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September 30, 2021

RE: Town of Munster  
Town Hall HVAC Upgrade  
SEH No. MUNST 149660  
Application for Payment No. 6  
Release of Retainage

Mr. Stephen Gunty  
Director of Public Works  
Town of Munster  
508 Fisher Street  
Munster, IN 46321

Dear Stephen:

Mechanical Concepts, Inc. has submitted the attached Application for Payment for the Town Hall HVAC Upgrade project. The project is complete and this application requests release of the retainage held on the project.

Mechanical Concepts, Inc. is requesting final payment of \$53,350.00.

It is our understanding that this application requires Town Council approval. We recommend that the application be added to the agenda for the October 18, 2021 Council Meeting. Please do not hesitate to contact me if you have any questions or require additional information.

Sincerely,

Jill E. DiTommaso, PE (IN, IL)  
Engineer

Attachments

c: Dustin Anderson, Town Manager  
Laura Pramuk, Public Works Administrative Assistant

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Engineers | Architects | Planners | Scientists

SEH of Indiana, LLC, 9200 Calumet Avenue, Suite N300, Munster, IN 46321-2885  
SEH of Indiana is an Indiana-based company | [sehinc.com](http://sehinc.com) | 219.513.2500 | 888.908.8166 fax

# **AIA® Document G702™ – 1992**

## **Application and Certificate for Payment**

<b>TO OWNER:</b> Town of Munster 1005 Ridge Road Munster, IN 46321	<b>PROJECT:</b> Munster Town Hall HVAC Upgrade 1005 Ridge Road Munster, IN 46321	<b>APPLICATION NO:</b> 6  <b>PERIOD TO:</b> 9/30/2021  <b>CONTRACT FOR:</b> Town Hall HVAC Upgrade  <b>CONTRACT DATE:</b> 10/19/2020  <b>PROJECT NOS:</b> 3187	<b>Distribution to:</b> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> FIELD <input type="checkbox"/> OTHER <input type="checkbox"/>
<b>FROM CONTRACTOR:</b> Mechanical Concepts Inc 750 S. County Line Road Gary, IN 46403-3321	<b>VIA ARCHITECT:</b>		

### **CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM .....	\$ 533,500.00
2. NET CHANGE BY CHANGE ORDERS .....	\$ 0.00
3. CONTRACT SUM TO DATE (Line 1 + 2) .....	\$ 533,500.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) .....	\$ 533,500.00
<b>5. RETAINAGE:</b>	
a. 0.00% of Completed Work (Columns D + E on G703)	\$ 0.00
b. 0.00% of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Lines 5a + 5b, or Total in Column I of G703) .....	\$ 0.00
6. TOTAL EARNED LESS RETAINAGE .....	\$ 533,500.00
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT .....	\$ 480,150.00
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE .....	\$ 53,350.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 minus Line 6)	\$ 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	\$ 0.00
Total approved this month	\$ 0.00	\$ 0.00
<b>TOTAL</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>NET CHANGES by Change Order</b>	<b>\$ 0.00</b>	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** Mechanical Concepts Inc

By: 

State of: IN

County of: Lake

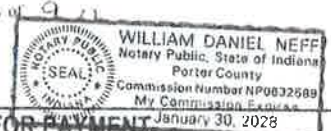
Subscribed and sworn to before

me this 29

Notary Public:

My commission expires: 13.0.21

Date: 9/29/2021



### **ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** \$ 53,350.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

**ARCHITECT:**

By: 

Date: September 30, 2021

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**CAUTION:** You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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# Document G703™ – 1992

## Continuation Sheet

AIA Document G703™–1992, Application and Certificate for Payment, or G732™–2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.  
In tabulations below, amounts are in US dollars.  
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:

APPLICATION DATE: 6

PERIOD TO: 9/30/2021

ARCHITECT'S PROJECT NO: 9/30/2021

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I BALANCE TO FINISH (C – G)	J RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	Performance Bond	4,100.00	4,100.00	0.00	0.00	4,100.00	100.00	0.00	0.00
2	VAV Boxes	118,800.00	118,800.00	0.00	0.00	118,800.00	100.00	0.00	0.00
3	Rooftop Units	187,100.00	187,100.00	0.00	0.00	187,100.00	100.00	0.00	0.00
4	Temperature Controls	202,000.00	202,000.00	0.00	0.00	202,000.00	100.00	0.00	0.00
5	Air Purifiers	21,500.00	21,500.00	0.00	0.00	21,500.00	100.00	0.00	0.00
GRAND TOTAL		\$533,500.00	\$533,500.00	\$0.00	\$0.00	\$533,500.00	100.00	\$0.00	\$0.00

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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101540204

# FINAL WAIVER OF LIEN

STATE OF IN  
COUNTY OF Lake

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Town of Munster

To furnish HVAC upgrade

For the premises known as Munster Town Hall

Of which Town of Munster is the owner.

THE undersigned, for and in consideration of Fifty Three Thousand Three Hundred Fifty & 00/100 (\$53,350.00) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Indiana, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of labor services, material, fixtures, apparatus or machinery, furnished by the undersigned for the above-described premises.

Given under my hand and seal this 29th day of September, 2021.

Signature and Seal:

NOTE: all waivers must be for the full amount paid. If waiver is for a corporation, corporate name should be used, corporate seal affixed and title of officer signing waiver should be set forth; if waiver is for a partnership, the partnership name should be used, partner should sign and designate himself as partner.

## CONTRACTOR'S AFFIDAVIT

STATE OF IN  
COUNTY OF Lake

TO WHOM IT MAY CONCERN:

THE undersigned, being duly sworn, deposes and says that he is President of Mechanical Concepts, Inc. Who is the contractor for the HVAC work on the Building located at 1005 Ridge Road Owned by Town of Munster. That the total amount of the contract including extras is \$533,500.00 on which he has received payment of \$480,150.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES	WHAT FOR	CONTRACT PRICE	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Mechanical Concepts, Inc.	HVAC Upgrades	533,500.00	480,150.00	53,350.00	0.00
TOTAL LABOR AND MATERIAL TO COMPLETE		533,500.00	480,150.00	53,350.00	0.00

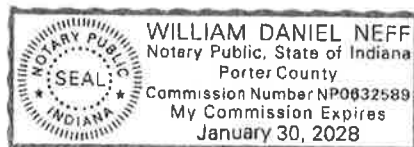
That there are no other contracts for said work outstanding, and that there is nothing due or to become due at any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

Signed this 29th day of September, 2021.

Signature:

Subscribed and sworn to before me this 29th day of September, 2021

Signature:



Mechanical Concepts Inc  
750 S. County Line Road  
Gary, IN 46403-3321

219-938-1941

**Project:**

Munster Town Hall HVAC Upgrade  
Town Hall HVAC Upgrade

**Bill to:**

Town of Munster  
1005 Ridge Road  
Munster, IN 46321

**Invoice number:** 1117

**Invoice date:** 9/30/2021

**Terms:** AIA

<b>Our JobID:</b> 3187	<b>Application #:</b> 6
<b>Your order #:</b> 3187	<b>Period:</b> 09/30/21 - 09/30/21

1. ORIGINAL CONTRACT SUM .....	533,500.00
2. Net Change by Change Orders .....	0.00
3. CONTRACT SUM TO DATE .....	533,500.00
4. TOTAL COMPLETED AND STORED TO DATE .....	533,500.00
5. RETAINAGE:	
a. 0.00 % of Completed Work .....	0.00
b. 0.00 % of Stored Material .....	0.00
Total retainage .....	0.00
6. TOTAL EARNED LESS RETAINAGE .....	533,500.00
7. PREVIOUS CERTIFICATES .....	480,150.00
8. CURRENT PAYMENT DUE .....	53,350.00
9. BALANCE TO FINISH, PLUS RETAINAGE .....	0.00

**Unpaid previous applications:** 27,000.00

**Due date:** 9/30/2021

**Total amount due:** 80,350.00