

MUNSTER BOARD OF PARKS AND RECREATION
12:00 p.m. Regular Meeting
TOWN HALL MAIN MEETING ROOM
Tuesday, May 7, 2019

MINUTES

Park Board Members Present: Robyn Paulsen, President; Dan Repay, Vice President; David Cerven, Secretary; Mike Sowards, Board Member Joe Simonetto, Town Council Liaison.

Park Staff Present: Greg Vitale, Director of Parks and Recreation; Rod Potts Centennial Maintenance Superintendent; Don Tillar, General Manager Centennial Park; Janice Uram, Administrative Assistant.

Others Present: Ken Alsager, 8642 White Oak
Rick Paulsen, 1206 Tuckahoe

1. *CALL TO ORDER*

President Paulsen called the meeting to order at 12:01 p.m.

2. *PUBLIC INPUT*

Mr. Alsager was present to discuss the recent Car Show. He was concerned that the volunteer judges were unqualified, also not car enthusiasts. Also, he would like to see the parks used for things other than playgrounds. Mr. Alsager recommended installation of lights in some parking lots for car or cruise nights. Car owners could park their vehicles for a couple of hours and enjoy each other's vehicles.

3. *ADMINISTRATIVE MATTERS*

a. *Approval of Park Board Minutes*

April 16, 2019 Minutes

Secretary Cerven motioned with a second by Vice President Repay, to approve the April 16, 2019 minutes. The motion carried by a vote of 4 in favor and 0 opposed.

b. *Confirmation of Park Vouchers*

- i. Park Vouchers Confirmed Register #19-4F Totaling: \$39,642.33
Fund 204 Parks & Recreation
Employee Payroll (\$27,387.97+\$12,254.36)
- ii. Park Vouchers Approved Register #19-5A Totaling: \$21,753.05
Fund 204 Parks & Recreation \$21,753.05
- iii. Park Vouchers Confirmed Register 19-5B Totaling: \$230,605.39
Fund 204 Parks & Recreation \$68,539.35
Fund 419 Park Bond Proceeds \$150,104.42

Board Member Sowards motioned with a second by Vice President Repay, to approve Park Voucher Registers 19-4F, 19-5A and 19-5B. The motion carried by a vote of 4 in favor and 0 opposed.

4. ITEMS FOR DISCUSSION/ACTION

a. Munster High School Tennis Court Resurfacing Project

Six proposals were received and opened on April 19. The Park Department has dedicated \$25,000 to this project. A.G. Sport Surfaces of Carmel, Indiana submitted the lowest bid at \$63,480. The lowest bid was rejected due to the lack of inclusion of Riteway crack repair system. The Director recommended the Board approve awarding the Munster High School tennis court resurfacing project to A.G. Sport Surfaces at a total cost of \$63,480, \$25,000 of which, will be paid by Munster Parks and Recreation.

Vice President Repay motioned with a second by Secretary Cerven, to approve awarding the Munster High School tennis court resurfacing project to A.G. Sport Surfaces at a total cost of \$63,480, \$25,000 of which, will be paid by Munster Parks and Recreation. The motion carried by a vote of 4 in favor and 0 opposed.

b. Grove Park Tennis Court Resurfacing Project

Five proposals were received and opened at the public opening on April 19. A.G. Sport Surfaces of Carmel, Indiana placed the lowest bid at \$12,277.17. The budget for this project is \$21,000. The Director recommended the Board approve awarding the Grove Park tennis court resurfacing project to A.G. Sport Surfaces at a cost of \$12,277.17.

Vice President Repay motioned with a second by Secretary Cerven, to approve awarding the Grove Park tennis court resurfacing project to A.G. Sport Surfaces in the amount of \$12,277.17. The motion carried by a vote of 4 in favor and 0 opposed.

c. West Lakes Park Playground Installation Change Order

Required excavation to grade, and haul away and disposal of the old playground was not included the proposal for the purchase of the West Lakes Park playground from Snider Recreation. The cost of this project was \$9,750, and now brings the purchase and installation cost to a total of \$122,385. The Director recommended the Board approve a change order for \$9,570 to Snider Recreation for the additional expenses related to the West Lakes Playground removal and installation.

Vice President Repay motioned with a second by Secretary Cerven, for the approval a change order for \$9,570 to Snider Recreation for the additional expenses related to the West Lakes Playground removal and installation.

d. Frank H. Hammond Playground Discussion

The Director discussed with the Board conversations and meetings he recently had with The School Town of Munster to finalize the designs for the joint playground replacement. The playground designer recommended that the Director and Board reconsider installing a 2 to 5 years playground as they have become outdated, and instead consider a fitness park. The Director presented the fitness park design. It was discussed and agreed by the Board that the fitness park would be a good addition to the park with the track, tennis and volleyball courts there already. The location of the installation would be between the track and tennis courts. The Board questioned why it would not be installed on the existing playground site. The Director stated that the Town had earmarked the site to be turned into green space and that it may be used for an eventual community garden project. After discussion, the Board determined that Frank Hammond Park was not a suitable location for a community garden and recommended another park location be selected. It was agreed that there are too

many activities and foot traffic in the park. The Board asked the Director to relocate the new fitness playground within the existing playground footprint.

The Director presented the design for the Frank H. Hammond School playground. The budget for both the school and park playgrounds is \$200,000. The Park Department share is \$85,000, the School's \$75,000 and the Frank Hammond P.T.O's is \$40,000. The cost includes demolition and haul away, installation and restoration for both playgrounds. Shared signage will also be installed. The Board was in agreement with the budget and the playground design.

e. 40,000-Hour Gas Plant Overhaul Approval

This required overhaul is now overdue, and the Town Manager's Office has determined that this overhaul should be completed. The plant is currently generating some revenue to cover operational costs and the cost of the overhaul. Upon Park Board approval of the cost, parts will be ordered and once they arrive, the overhaul will be scheduled. The plant will be down for about 10 days to 2 weeks. The Director recommended the Board approve the 40,000-hour gas plant overhaul by Clarke Energy at a cost of \$196,328.98. The price includes all overhaul parts and labor, and does not include out of the ordinary expenses for damages found once the overhaul is in-progress.

Vice President Repay motioned with a second by Secretary Cerven, that the Board approve the 40,000-hour gas plant overhaul by Clarke Energy at a cost not to exceed \$215,000. The motion carried by a vote of 4 in favor and 0 opposed.

f. Billy Casper Golf/Centennial Park Update; Don Tillar, General Manager
The General Manager gave a brief financial update.

5. **ADJOURNMENT**

President Paulsen called for a motion to adjourn.

Secretary Cerven motioned with a second by Vice President Repay, to adjourn the meeting. The meeting was adjourned at 1:05 p.m.

David Cerven, Park Board Secretary

Date

Robyn Paulsen, Park Board President

Date