

**To:** President and Members of the Munster Town Council

**From:** Wendy Mis, Clerk-Treasurer *Wmis*

**Date:** October 5, 2020

**Re:** Ordinances 1808 and 1809: 2020 General Obligation Bond Issue

In years past, the Town and Park Department each issued separate bonds. In an effort to save money on issuance costs, these have been combined into one bond. The Town strategically reduced the amount of bonds issued over the past few years in anticipation of the 2020 circuit breaker impact. We are now strategically increasing the amount of the bonds being issued. Department heads met and discussed their capital needs. While not all items are included in the 2020 GO Bond, all items requested will be funded. A separate document showing the capital funding plan is attached for your review. The scope of work for the proposed 2020 General Obligation Bond has been developed as follows.

<b>Fire Department</b>		<b>Park Department</b>	
Warning Siren	\$ 36,000	Centennial Park: Security Cameras	\$ 25,000
Station One Shower	42,000	Centennial Park: Access Plan	50,000
Vehicle Replacement	34,000	Cobblestone Park	50,000
		Community Park	70,000
<b>Police Department</b>		Heritage Park/Bieker Woods	50,000
Body Cameras	\$ 130,000	Monon Trailhead	10,000
Intersection Cameras	25,000	Stewart Park	60,000
Portable Radios	25,000	Twin Creek Park	10,000
License Plate Recognition	55,000	White Oak Park	20,000
		Systemwide Improvements	112,000
<b>Public Works</b>		Pickup Truck	40,000
Sidewalk Replacement	\$ 175,000	Utility Vehicle	18,000
Town Hall Landscape Improvements	120,000	Z-Trak mowers (2)	25,000
1-Ton Dump Truck	75,000		
Tandem Axle Dump Truck	190,000		
Hotsy Pressure Washer	10,000	<b>Technology Upgrade</b>	
Hot Patcher	35,000	Financial Software	\$ 292,000
Z-Trak mowers (2)	16,000		
Pick up Truck	35,000	<b>Issuance Costs</b>	
Message Board	18,000		\$ 20,000
Boom Arm	95,000		
Plasma Cutter	2,000	<b>Grand Total 2020 G.O. Bond</b>	
			<b>\$ 1,970,000</b>

Ordinance 1808 authorizes the issuance of the 2020 General Obligation Bonds and Ordinance 1809 authorizes the appropriations for the bond proceeds. The public hearing and each ordinance should be handled separately as follows.

First, convene a public hearing for the purpose of receiving public comment on the necessity of appropriating funds through the issuance of bonds. The Notice of Public Hearing was published one time, on September 25, 2020, in *The Times*, as required.

Second, under *New Business*, and by motion and roll call vote, suspend the rules, waive the readings, and adopt Ordinance 1808 on first reading as presented.

Third, under *New Business*, and by motion and roll call vote, suspend the rules, waive the readings, and adopt Ordinance 1809 on first reading as presented.

Capital Improvement Project	Est. Cost from 2020 Bond	Est. Cost from Other Sources	Funding Source(s)	Notes
<b>Police Department</b>				
Intersection Cameras	\$ 25,000		414-9152120-64775	Annual replacement and expansion
Portable Radios	25,000		414-9152120-64775	Annual replacement
License Plate Recognition	55,000		414-9152120-64775	Periodic replacement; 45th & Calumet
Body Cameras	130,000		414-9152120-64775	5 year contract for licensing and hardware
Vests		8,000	402-91505-64775	Annual replacement
Defibs		3,500	402-91505-64775	Annual replacement
<b>Subtotal: Police Department</b>	<b>\$ 235,000</b>	<b>\$ 11,500</b>	<b>\$</b>	<b>246,500</b>
<b>Clerk-Treasurer</b>				
Financial Software	\$ 292,000		414-9152120-63611	New financial software
Financial Software		10,470	280-11402-63611	Portion of new software for general and UB costs
Financial Software		106,343	601-11402-63611	Portion of new software for general and UB costs
Financial Software		3,490	623-11402-63611	Portion of new software for general and UB costs
Financial Software		6,220	247-11402-63611	Recurring costs to Impact Networking
<b>Subtotal: Clerk-Treasurer</b>	<b>\$ 292,000</b>	<b>\$ 126,523</b>	<b>\$</b>	<b>418,523</b>
<b>Fire Department</b>				
Warning Siren	\$ 36,000		414-9152120-64422	Battery backup at Sunnyside Park
Station One Shower	42,000		414-9152120-64422	Installation
Vehicle Replacement	34,000		414-9152120-64422	Replace Tahoe C22 (Travel vehicle) Follow vehicle to transport personnel
<b>Subtotal: Fire Department</b>	<b>\$ 112,000</b>	<b>\$ -</b>	<b>\$</b>	<b>112,000</b>
<b>Street Department</b>				
Street Replacement		\$ 460,000	203-91501-64972	Based on Pavement Analysis; expect \$460K CCMG
Sidewalk Replacement	175,000		414-9152120-46730	Based on sidewalk ratings
Street Crack Sealing		150,000	203-91501-64270	Based on Pavement Analysis
Radar Sign Post Units & Batteries		6,000	202-30801-62900	2 signs and 8 batteries
Electric Vehicle Charging Station		2,000	202-30801-62900	Clean Cities grant
<b>Subtotal: Street Department</b>	<b>\$ 175,000</b>	<b>\$ 618,000</b>	<b>\$</b>	<b>793,000</b>
<b>Facilities</b>				
Town Hall HVAC Replacement		\$ 500,000	414-9152116-64201	PD/TH/FD possible CARES Act reimbursement
Town Hall Landscape Improvements	120,000		414-9152120-64201	Sprinkler system \$95K can be phased in; Landscaping 30K
Town Hall and PD Generator replacement		225,000	414-9152117-64201	Part of 2017 bond issue (\$225K)
Fire Station #1 Generator replacement		62,000	414-9152118-64201	2017 bond issue (\$44.6K); 2018 bond issue (\$17.4K)
Salt Dome upgrades		132,000	414-9152115-64203	Roof (\$100K); new door (\$25K); new entry (\$7K)
			414-9152115-64201	
Town Hall main entry remodel		65,000	414-9152116-64201	Replace front doors and remodel foyer
			414-9152117-64201	
			414-9152118-64201	
<b>Subtotal: Facilities</b>	<b>\$ 120,000</b>	<b>\$ 984,000</b>	<b>\$</b>	<b>1,104,000</b>
<b>Public Works Vehicles &amp; Equipment</b>				
1 Ton Dump Truck	\$ 75,000		414-9152120-64440	Replace #321
Tandem Axle Dump Truck	190,000		414-9152120-64440	Fleet addition; keep #334 as backup
Hotsy Pressure Washer	\$ 10,000		414-9152120-64440	Additional wall mount unit
Hot Patcher	\$ 35,000		414-9152120-64440	Replace #358
2 Z-Trak Mowers	\$ 16,000		414-9152120-64440	Replace #346 and #347
Pick up Truck	\$ 35,000		414-9152120-64440	Replace #316
Message Board	\$ 18,000		414-9152120-64440	Replace #384
Boom Arm	\$ 95,000		414-9152120-64440	Replace #345
Plasma Cutter	\$ 2,000	8,000	414-9152120-64440	New equipment
			414-9152119-64440	
<b>Subtotal: Public Works Vehicles &amp; Equipment</b>	<b>\$ 476,000</b>	<b>\$ 8,000</b>	<b>\$</b>	<b>484,000</b>

Capital Improvement Project	Est. Cost from 2020 Bond	Est. Cost from Other Sources	Funding Source(s)	Notes
<b>Park Improvements</b>				
Beech Park		\$ 15,000	419-9152217-64256	Connect sidewalk to walking path
Burlwood Park		10,000	419-9152217-64237	Sealcoat and crack fill
Cobblestone Park	50,000		414-9152220-64247	Court repairs and reseal pathway
Community Park	70,000		414-9151220-64259	Skatepark improvements (\$50K); repair rubber surfacing (\$20)
Heritage Park/Bieker Woods	50,000			Improve trail accessibility and surfacing
Monon Trailhead	10,000		414-9152220-64250	Protective barrier for fountain tank
Stewart Park	60,000		414-9152120-64238	Field renovation (\$50K); sealcoat, crack fill & restripe lot (\$10K)
Twin Creek Park	10,000		414-9152120-64239	Sealcoat and crack fill
White Oak Park	20,000		414-9152120-64245	Drainage
Systemwide Improvements	112,000		414-9152120-64250	Accessibility (\$50K); Tree Removal (\$50K); Soccer goal replacement (\$12K)
				<b>\$736,889 available from prior bonds for Other Improvements</b>
<b>Centennial Park</b>				
Security Cameras	25,000		414-9152120-64248	Install in Clubhouse area
Access plan	50,000		414-9152120-64248	Design for improved access/control of traffic/people
Golf Course drainage improvement		15,000	Prior years' bond	From #1 to right side of #6
Golf Cart extension		6,000	Prior years' bond	Path on hill at #9 to green
Entertainment Stage improvements		60,000	Prior years' bond	Roof repairs (\$20K); fencing/gates (\$40K)
Irrigation control		5,000	Prior years' bond	Replacement of 1 per year for next 9 years
Banquet equipment		20,000	Prior years' bond	Replacement
Golf Course improvements		20,000	Prior years' bond	General park improvements
General Park improvements		75,000	Prior years' bond	General park improvements
Master Plan		50,000	Prior years' bond	Clayhole Lake and balance of Centennial Park
				<b>\$304,493 available from prior bonds for Centennial</b>
<b>Subtotal: Park Improvements</b>	<b>\$ 457,000</b>	<b>\$ 276,000</b>	<b>\$</b>	<b>733,000</b>
<b>Park Vehicles &amp; Equipment</b>				
Pickup	\$ 40,000		414-9152120-64400	Replace #212
Utility Vehicle	18,000		414-9152120-64400	Fleet addition
2 Z-Trak mowers	25,000		414-9152120-64400	Replacements
Fairway mower		60,000	2018 & 2019 Bond	<b>\$91,090 available from prior bonds for vehicles &amp; equipment</b>
<b>Subtotal: Park Vehicles &amp; Equipment</b>	<b>\$ 83,000</b>	<b>\$ 60,000</b>	<b>\$</b>	<b>143,000</b>
<b>Issuance Costs</b>	<b>\$ 20,000</b>			
<b>Total Projects</b>	<b>1,970,000</b>	<b>2,084,023</b>		<b>4,034,023</b>