

MUNSTER BOARD OF PARKS AND RECREATION
5:00 p.m. Regular Meeting
MUNSTER TOWN HALL
Tuesday, September 21, 2021

MINUTES

Park Board Members present in person: David Cerven, President; Robyn Paulsen, Vice President; Dan Repay, Board Member; Mike Sowards, Board Member; Ken Schoon, Town Council Liaison.

Park Staff present in person: Mark Heintz, Director of Parks and Recreation

Others present virtually: Wendy Mis, Clerk-Treasurer; Chuck Gardiner, Town Council Member.

1. *CALL TO ORDER*

President Cerven called the meeting together at 5:00 p.m.

2. *PUBLIC COMMENT*

There was no public comment. No one from the public was present in person or via Zoom meeting technology. No emails were received.

3. *ADMINISTRATIVE MATTERS*

a. *Approval of Park Board Minutes*

i. September 7, 2021 Minutes

It was motioned by Vice President Paulsen and seconded by Board Member Sowards to approve the September 7, 2021 Minutes. The motion carried by a vote of 5 in favor and 0 opposed.

b. *Confirmation/Approval of Park Vouchers*

i. Approval of Voucher Register 21-9C dated 9/21/21 totaling \$28,657.62

It was motioned by Board Member Sowards and seconded by Vice President Paulsen to approve Voucher Register 21-9C. The motion carried by a vote of 5 in favor and 0 opposed.

c. *Reports*

i. September Board Report

The Director reported that the impact to the budget would be approximately \$75,000 to raise hourly wages for seasonal part time maintenance and pool staff for 2022. To save bond issuance costs, the Town is planning on doing one general obligation bond inclusive of park capital expenditures. A Maintainer II from Park Maintenance will be retiring October 1st. The Recreation Supervisor received a \$2,500 grant from the USTA Grow the Game Grant program. Fall Soccer had a successful first week of games; 422 players are registered on 34 teams. Park Maintenance Staff has started the winterization process for the pool. The Slide and other features in the zero-depth area of the pool were repainted and gel coated. The batting cage fences were repaired. Soccer field renovations were completed at Beech Park. Three 4-inch irrigation leaks were repaired at Centennial Park. The generator at Centennial Park has been down since September 1st with a broken coolant fitting. To date, total revenue at Centennial Park for banquets and golf is up 65% over the same time last year.

4. *ITEMS FOR DISCUSSION/ACTION*

a. Porta Potty Proposals

The three-year rental agreement for the portable restrooms is done the end of this year. Five proposals were sent out and only two returned. Premier Porta Potty of Gary, Indiana, submitted the lowest rental fees for the term 2022-2024, which includes damage waiver, hand sanitizer,

weekly service, delivery and pick-up. A copy of the quote was included in the board packet. The director recommend the Board accept the agreement for the portable restroom rental as described in the Quote by Premier Porta Potty.

It was motioned by Board Member Repay and seconded by Board Member Sowards to accept the proposal for porta potty rental from Premier Porta Potty for 2022-2024. The motion carried by a vote of 5 in favor and 0 opposed.

b. Community Resources Phase 2 Park Donation Recommendation

The Planning Commission suggested that the Board have discussion on whether to accept land that the Developer of Community Resources intends to dedicate as a public park, or a fee-in-lieu of. Discussion was had. The Board deferred a decision, and asked the Director to prepare a formal recommendation for use of the land and present at the next park board meeting.

5. **ADJOURNMENT**

President Cerven called for a motion to adjourn.

It was motioned by Board Member Repay and Seconded by Vice President Paulsen to adjourn the meeting. The motion carried be a vote of 5 in favor and 0 opposed, and the meeting was adjourned at 5:39 p.m.

Janice Uram, Park Board Secretary

Date

David Cerven, Park Board President

Date