C dated 11/16/21 totaling $13,797.42

It was motioned by Vice President Paulsen and seconded by Board Member Sowards to approve Voucher Register 21-11C. The motion carried by a vote of 4 in favor and 0 opposed.

c. ***Reports***

i. October Board Report

The Director reported that most of the time spent in the last few weeks has been dealing with the issues involving the closing of the Centennial Park clubhouse. Recreation staff has started planning for the Winter/Spring Recreation Guide. The Holiday Arts and Craft Fair was cancelled by the High School. Maintenance staff has been very busy with winterization projects throughout the parks and ballfields. Golf course staff has started the winterization of and shut down of all systems involved with the course.

4. ITEMS FOR DISCUSSION/ACTION

a. Walk In The Woods Event Report

The Superintendent reported that the event had a great turnout despite the weather with over 1,000 people in attendance. 175 pumpkins were carved to be put in the woods for the event. Positive feedback was received by staff an on Facebook.

b. Bieker Woods Night Walk Event Report

The event was in partnership with Munster Girl Scouts who designed, set-up and ran the scenes at the event. Over 1,300 people attended. Countless compliments were received, and the event was

huge success. Park Maintenance staff cleared the trails for the event; recreation staff did the marketing and admissions.

5. ADJOURNMENT

President Cerven called for a motion to adjourn.

It was motioned by Board Member Repay and seconded by Vice President Paulsen to adjourn the meeting. The motion carried by a vote of 4 in favor and 0 opposed. The meeting was adjourned at 5:09 p.m.

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Janice Uram, Park Board Secretary Date

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David Cerven, Park Board President Date