



Service Proposal

MUNSTER PARKS & RECREATION
1005 RIDGE ROAD
MUNSTER, INDIANA 46321

Heritage Park-2020-MAINTENANCE
1154 Ridge Road Munster, Indiana 46321

Est ID: EST800775
Date: Nov-19-2019

Email: gvitale@munster.org
Phone: 219-836-6925

____ Check here to receive your invoices by email which will also include a link to make an online payment.
Please make sure your email address above is correct.

We hereby submit prices, specifications, and conditions for the following services for the season from April 1 to December 1:

CONTRACT SERVICES	Billing Type	Season Price	OK?
Trimming	Per Season	\$750.00	<input type="checkbox"/>
Trimming (walking trails)	Per Season	\$600.00	<input type="checkbox"/>

SubTotal (All Contract Services) \$1,350.00

The total price of all seasonal services is \$1,350.00 collected in 6 payments of \$225.00 per payment .

CONTRACT PAYMENT SUMMARY

Contract Start Date April 1, 2020	PO #
Contract End Date September 30, 2020	Contract #
01-Apr-2020 Monthly Contract Services [April - 2020]	\$225.00
01-May-2020 Monthly Contract Services [May - 2020]	\$225.00
01-Jun-2020 Monthly Contract Services [June - 2020]	\$225.00
01-Jul-2020 Monthly Contract Services [July - 2020]	\$225.00

CUTTING EDGE LANDSCAPING
PO Box 384
ST. JOHN

P.219-365-9766

[http://cuttingedgelandscaping-in.com/
cuttingedge.service@yahoo.com](http://cuttingedgelandscaping-in.com/cuttingedge.service@yahoo.com)
page 1 of 3

01-Aug-2020	Monthly Contract Services [August - 2020]	\$225.00
01-Sep-2020	Monthly Contract Services [September - 2020]	\$225.00

LANDSCAPE/MULCH BED MAINTENANCE AREA: Includes the single landscape/mulch bed located directly in front of the house, along the sidewalk between the driveway and the house and the planting areas that run along the East and SE side of the house only.

MAINTENANCE DATES: April 1 through September 30: 1x per month at the contractor's discretion. Director of Parks and Recreation must receive notice of work dates.

LANDSCAPE AREA & MULCH BED WEED CONTROL: Area shall be weeded by hand. A pre-emergent shall not be used.

INSECT AND DISEASE: Monitor damaging insects and disease. Notify Parks and Recreation Department staff of any problems and submit proposals for treatments.

PRUNING: Periodic pruning of dead or dying plant material located in the mulch beds in front of the house, in the native plantings to the south and SE of the house, along the sidewalk between the driveway and the house and along the length of the driveway (first 48" only). Do not prune beyond 48" of the driveway.

TRIMMING/WEEDING: Low hanging branches and plants encroaching within 24" of the driveway shall be trimmed back only. Periodic weeding shall take place within this same area as well.

EDGING: N/A

MULCH: N/A

MOWING: N/A

SPRING/FALL CLEANUP: N/A

TURF WEED CONTROL & FERTILIZATION: N/A

GENERAL CLEAN UP: N/A

TREE AND SHRUB FERTILIZATION: N/A

AERATION/THATCHING: N/A

ALTERNATES: Trim all branches encroaching within 24" of the following walking trails twice per season:

- a) walking trails within the woods (east and SE of House),
- b) walking trails behind house (between driveway and Columbia Avenue)

GENERAL: Heritage Park is the park located to the east of Columbia Avenue on Ridge Road. The land to the west of Columbia Avenue is Bieker Woods and is not included in any of the base or alternate proposals.

If you would like to add or remove services, please contact us at (219) 365-9766.

****Season pricing does not include hourly rates which will be billed as services are completed.****

Please be advised that Cutting Edge is not responsible for damage to sprinkler heads, vinyl siding, windows, downspout caps, or objects without a landscape border. It will be the customer's responsibility to inform Cutting Edge of any personal lines (including dog fences) that would not be marked by a utility locate. Personal lines will not be the responsibility of Cutting Edge Landscaping. All plants and materials are subject to a 7% sales tax unless customer provides Cutting Edge

with a tax exemption certificate.

IN CONSIDERATION of the mutual promises and agreements contained in this Contract, the above named customer ("Customer") hires The Cutting Edge ("Contractor"). The Contractor agrees to provide services to Customer, all on the following terms and conditions:

- Contractor agrees to provide Customer with the mowing services as indicated above.
- All work will be completed in a workman-like manner according to standard industry practices.
- There will be a late fee applied to invoices not paid within 30 days of the date on invoice.
- There will be a \$30.00 charge for any checks returned NSF.
- In the unlikely event that it is necessary to obtain an attorney for receipt of final payment, attorney and court fees will become the customer's responsibility.

Estimate authorized by:



Max Groen

Estimate approved by:

Signature Date:

11/26/2019

Signature Date:

Proposal Form

Centennial Park	\$ 77,600.00
Community Park Base (Including Little League ballfields)*	\$ 16,600.00
West Lakes Park	\$ 5,650.00
SUBTOTAL	\$ 100,200.00
Bundle Discount/Credit if awarded all 3 parks (if applicable)	-\$ 1,000.00
Total:	\$ 99,200.00

*Credit amount to the Community Park base amount
(If the requirement to mow the 4 Little League fields is
eliminated)

\$ 4,200.00

Alternates

1) Heritage Park Base Proposal	\$ 750.00
2) Heritage Park (walking trails)	\$ 600.00

AGREEMENT: In submitting your proposal, the undersigned agrees to hold this proposal open for forty-five (45) days from submittal date; to enter into and execute a Contract with Munster Parks and Recreation, within six (6) working days after receiving Award; to accomplish the work in accordance with the Specifications. In submitting this proposal, it is understood that the right is reserved by Munster Parks and Recreation to reject and and/or all bids and to waive any informalities. It is also understood that the work may be awarded to one or to multiple companies.

The prices submitted are for the months listed in accordance with the specifications. Upon successful completion of the work, if agreed upon by all parties, the contract may be extended for the following two (2) years at the same rates without soliciting proposals.

Signed this 20th day of November, 2019.

Signature: _____



Printed: Max Groen

Title: Owner, Cutting Edge Landscaping

Address: Physical Address: 9543 Wicker Ave / Mailing Address: PO Box 384

City: St. John State: IN Zip 46373

Phone: 219-365-9766