

MEMO

To: Park Board

From: Greg Vitale, Director of Parks and Recreation

Date: March 3, 2020

Re: Playground Installation Bids

Sealed bids for the replacement of the Circle Park, Eads Elementary School and Elliott Elementary School playgrounds were opened and read aloud on February 25, 2020. The specifications were written in a manner that allows each park to be awarded separately or to award all three to one installer. The installers were also given an option to include a discount/credit amount to increase their chances of being awarded all three. If this option comes into play, the reduction we be invoiced equally between the three parks. Of the eleven bidders, eight chose to incorporate this option.

After evaluating all combinations, is evident that the discount/credit makes the difference. Reuhl Recreations from Wheatfield, Indiana is the low bidder for Circle Park and for Eads School. However, they are the third lowest bidder for Elliott School. When factoring the credit of \$4,995, their total price of \$74,634 turns out to be \$1,819 lower than if each playground is awarded separately to the lowest bidder. Below are the two best options:

- Award all three to Reuhl Recreations and utilize the discount/credit (\$1,665 each)

School Town:	Eads - \$22,476	Elliott - \$32,511	Total - \$54,987
Munster Parks and Recreation:		Circle - \$19,647	Total - \$19,647
			\$74,634
- Award Playgrounds separately to the lowest individual bidders:

School Town:	Eads - \$24,141	Elliott - \$31,000	Total - \$55,151
Munster Parks and Recreation:		Circle - \$21,312	Total - \$21,312
			\$76,463

The entire bid tabulation is included on the following page.

The budget for the Circle Park project is \$85,000. If option 1 is awarded, the total cost will be \$70,953.80. The budget for the shared school projects is \$225,000. If option 1 is awarded, it will cost \$208,350.60. \$65,000 of this will be paid by the Munster Parks and Recreation Department towards the equipment purchase. The School Town of Munster will pay the balance.

Recommendation

It is recommended that the Park Board approve the playground removal and installation bids for Circle Park, Eads Elementary and Elliott Elementary to Reuhl Recreations for a total of \$74,634.

It is also recommended that the Park Board Authorize the Director of Parks and Recreation to pay the Circle Park share only at a cost of \$19,647 after completion.