

Town of Munster
Department of Parks and Recreation
Board Report September 17, 2019

DIRECTOR/ADMINISTRATION

Skyler Ramberger has accepted the Recreation Supervisor position. Skyler has a B.S in Recreation and Sports Management and a minor in Political Science from Indiana State University. He recently competed an internship with Danville Parks and Recreation, and also has applicable experience with Vigo County Parks. He will start on October 1.

The 2020 budget process has started. It will be a challenging budget year, however the Parks and Recreation Department is up to the challenge

The Centennial Park stairway and erosion project is progressing very quickly. The Director is pleased with the progress thus far.

The Frank H. Hammond park fitness/obstacle course playground is scheduled to be completed this week.

The Director of Parks and Recreation was a Community Reader at Eads School this week, reading a story to 2 Kindergarten classes. This is usually done once or twice a year upon request.

The Department is currently creating the bid specifications for the 2020-2022 landscaping bid. Staff would like to start the process as soon as possible to be able to award this bid by late fall.

The recreation staff is now busy planning for late September and the many large October events. These include, The Big Wheel 500 Race, Chance's Kingdom Field Day, Pumpkins, Witches and Hayrides Oh My, Bieker Woods Night Walk, Munster Ale Fest, and Halloween Bingo

The underutilized sand volleyball court at Community Park has been removed. As recommended in the master plan, this process cuts maintenance costs, adds greenspace and eliminates an unsightly area.

Now that the weather is cooler, park mowing has resumed. This is especially challenging since the college students have returned to school.

Post-season pool maintenance is currently underway. This includes inspecting the pumps and seals, inventory of supplies, fixing pool cracks and raised tiles, winterizing and much more. The outside pool area will also receive a landscaping facelift before the end of the fall.

RECREATION

A working agreement with ClassPass has been signed. This partnership will open our yoga classes to a new online community to help enhance registration.

Programs/Events

Fall Soccer has increased in participation. 30 teams in 4 age groups were formed. Games started September 7.

Based on vendor feedback, changes have been made to the Community Market. Vendors have been moved into the parking lot for better presence. 2020 market applications will be dispersed by end of season.

Munster Community Pool season has concluded. Moving forward, the opening of the pool during the week in August after school has started will be evaluated for 2020, as minimal attendance was recorded on those days. The Canine Cannonball closed the pool with 31 dog park members in attendance. Pool financials and recommendations for the 2020 season will be included in next month's report.

Fall Cash for Clutter was successful. The event catered to almost 50 sellers and took place in the Community Park Softball Parking Lot.

Adult tennis programs were full before the Fall Recreation Guide hit mailboxes. Waitlists will continue to be taken in case another instructor is found.

The tenured Wado-Ki instructors (Roger and Dotty Jerome) are retiring as of September 30. Mastered instructor, Ben Hillis, will take over all upcoming programs.

Prep for fall events is in full stride. Pumpkins were ordered, bounce houses were quoted and have been secured and posters were hung around town for the Pumpkins Witches and Hayrides event. Entertainment and a candy sponsor were secured for the Keen-Ager Holiday Party. T-shirts were ordered and raffle prizes were purchased for the Big Wheel 500.

Keen-Ager activities for September include: "Out to Lunch" trip to Garwood Orchards and 10 Warning Signs of Alzheimers.

Park Rentals

9 rentals were scheduled at the Social Center during the month of September. This does not include the two groups that rent on a regular basis. There are 10 rentals scheduled so far for October.

FACILITY RENTALS

| Facility | 2019 to-date | 2018 |
|------------------------|--------------|------------|
| Heritage Park Weddings | 7 | 8 |
| MCP – Birthday Party | 22 | 31 |
| MCP – Private Party | 18 | 22 |
| Park Shelters | 68 | 57 |
| Social Center | 128 | 141 |
| Total | 243 | 259 |

FINANCIAL SUMMARY OF COMPLETED PROGRAMS

| PROGRAM | R | NR | REVENUE | EXPENSE | VARIANCE |
|---------------------------------|------------|------------|----------------------|---------------------|--------------------|
| Adult Open Basketball | 50+ | | 1,680.00 | 20.00 | 1,660.00 |
| Canine Cannonball | 19 | 12 | 320.00 | 86.00 | 234.00 |
| Cash for Clutter | 24 | 31 | 1,593.70 | 45.00 | 1,548.70 |
| Four Winds Trip - July | 8 | 20 | 935.00 | 532.00 | 403.00 |
| Four Winds Trip - May | 12 | 31 | 1,475.00 | 729.00 | 746.00 |
| Summer Camp | 724 | 442 | 156,474.00 | 64,501.58 | 91,972.42 |
| Susan's School of Dance classes | 15 | 2 | 1,550.00 | 918.00 | 632.00 |
| Thornton Quarry | 27 | 28 | 3,948.00 | 3,610.00 | 338.00 |
| Tumblebear Gymnastics | 19 | 1 | 1,050.00 | 840.00 | 210.00 |
| Wado-Ki | 12 | 2 | 293.00 | 25.00 | 268.00 |
| TOTAL: | 910 | 569 | \$ 169,318.70 | \$ 71,306.58 | \$98,012.12 |

* \$250 Brochure Ad Sponsorship

CENTENNIAL PARK

Wedding season continues with 9 scheduled for September. The food and beverage performance for August was below budget, \$46,315 vs. actual \$55,674, with September is forecasted to exceed budget.

Banquet inquiries have exceeded 1,250 since the first of the year.

The September (Summer Harvest) and October (October Fest) Reserve Dinners are open for registration.

There were 9 Shelter rentals in August and 3 rentals in The View space.

Golf

The golf operation continues to perform well and above budget. August rounds exceeded budget by about 320. Revenue in August exceed budget by \$7,800. Both rounds and revenue exceed 2018 as well.

The driving range business is performing well and exceeded budget by \$1,500 in July.

The weekday leagues are running below 2018's participation levels.

Concessions

The Triple Play Café and the Pool Concession's operational seasons are winding down. August performance for both concessions was just under budget for August.