MUNSTER BOARD OF PARKS AND RECREATION
12:00 p.m. Regular Meeting
CENTENNIAL PARK CLUBHOUSE
Tuesday, March 3, 2020

MINUTES

Park Board Members Present: Dan Repay, President; David Cerven, Vice President; Ron Ostojic, School Board Liaison; Ken Schoon, Town Council Liaison.

Park Staff Present: Greg Vitale, Director of Parks and Recreation; Kevin Dark, Superintendent of Operations; Jill Higgins, Superintendent of Recreation; Abby Kresal, Recreation Supervisor; Janice Uram, Administrative Assistant.

1. CALL TO ORDER

President Repay called the meeting to order at 12:00 p.m.

2. *PUBLIC INPUT*

There was no public input. No one from the public was present.

3. *ADMINISTRATIVE MATTERS*

a. ***Approval of Park Board Minutes***

i. February 18, 2020 Minutes

Vice President Cerven motioned with a second by School Board Liaison Ostojic, to approve the February 18, 2020 minutes. The motion carried by a vote of 3 in favor and 0 opposed.

b. ***Confirmation of Park Vouchers***

i. Park Vouchers Confirmed Register #20-2B Totaling: $150,298.43
Fund 204 Parks & Recreation $52,314.14
Fund 419 Park Bond Proceeds $93,420.74

ii. Park Vouchers Confirmed Register #20-2E Totaling: $37,752.70
Fund 204 Parks & Recreation
Employee Payroll ($25,629.57+$12,123.13)

iii. Park Vouchers Confirmed Register #20-3A Totaling: $8,911.98
Fund 204 Parks & Recreation $6,239.62
Fund 419 Park Bond Proceeds $2,575.00

Vice President Cerven motioned with a second by School Board Liaison Ostojic, to approve Park Voucher Registers 20-2B, 20-2E and 20-3A. The motion carried by a vote of 3 in favor and 0 opposed.

4. ITEMS FOR DISCUSSION/ACTION

a. Billy Casper Golf Awards Recognition

Billy Casper Golf Employees Paulette Hobson and Matt Brackins were present to be recognized by the Board and show awards for 2019 Midwest Region Salesperson of the year, and Midwest Region Food & Beverage Operation of the year respectively. Congratulations were in order.

b. Daddy Daughter Date Night Event Report

The Superintendent of Recreation reviewed the report for the Board. The event was a complete success with an increase in revenue of $570 over last year.

c. Playground Installation Bids

Sealed bids for the replacement of the Circle Park, Eads Elementary School and Elliott Elementary School playgrounds were opened and read out loud on February 25. The bid specifications allowed for bids to be awarded separately, or for all three playgrounds. Bidders were also given an option to include a discount to increase the chance of bid award for all three locations. Eleven companies bid on the project. By offering a discount, Reuhl Recreations of Wheatfield, Indiana submitted the lowest bid to install all three playgrounds. The Director recommended the Board approve awarding the playground removal and installation bid for Circle Park, and Eads and Elliott Elementary Schools to Reuhl Recreation for a total of $74,634 and authorize the Director of Parks and Recreation to pay the Circle Park share only at a cost of $19,647.

Vice President Cerven motioned with a second by School Board Liaison Ostojic, to approve awarding the playground removal and installation bids for Circle Park, and Eads and Elliott Elementary Schools to Reuhl Recreation for a total of $74,634 and authorize the Director of Parks and Recreation to pay the Circle Park share only at a cost of $19,647. The motion carried by a vote of 3 in favor and 0 opposed.

5. ***ADJOURNMENT***

President Repay called for a motion to adjourn.

Vice President Cerven motioned with a second by School Board Liaison Ostojic, to adjourn the meeting. The meeting was adjourned at 12:20 p.m.

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Mike Sowards, Park Board Secretary Date

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Dan Repay, Park Board President Date