

**BOARD OF SAFETY MEETING  
WEDNESDAY, NOVEMBER 22, 2006 at 7:30 a.m.  
MAIN MEETING ROOM  
MINUTES**

**I. CALL TO ORDER** - The meeting was called to order by Mr. Clark at 7:30 a.m. Other members present: Jerry Baffa, Marc Goodman, Terry Rogers. Board Members absent: Dr. Jim Lipton. Staff members present: Tom DeGiulio, Town Manager, Peg Porter, Recording Secretary, Chief Nick Panich, Lt. Kurt Matz, Lt. Ed Strbjak, Sgt. Steve Kovacik, Chief Jim Knesek, Lt. Dave Strbjak (FD), Steve Kennedy, Town Attorney, Town Councilman Rob Mangus and Town Councilman Dave Nellans. Others present: Jerry Miller, Prompt Ambulance.

**II. CONSENT AGENDA**

A. Fire Department Activity Report – It was moved by Mr. Rogers, seconded by Mr. Goodman to accept the Fire Department Activity Report and place it on file. All members present voted aye. Motion was approved 4-0.

B. Fire Department Disbursements Report – It was moved by Mr. Rogers, seconded by Mr. Goodman to approve the Fire Department Disbursements Report and place it on file. All members present voted aye. Motion was approved 4-0.

C. Police Department Activity Report – It was moved by Mr. Rogers, seconded by Mr. Goodman to accept the Police Department Activity Report. All members present voted aye. Motion was approved 4-0.

D. Police Department Disbursements – It was moved by Mr. Rogers, seconded by Mr. Goodman to approve the Police Department Disbursements. All members present voted aye. Motion was approved 4-0.

E. Community Service Officer Report – Received and placed on file.

F. Police Training Report - Received and placed on file.

G. COP Monthly Report – Received and placed on file.

H. Prompt Monthly Report – Mr. Baffa asked Prompt if it would be possible to add a note or explanation next to calls that exceed 6 minutes. Received and placed on file.

I. Resignations from the Police Department – Received and placed on file.

J. Misc. Correspondence – Received and placed on file.

**III. ITEMS FOR DISCUSSION/ACTION**

K. Certification of the Sergeants List – Police Department – Mr. Goodman moved to accept and approve the Sergeants List, seconded by Mr. Baffa. All members present voted aye, motion was approved 4-0.

L. Update on Hiring Process – Police Department – Chief Panich informed the Board that the ads are in the papers. Orientation is scheduled for December 9<sup>th</sup> and 12<sup>th</sup> and the agility and written tests to be done first part of 2007 along with oral interviews. No action required.

M. Update on Multi-agency Dispatching – Mr. DeGiulio gave an update on the meetings that have been held to date. Progress is being made, no timetable has been set for completion. No Fire Departments have been present at meetings, due to Fire Departments not having dispatchers. Mr. Baffa asked if there was a cost savings projection available, Mr. DeGiulio said that there was not one available and that the cost savings would be long term rather than at the beginning of the project. No action required.

N. Community Policing Project – FYI, no action required.

#### **IV. PENDING ISSUES**

Fire Rules – Still pending.

#### **V. CHIEF'S COMMENTS**

No comments.

#### **VI. BOARD'S COMMENTS**

Mr. Baffa complimented Prompt on their performance.

Sgt. Kovacik to bring CALEA material to next meeting for discussion.

Add Promotional Process to next months meeting for discussion.

#### **VII. OPEN TO THE PUBLIC – 3 minutes for an individual and 5 minutes for a group.**

No comments from the public.

#### **VIII. ADJOURNMENT**

It was moved by Mr. Baffa, seconded by Mr. Goodman to adjourn the meeting at 8:30 a.m. All members present voted aye, motion was approved 4-0.

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Thomas F. DeGiulio  
Executive Secretary

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Peggy J. Porter  
Recording Secretary

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