Accounts Payable Voucher Register # 21-12B

Park Vouchers Confirmed	11/1/21-11/30/21	$	60,294.10

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

December 7, 2021

Wendy Mis
Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 7 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of $ 60,294.10

Approved and confirmed by the Park Board of the Town of Munster, Lake County Indiana, this 7th day of December, 2021 by a vote of _____ in favor and _____ opposed.

David Cerven , President

ATTEST:

Janice Uram, Secretary

FUND SUMMARY - November 1, 2021-November 30, 2021

FUND	DESCRIPTON		AMOUNT
204	PARK & RECREATION	$	45,798.53
419	PARK BOND PROCEEDS	$	10,954.05
770	PARK DONATION NON-REVERTING	$	3,541.52
		$	60,294.10

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 204 PARK FUND					
Dept 103-0800 EDUCATIONAL ACTIVITIES					
204-103-0800-63301000	NEWS YOU CAN USE	LITHOGRAPHIC COMMUNICATI	11/21 NEWS YOU CAN USE	144.26	1334
		Total For Dept 103-0800 EDUCATIONAL ACTIVITIES		144.26	
Dept 150-0200 INSPECTIONS/CODE ENFORCEM					
204-150-0200-63102000	2021 GENERAL SERVICES	SEH OF INDIANA LLC	MUNST 2021 GENERAL SERVICES PROJECT #	1,517.46	874423
		Total For Dept 150-0200 INSPECTIONS/CODE ENFORCEM		1,517.46	
Dept 551-0100 PARK ADMINISTRATION					
204-551-0100-62900000	OTHER SUPPLIES	STAPLES CONTRACT & COMME	PENTEL RSVP & CORRECTION TAPE	19.81	874443
204-551-0100-62900000	THERMAL PAPER ROOLS	AMERICAN EXPRESS	RECEIPT PAPER ROLL,FOUR WINDS TRANSPO	25.98	874576
204-551-0100-63302000	LEGAL NOTICES	THE TIMES PUBLICATIONS	NOTICE OF PUBLIC SALE AD	53.56	874571
		Total For Dept 551-0100 PARK ADMINISTRATION		99.35	
Dept 560-0000 PARK REFUNDS					
204-560-0000-65901000	REFUND OF OVERPAYMENT	BORIS MATAKOVIC	EVENT CANCELLATION REFUND	145.00	874446
204-560-0000-65901000	REFUND OF OVERPAYMENT	CHRIS PAHL	EVENT CANCELLATION REFUND	270.00	874449
204-560-0000-65901000	REFUND OF OVERPAYMENT	DANIELLE KAUFFMAN	EVENT CANCELLATION REFUND	125.00	874450
204-560-0000-65901000	REFUND OF OVERPAYMENT	DENISE ERMINGER	ACTIVITY CANCELLATION REFUND	75.00	874452
204-560-0000-65901000	REFUND OF OVERPAYMENT	DOLORES SOWA	EVENT CANCELLATION REFUND - COVID	312.00	874454
204-560-0000-65901000	REFUND OF OVERPAYMENT	GUADALUPE FIGUEROA	RENTAL CANCELLATION REFUND - COVID	330.00	874459
204-560-0000-65901000	REFUND OF OVERPAYMENT	JACKILYN ARTEAGA	EVENT CANCELLATION REFUND	146.00	874461
204-560-0000-65901000	REFUND OF OVERPAYMENT	JEFF FRYZEL	EVENT CANCELLATION REFUND	250.00	874462
204-560-0000-65901000	REFUND OF OVERPAYMENT	JEN KNOCHE	EVENT CANCELLATION REFUND	250.00	874463
204-560-0000-65901000	REFUND OF OVERPAYMENT	JOHN WIATROWSKI	ACTIVITY CANCELLATION REFUND	30.00	874464
204-560-0000-65901000	REFUND OF OVERPAYMENT	KAREN BOOTS	EVENT CANCELLATION REFUND - COVID	166.00	874465
204-560-0000-65901000	REFUND OF OVERPAYMENT	KATHI MILLET	EVENT CANCELLATION REFUND - COVID	166.00	874466
204-560-0000-65901000	REFUND OF OVERPAYMENT	KIMBERLY REGAN	EVENT CANCELLATION REFUND	250.00	874468
204-560-0000-65901000	REFUND OF OVERPAYMENT	MARIE BARDWELL	EVENT CANCELLATION REFUND - COVID	146.00	874469
204-560-0000-65901000	REFUND OF OVERPAYMENT	NORMAN TURNER	ACTIVITY CANCELLATION REFUND	125.00	874471
204-560-0000-65901000	REFUND OF OVERPAYMENT	PAMELA PLANERA	EVENT CANCELLATION REFUND	125.00	874472
204-560-0000-65901000	REFUND OF OVERPAYMENT	PATRICIA PRAMUK	EVENT CANCELLATION REFUND - COVID	146.00	874473
204-560-0000-65901000	REFUND OF OVERPAYMENT	SHANE CLEMINSON	EVENT CANCELLATION REFUND	145.00	874479
204-560-0000-65901000	REFUND OF OVERPAYMENT	STEVE VANSAK	EVENT CANCELLATION REFUND	145.00	874480
204-560-0000-65901000	REFUND OF OVERPAYMENT	TINA KEMPF	EVENT CANCELLATION REFUND	145.00	874482
204-560-0000-65901000	REFUND OF OVERPAYMENT	TOM KIRBY	ACTIVITY CANCELLATION REFUND	75.00	874483
204-560-0000-65901000	REFUND OF OVERPAYMENT	TONY LULLO	EVENT CANCELLATION REFUND	145.00	874484
204-560-0000-65901000	REFUND OF OVERPAYMENT	BARB CRAFT	EVENT CANCELLATION REFUND	312.00	874486
204-560-0000-65901000	REFUND OF OVERPAYMENT	CHERYLE CUDZILO	EVENT CANCELLATION REFUND	146.00	874487
204-560-0000-65901000	REFUND OF OVERPAYMENT	JOAN LEBETER	EVENT CANCELLATION REFUND	146.00	874488
204-560-0000-65901000	REFUND OF OVERPAYMENT	JOHN JUSCIK	EVENT CANCELLATION REFUND	146.00	874489
204-560-0000-65901000	REFUND OF OVERPAYMENT	JOYCE DAVIS	EVENT CANCELLATION REFUND	166.00	874490
204-560-0000-65901000	REFUND OF OVERPAYMENT	KATHY COSLET	EVENT CANCELLATION REFUND	166.00	874491
204-560-0000-65901000	REFUND OF OVERPAYMENT	LINDE HANSEN-LUKAS	EVENT CANCELLATION REFUND	166.00	874493
204-560-0000-65901000	REFUND OF OVERPAYMENT	LORI GONZALEZ	EVENT CANCELLATION REFUND	166.00	874494
204-560-0000-65901000	REFUND OF OVERPAYMENT	LORI THOMAS	EVENT CANCELLATION REFUND	146.00	874495
204-560-0000-65901000	REFUND OF OVERPAYMENT	LYNN MARTINELLI	EVENT CANCELLATION REFUND	312.00	874496
204-560-0000-65901000	REFUND OF OVERPAYMENT	PAT STRANGE	EVENT CANCELLATION REFUND	146.00	874497
204-560-0000-65901000	REFUND OF OVERPAYMENT	ROBERTA KORMENDY	EVENT CANCELLATION REFUND	146.00	874498
204-560-0000-65901000	REFUND OF OVERPAYMENT	VERONICA VICTOR	EVENT CANCELLATION REFUND	146.00	874499
204-560-0000-65901000	REFUND OF OVERPAYMENT	YVONNE ABRAMS	EVENT CANCELLATION REFUND	146.00	874500
204-560-0000-65901000	REFUND OF OVERPAYMENT	CHRISTINA RIOS	RENTAL CANCELLATION REFUND-COVID PERM	425.00	874579
		Total For Dept 560-0000 PARK REFUNDS		6,593.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 204 PARK FUND					
Dept 561-0000 SUMMER ENRICHMENT					
204-561-0000-65901000	REFUND OF OVERPAYMENT	MARILYN BAGULL	ACTIVITY CANCELLATION REFUND	34.00	874470
		Total For Dept 561-0000 SUMMER ENRICHMENT		34.00	
Dept 561-0100 ADULT EDUCATION					
204-561-0100-63105000	OTHER PROFESSIONAL SERV.	FACE OF HOPE AND BEAUTY	LADIES EMPROWERMENT WALK OCTOBER 9,20	97.50	874439
204-561-0100-63105000	OTHER PROFESSIONAL SERV.	JILLANN GABRIELLE	OH, JACKIE O! MUSICAL	400.00	874508
204-561-0100-63105000	OTHER PROFESSIONAL SERV.	APRIL DIXON	60 MINUTE ZUMBA CLASS	315.00	874557
		Total For Dept 561-0100 ADULT EDUCATION		812.50	
Dept 561-0400 YOUTH SPORT FITNESS					
204-561-0400-62900000	OTHER SUPPLIES	INDIANA GROCERY GROUP LL	HALLOWEEN SUPPLIES	48.85	874566
204-561-0400-63105000	OTHER PROFESSIONAL SERV.	CHEESE & CRAFTERS LLC	KOOLAID & KANVS OCTOBER CLASS	96.00	874438
204-561-0400-63105000	OTHER PROFESSIONAL SERV.	JESSE KIKKERT	BASKETBALL, BASEBALL, & FLAG FOOTBALL	960.00	874567
204-561-0400-63105000	OTHER PROFESSIONAL SERV.	JOHN YEO JR	SUMMER ART CLASS 2021	120.00	874568
204-561-0400-63901000	REFUNDS AWARDS & INDEM	BRITTNEY MCCAMMON	ACTIVITY WITHDRAWL REFUND	15.00	874447
		Total For Dept 561-0400 YOUTH SPORT FITNESS		1,239.85	
Dept 561-0600 TRIPS					
204-561-0600-63105000	OTHER PROFESSIONAL SERV.	CASINO GROUP INC	10/12	48.00	874437
204-561-0600-63105000	FOUR WINDS TRIP	AMERICAN EXPRESS	RECEIPT PAPER ROLL,FOUR WINDS TRANSPO	630.00	874576
		Total For Dept 561-0600 TRIPS		678.00	
Dept 561-0700 SPEC EVENTS/TRIPS/TICKETS					
204-561-0700-62900000	CANES & COCO CANDY	AMERICAN EXPRESS	RECEIPT PAPER ROLL,FOUR WINDS TRANSPO	175.86	874576
204-561-0700-63105000	OTHER PROFESSIONAL SERV.	GIRL SCOUTS GCNWI - MUNS	BIEKER WOODS NIGHT WALK PROCEEDS	3,283.35	874561
204-561-0700-63105000	OTHER PROFESSIONAL SERV.	TOWN PLANNER	DISPLAYS	2,850.00	874572
		Total For Dept 561-0700 SPEC EVENTS/TRIPS/TICKETS		6,309.21	
Dept 562-0100 POOL OPERATIONS					
204-562-0100-62900000	OTHER SUPPLIES	MENARDS HAMMOND	BUNGEES	11.94	874441
204-562-0100-63504000	WATER	TOWN OF MUNSTER-WATER	10/21 USAGE/POOL	254.05	1321
204-562-0100-63504000	WATER	TOWN OF MUNSTER-WATER	10/21 USAGE/POOL	710.00	1321
		Total For Dept 562-0100 POOL OPERATIONS		975.99	
Dept 571-0100 PARKS MAINTENANCE					
204-571-0100-61307000	CLOTHING ALLOWANCE	GUS BOCKS DYER ACE HARDW	FLEECE JACKET/ HOODED JACKET	182.00	874564
204-571-0100-62221000	GASOLINE AND DIESEL FUEL	AVALON PETROLEUM CO	UNLEADED FUEL	827.67	874503
204-571-0100-62221000	GASOLINE AND DIESEL FUEL	AVALON PETROLEUM CO	DIESEL FUEL	265.19	874503
204-571-0100-62900000	OTHER SUPPLIES	MENARDS HAMMOND	NYLON SHIMS	6.98	874441
204-571-0100-62900000	OTHER SUPPLIES	MENARDS HAMMOND	LED BULBS	19.98	874441
204-571-0100-62900000	OTHER SUPPLIES	CASTONGIA'S INC	BRUSH	351.17	874559
204-571-0100-62900000	OTHER SUPPLIES	GUS BOCK HARDWARE	KEYS	5.18	874563
204-571-0100-62900000	OTHER SUPPLIES	GUS BOCK HARDWARE	FUEL 5GAL & FLUSH LEVER WHT	84.98	874563
204-571-0100-62900000	OTHER SUPPLIES	NAPLETON RIVER OAKS	BUMPER ASSEMBLY/UNIT 143	1,067.54	874569
204-571-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	MONTHLY SERICE 508 FISHER ST	70.00	1315
204-571-0100-63105000	OTHER PROFESSIONAL SERV.	SERVICE SANITATION, INC.	1600 FRAN LIN PKWY PARK HANDICAP REST	95.00	1317
204-571-0100-63105000	OTHER PROFESSIONAL SERV.	SERVICE SANITATION, INC.	9700 WHTIE OAK AVE PARK HANDICAP REST	95.00	1317
204-571-0100-63105000	OTHER PROFESSIONAL SERV.	SERVICE SANITATION, INC.	8501 COLUMBIA AVE PARK HANDICAP REST,	95.00	1317
204-571-0100-63105000	OTHER PROFESSIONAL SERV.	SERVICE SANITATION, INC.	38228 GROVE PARK & 8201 TAPPER AVE PA	95.00	1317
204-571-0100-63105000	OTHER PROFESSIONAL SERV.	SERVICE SANITATION, INC.	44142 WEST LAKES PARK & 9601 MARGO LN	95.00	1317
204-571-0100-63105000	OTHER PROFESSIONAL SERV.	SERVICE SANITATION, INC.	4637 BEECH PARK & 8101 BEECH AVE PARK	95.00	1317
204-571-0100-63105000	OTHER PROFESSIONAL SERV.	SHEEHY WELL & PUMP CO IN	MISCELLANEOUS MATERIAL F& W PUMP SAV	615.00	1318
204-571-0100-63105000	OTHER PROFESSIONAL SERV.	ILLIANA TRANSFER STATION	CONTAINER TIPPING FEE	332.66	874440

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 204 PARK FUND					
Dept 571-0100 PARKS MAINTENANCE					
204-571-0100-63105000	OTHER PROFESSIONAL SERV.	KEVIN DARK	REIMBURSEMENT FOR PHYSICAL	72.45	874467
204-571-0100-63105000	TOWN HALL CLEANING	PURCELL COMMERCIAL CLEAN	10/21 CLEANING SERVICES	367.50	1341
204-571-0100-63105000	OTHER PROFESSIONAL SERV.	FOREVER GREEN LAWN	CORE AERATION	693.75	874560
204-571-0100-63105000	OTHER PROFESSIONAL SERV.	ILLIANA TRANSFER STATION	CONTAINER TIPPING FEE	204.35	874565
204-571-0100-63105000	OTHER PROFESSIONAL SERV.	VALVOLINE EXPRESS CARE	OIL CHANGE/2018 CHEVY - 55424	75.33	874573
204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	10/21 USAGE/410 RIDGE	102.86	1321
204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	10/21 USAGE/SOCIAL CENTER	338.67	1321
204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	10/21 USAGE/KASKE	24.96	1321
204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	10/21 USAGE/8701 LIONS -CONCESSIONS	33.49	1321
204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	10/21 USAGE/8701 LIONS/COMM PK S BLDG	357.73	1321
204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	10/21 USAGE/COMM PK W PRESS BOX	328.47	1321
204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	10/21 USAGE/COMM PK E PRESS BOX	458.20	1321
		Total For Dept 571-0100 PARKS MAINTENANCE		7,456.11	
Dept 581-0100 CENT MAINTENANCE					
204-581-0100-62221000	GASOLINE AND DIESEL FUEL	AVALON PETROLEUM CO	UNLEADED FUEL	103.96	874503
204-581-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	MONTHLY PEST SERVICE	113.00	1315
204-581-0100-63105000	OTHER PROFESSIONAL SERV.	MIDWESTERN ELECTRIC CO	RECONFIGURED LIGHTING IN PARK TRAIL T	728.40	1316
204-581-0100-63105000	OTHER PROFESSIONAL SERV.	ARCTIC ENGINEERING CO IN	HVAC REPAIRS/CLUBHOUSE	375.00	874435
204-581-0100-63105000	OTHER PROFESSIONAL SERV.	ARCTIC ENGINEERING CO IN	BOILER REPAIR/CLUBHOUSE	1,841.93	874558
204-581-0100-63504000	WATER	TOWN OF MUNSTER-WATER	10/21 USAGE/9710 CAL - CENT PK SHELTE	102.86	1321
204-581-0100-63504000	WATER	TOWN OF MUNSTER-WATER	1-4Q 2021 WATER USAGE CHARGES	364.48	1346
204-581-0100-63609000	TOWN HALL CLEANING	PURCELL COMMERCIAL CLEAN	10/21 CLEANING SERVICES	367.50	1341
		Total For Dept 581-0100 CENT MAINTENANCE		3,997.13	
Dept 930-0100 RISK INSURANCE					
204-930-0100-63400000	1-4Q 2021 LIABILITY INSURANCE	TOWN OF MUNSTER LIABILIT	11/21 LIABILITY TRANSFER	15,941.67	1349
		Total For Dept 930-0100 RISK INSURANCE		15,941.67	
		Total For Fund 204 PARK FUND		45,798.53	
Fund 419 PARK BOND PROCEEDS					
Dept 915-2218 2018 PARK BOND					
419-915-2218-63105000	OTHER PROFESSIONAL SERV.	SEH OF INDIANA LLC	PROJECT 160444 WESTLAKES CRICKET PITC	1,354.05	874589
		Total For Dept 915-2218 2018 PARK BOND		1,354.05	
Dept 915-2219 2019 PARK BOND					
419-915-2219-64259000	GEL COAT CHILD WATER FEATURES A	SLIDERITE LLC	GEL COAT CHILD WATER FEATURES AT POOL	9,600.00	874442
		Total For Dept 915-2219 2019 PARK BOND		9,600.00	
		Total For Fund 419 PARK BOND PROCEEDS		10,954.05	
Fund 770 PARK DONATION-NON REVERT					
Dept 103-9700 MCF FUNDING					
770-103-9700-65150F00	JULY 4TH RESTRICTED	ROLLING R GOLF CARS LLC	GOLF CART RENTAL	1,100.00	874570
		Total For Dept 103-9700 MCF FUNDING		1,100.00	
Dept 561-0700 SPEC EVENTS/TRIPS/TICKETS					
770-561-0700-65150CVA	SSCVA DONATION	BOWMAN DISPLAYS DIGITAL	LAWN SIGNS	234.00	874436
770-561-0700-65150CVA	SSCVA DONATION	MENARDS HAMMOND	BI-METAL HOLE SAWS	29.98	874441
770-561-0700-65150CVA	SSCVA DONATION	SERVICE SANITATION, INC.	COMMODE SERV/BIEKER WOODS TRUNK OR TR	165.00	1344
770-561-0700-65150CVA	BIEKER WOODS & NIGHT WALK SUPL	AMERICAN EXPRESS	RECEIPT PAPER ROLL,FOUR WINDS TRANSPO	1,272.11	874576
		Total For Dept 561-0700 SPEC EVENTS/TRIPS/TICKETS		1,701.09	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 770 PARK DONATION-NON REVERT					
Dept 561-7600 SENIOR CITIZEN DONATIONS					
770-561-7600-62900000	OTHER SUPPLIES	GORDON FOOD SERVICE	PARK SUPPLIES	169.53	874562
770-561-7600-62900000	OTHER SUPPLIES	GORDON FOOD SERVICE	PLAS FORKS, PAPER PLATES & CUTLERY	49.46	874562
770-561-7600-62900000	OTHER SUPPLIES	INDIANA GROCERY GROUP LL	PURIFIED WATER	11.96	874566
770-561-7600-62900000	OTHER SUPPLIES	INDIANA GROCERY GROUP LL	HALLOWEEN SUPPLIES	9.48	874566
770-561-7600-63105000	OTHER PROFESSIONAL SERV.	TRAMA CATERING	DEPOSIT FOR LUNCHEON	500.00	874612
		Total For Dept 561-7600 SENIOR CITIZEN DONATIONS		740.43	
		Total For Fund 770 PARK DONATION-NON REVERT		3,541.52	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 204 PARK FUND	45,798.53	
			Fund 419 PARK BOND PRO	10,954.05	
			Fund 770 PARK DONATION	3,541.52	
			Total For All Funds:	60,294.10	