



**To:** Dustin Anderson – Town Manager  
**From:** Stephen Gunty – Director of Public Works  
**Date:** August 31, 2020  
**Re:** Grant Development Services Agreement

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In the attached Agreement, South Shore Clean Cities, Inc. proposes to work with the Town to determine ideal electric vehicle charging station locations and to develop grant materials and to apply for IDEM's 2020 Statewide Electric Vehicle Charging Funding Program on behalf of the Town of Munster. Upon project funding it will work as a liaison on behalf of the Town to ensure successful implementation.

Preliminary Information on forthcoming Clean Cities Electric Vehicle Charging Station Grant Application

- Deadline Grant Application = Sept 24, 2020
- Grant Awards = Late October 2020
- Paperwork Signed = Nov 2020
- Grant Amount = up to 90% of cost (install & equip), with a \$9,000 maximum
- NIPSCO component = an additional \$500 to Clean Cities affiliated awarded entities
- Typical charging station = \$7-8k equip and \$2-3K install...depends on difficulty of location for electrical hook-up. Total Cost could range from \$9-11k
- Type of charging station = must be a SMART STATION – Online WIFI enabled network to allow charging fees and usage tracking. Grant doesn't fund any other type of station.
- This is a reimbursement based grant. Each entity pays in full for the complete station and seeks reimbursement through Clean Cities afterward, sometime in Spring/Summer 2021.
- Anticipated Munster locations = Town Hall and/or Centennial Park.
- Membership Level required = Town currently has a \$250 membership level through Public Works. This Grant Development Services Agreement requires an upgrade to Silver Membership in the additional prorated amount of \$250 for 2020 and in the amount of \$1,000 for 2021.

**Recommendation:**

Approve the Grant Development Services Agreement with Clean Cities, Inc. in the amount of \$250 for 2020 and in the amount of \$1,000 for 2021.