

MUNSTER BOARD OF PARKS AND RECREATION
12:00 p.m. Regular Meeting
TOWN HALL MAIN MEETING ROOM
Tuesday, September 3, 2019

MINUTES

Park Board Members Present: Robyn Paulsen, President; Dan Repay, Vice President; David Cerven, Secretary; Ron Ostojic, School Board Liaison; Joe Simonetto, Town Council Liaison.

Park Staff Present: Greg Vitale, Director of Parks and Recreation; Jill Higgins, Superintendent of Recreation; Janice Uram, Administrative Assistant.

Others Present: Dave Nellans, Town Council Member
Annie Ostojic, 1916 Somerset Drive

1. CALL TO ORDER

President Paulsen called the meeting to order at 12:02 p.m.

2. PUBLIC INPUT

There was no public input.

3. ADMINISTRATIVE MATTERS

a. Approval of Park Board Minutes

i. August 20, 2019 Minutes

Secretary Cerven motioned with a second by School Board Liaison Ostojic, to approve the August 20, 2019 minutes. The motion carried by a vote of 4 in favor and 0 opposed.

b. Confirmation of Park Vouchers

i. Park Vouchers Confirmed Register #19-8F Totaling: \$83,873.20

Fund 204 Parks & Recreation

Employee Payroll (\$64,627.44+\$19,245.76)

ii. Park Vouchers Approved Register #19-A Totaling: \$24,640.29

Fund 204 Parks & Recreation \$14,216.51

Fund 419 Park Bond Proceeds \$9,655.96

iii. Park Vouchers confirmed Register #19-9B Totaling: \$254,595.29

Fund 204 Parks & Recreation \$100,063.74

Fund 419 Park Bond Proceeds \$145,571.77

Vice President Repay motioned with a second by Secretary Cerven to approve Park Voucher Registers 19-8F, 19-9A and 19-9B. The motion carried by a vote of 4 in favor and 0 opposed.

4. ITEMS FOR DISCUSSION/ACTION

- a. Centennial Golf Course Update; Dan Augdahl, Golf Course Superintendent
The Superintendent reported that the course is in very good condition. There was no winter damage noticed when the course was opened in the spring. The spring rains were a challenge with almost 25 inches of rainfall. A pump station flow meter broke down in early July for approximately 36 hours which forced hand watering the course until repairs were made. Efforts are underway to re-landscape Hole 9 with a berm and some large trees to protect the nearby homes from golf ball damage. Golf rounds have been well above a record pace this August. The Superintendent brought to the attention of the board a recently completed individual Girl Scout project; species specific bird houses were placed throughout the course and many species of birds were identified with an informational display in the clubhouse.
- b. 2019 Ale Fest Contract
The Director worked with Brewfest Partners to revise the contract, and it has been reviewed several times by Attorney Wickland. Changes were made to the amount of the retainer and the share of the profits, as well as a change to a one-year renewal. The Director asked the Board to approve the contract.
Secretary Cerven motioned with a second by Vice President Repay, to approve the 2019 Ale Fest Contract. The motion carried by a vote of 4 in favor and 0 opposed.
- c. Park Department Repair & Replacement Schedule
The Director went through the Schedule with the Board highlighting changes and additions. No action by the Board is required. The Schedule will drive projects, repairs and replacements due throughout the end of the year and into the next.

5. ADJOURNMENT

President Paulsen called for a motion to adjourn.

Secretary Cerven motioned with a second by Vice President Repay. The meeting was adjourned at 12:40 p.m.

David Cerven, Park Board Secretary

Date

Robyn Paulsen, Park Board President

Date