Memo

To: Munster Town Council

CC: Town Manager Dustin Anderson

From: Chief of Police Stephen Scheckel

Date: December 4, 2019

Re: Animal Control Amendment

In January of this year, with Council approval, the Munster Police Department entered into a Memorandum of Understanding (M.O.U) with the Highland Police Department for the purpose of housing our stray animals. The Town of Highland has recently requested an Amendment to our agreement.

The amendment to the original Memorandum of Understanding (M.O.U) is that in addition to the already agreed upon fees, Munster will pay a $500.00 quarterly fee to the Town of Highland, which will be paid bi-annually. The stated reason for the increase is to help offset the facility and building expenses. In my discussions with the Highland Police Department I feel confident that this adjustment is made in good faith, and a legitimate request by Highland to recoup some of their expenses. It should be noted that the Town of Munster has been utilizing this facility on a regular basis and has benefitted greatly from said agreement.

Recommendation

By roll call vote, pass the Amended Memorandum of Understanding (M.O.U.) with the Town of Highland, authorizing an increase in payment in the sum of $500.00 quarterly, for a total of $2,000.00 annually and authorize the Chief of Police to sign amended agreement.