MUNSTER BOARD OF PARKS AND RECREATION
5:00 p.m. Regular Meeting
TOWN HALL MAIN MEETING ROOM
Tuesday, February 19, 2019

MINUTES

Park Board Members Present: Dan Repay, Vice President; David Cerven, Secretary; Mike Sowards, Board Member; Ron Ostojic, School Board Liaison; Joe Simonetto, Town Council Liaison.

Park Staff Present: Barb Holajter, Superintendent of Recreation, Jerry Rosko, Superintendent of Park Maintenance; Dan Augdhal, Golf Course Superintendent; Janice Uram, Administrative Assistant.

Others Present: Dave Nellans, Town Council Member
Dan Augdahl, Golf Superintendent

1. ***CALL TO ORDER***
   Vice President Repay called the meeting to order at 5:00 p.m.

2. ***PUBLIC INPUT***
   There was no public input.

3. ***ADMINISTRATIVE MATTERS***
   a. ***Approval of Park Board Minutes***
      February 5, 2019 Minutes
      Board Member Sowards motioned with a second by Secretary Cerven, to approve the February 5, 2019 minutes. The motion carried by a vote of 4 in favor and 0 opposed.
   b. ***Confirmation of Park Vouchers***
      i. Park Vouchers Approved Register #19-2D Totaling: $6,259.81
         Fund 204 Parks & Recreation $2,625.66
      ii. Park Vouchers Confirmed Register #19-E Totaling: $46,113.95
         Fund 204 Parks & Recreation
         Employee Payroll ($31,133.26+$14,980.69)
         Secretary Cerven motion with a second by Board Member Sowards, to approve Voucher Registers 19-2D and 19-2E. The motion carried by a vote of 4 in favor and 0 opposed.
   c. **Reports**
      i. February Board Report
         The Superintendent of Recreation reviewed the February report for the Board.
      ii. March Event & Activities Calendar
         The calendar was included in the board packet for Board member information.

4. ITEMS FOR DISCUSSION/ACTION

a. Parks Department Mower Replacement

The current maintenance department 960A Z-Trak mower is budgeted to be replaced per the Repair & Replacement Schedule. Three quotes were received for a 2019 John Deere 970R Z-Trak mower with 60" mowing deck, mulch kit and fully adjustable suspension seat. Castongia Tractor was the lowest bidder at $8,750.00 with trade in of the old Z-Trak mower. The budget for this purchase is $12,000.00 and will be paid from park bond funds.

Board Member Sowards motioned with a second by Secretary Cerven, to approve the purchase of 2019 a John Deere 970R Z-Trak mower with 60" mowing deck, mulch kit and fully adjustable suspension seat from Castongia Tractor in the amount of $8,750.00. The motion carried by a vote of 4 in favor and 0 opposed.

b. Purchase of Two (2) Ford F150 Pickup Trucks for Parks Department

Two (2) park maintenance department fleet trucks are budgeted to be replaced per the Repair & Replacement Schedule. A request for quotation on the purchase of two (2) 2019 three-quarter ton pick-up trucks with plows, was sent to eight vehicle dealers; four returned a quote. Paul Heuring Motors of Hobart was the lowest bidder at $42,900 for two (2) 2019 Ford F250 trucks with plows and trade in of the old vehicles. The budget for the vehicle purchase is $64,000 and will be paid from park bond funds.

Secretary Cerven motioned with a second by School Board Liaison Ostojic, to approve the purchase of two (2) 2019 Ford F250 pick-up trucks with plows in the amount of $42,900 including trade-in. The motion carried by a vote of 4 in favor and 0 opposed.

c. Replacement of Greens Mower and Sprayer for Centennial Park Golf Course

The 11 year old greens mower and course sprayer are scheduled for replacement this year per the Repair & Replacement Schedule. Three quotes were received. Reinders Equipment quoted $30,429.37 for a Toro Greenmaster Triflex 3300 which is slightly over budget. The Golf Superintendent recommended the Toro mower as the best option because the reels are interchangeable with other machines in the course fleet, which will cut downtime, and it provides better cut quality than the other models quoted. The budget for the purchase of the mower is $30,000 and will be paid from park bond funds.

Board Member Sowards motioned with a second by Secretary Cerven, to approve the purchase of a Toro Greenmaster Triflex 3300 mower from Reinders Equipment in the amount of $30,429.37. The motion carried by a vote of 4 in favor and 0 opposed.

The 11 year old golf course sprayer is scheduled to be replaced. Three quotes were received for the sprayer purchase. JW Turf submitted the lowest quote at $34,589 for a John Deere HD300. This model is preferred by the Golf Course Superintendent and the fleet mechanic. The budget for the purchase of the sprayer is $44,000 and will be paid from park bond funds.

Board Member Sowards motioned with a second by Secretary Cerven, to approve the purchase of a John Deere HD300 course sprayer from JW Turf in the amount of $34,589. The motion carried by a vote of 4 in favor and 0 opposed.

5. ADJOURNMENT

Vice President Repay called for a motion to adjourn.

Board Member Sowards motioned with a second by Secretary Cerven, to adjourn the meeting. The meeting was adjourned at 5:14 p.m.

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David Cerven, Park Board Secretary Date

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Robyn Paulsen, Park Board President Date