BOARD OF PARKS AND RECREATION
OF THE TOWN OF MUNSTER

RESOLUTION NO. 2018-08
RESOLUTION AMENDING SCHEDULE A, A NON-CODIFIED PORTION OF THE MUNICIPAL CODE, AMENDING FEES, CHARGES AND VIOLATIONS

WHEREAS, the Board of Parks and Recreation ("Park Board") of the Town of Munster, Indiana establishes reasonable fees and charges for specific park and recreation programs and services; and

WHEREAS, the Park Board will from time to time make amendments to a Schedule A, which has been established by the Town Council of the Town of Munster, Lake County, Indiana, for the purpose of centralizing all fees, fines, violations and service charges for the Town, the Park and others; and

WHEREAS, the Town Council established Section (5) of said Schedule A of the Munster Municipal Code specifically for Park related fees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Parks and Recreation of the Town of Munster, Indiana that said Schedule A, Section (5) be amended as follows:

(A) ***PARKS & RECREATION SCHEDULE OF FEES***
Refer to the attached (changes shown in red);
Exhibit E, Munster Community Pool 2019 Season
Exhibit F, Schedule of Fees

RESOLVED and **ADOPTED** this 20th day of November, 2018, by a vote of _____in favor, and _____ opposed.

BOARD OF PARKS & RECREATION
OF THE TOWN OF MUNSTER, LAKE COUNTY, INDIANA

_____
Mike Sowards, President

ATTEST:

_____
Dan Repay, Secretary

MUNSTER PARKS AND RECREATION
1005 RIDGE ROAD
MUNSTER, IN 46321

MEMORANDUM

TO:	Park Board of Commissioners
FROM:	Barbara L. Holajter, Superintendent of Recreation
DATE:	November 20, 2018
RE:	Munster Community Pool - 2019 Season

EXHIBIT E

Munster Community Pool - 2018~~9~~ Season

Pool Season

May ~~26~~ 25-Aug. ~~12~~ 13	**(regular hours)**
July 3	**Open 11:00 a.m.-6:00 p.m.**
July 4	**Closed**
Aug. ~~14, 16, 17, 21, 23, 24, 28, 30, 31~~	
15, 16, 20, 22, 23, 27, 29, 30	**Open 4:00-6:00 p.m. (T/TH/F)**
Aug. ~~18, 19, 25, 26 and Sept. 1-3~~	
17, 18, 24, 25, 31 and Sept. 1-2	**Open 1:00-5:00 p.m. (weekends)**

The weekday pool season (days of operation) runs from Memorial Day weekend through the first day of school in the fall. After school is back in session for the fall, the pool will be open for 2 hours after school (4:00-6:00 p.m.) on Tuesdays, Thursdays and Fridays.

Hours of Operation

11:00 a.m.-8:00 p.m., Monday through Friday
11:00 a.m.-6:00 p.m., Saturday and July 3
1:00 p.m.-6:00 p.m., Sunday
4:00 p.m.-6:00 p.m., Tuesdays, Thursdays and Fridays after school starts

Daily Passes

	Resident	Non-resident
Ages 2 & under	Free	Free
Children and Adults	$ 7	$ 10
Seniors (65 and over)	$ 5	$ 8
After 4:00 p.m.	$ 5	$ 8

Infants 2 and under are free with a paid adult. Youth under The age of 12 **must be accompanied** by a paid adult.

Season Passes

Pass-Type	R Early Bird	Resident	NR Early Bird	Non-Resident
Individual	$ 80	$ 95	$125	$140
2-person family	$145	$165	$195	$210
3-person family	$195	$225	$255	$270
4-person family	$235	$265	$300	$315
Each Additional	$ 30	$ 35	$ 35	$ 40
Ages 2 and under	FREE	FREE	FREE	FREE
Childcare Provider	$ 60	$ 75	$ 60	$ 75

Group Rates

Resident	Non-Resident
$5	$8

Private Party Rentals (after pool hours/2-hour minimum)

Hourly Fee	Resident	Non-Resident
Rental (up to 250 people)	$275	$325
Rental (251-500 people)	$325	$375
Rental (501-1,000 people)	$375	$425
Security Deposit	$100	$100

*$100 additional for staffing the Concession Stand.

Birthday Parties at the Pool (Rates include admission, meal* including chips and drink, 2-hour shelter rental and one free adult chaperone)

Residents	$ ~~150~~ $200/party of 10, $~~15~~ $10 per additional child/adult
Non-Residents	$ ~~200~~ $250/party of 10, $~~15~~ $10 per additional child/adult

*Billy Casper Golf invoices Munster Parks and Recreation $100 staff fee for private parties and the meal fee for the birthday parties.

Discount Coupon Books

Season Pass Holder	$25
Resident	$30
Non-Resident	$45

Annual Sponsorship Banners (to be installed on interior of fence)

3' x 6' Perimeter of Pool	$ 500
3' x 6' Concession Area	$ 700
3' x 6' Entrance/Exit	$1,000

Park Board Proposed: November 20, 2018

MUNSTER PARKS AND RECREATION
1005 RIDGE ROAD
MUNSTER, IN 46321

MEMORANDUM

TO:	Park Board of Commissioners
FROM:	Barbara L. Holajter, Superintendent of Recreation
DATE:	November 20, 2018
RE:	Amendment to Schedule of Fees - 2019

EXHIBIT F

Schedule of Fees - Recommendations 2018 9

	Resident	Non-Resident	Non-Profit (Munster-based only)
Community Park Social Center	~~$55~~ $57/hour	~~$80~~ $82/ hour	$40 per hour (M-TH only)

Heritage Park Gazebo

Wedding Package: 2 hr. wedding, 1 hr. rehearsal, 50 white chairs set up, 1 supervisor on duty, seasonal plants provided on/near gazebo. Additional chairs are available to rent (see fees below). Kaske House Access: female members of bridal party only are allowed to enter the Kaske House to dress and for photographs with a Munster Historical Society docent present. **Rooms open are: dining room, bathroom and kitchen.** No one is allowed access upstairs (roped-off).

	Resident	Non-Resident
Wedding Package/Gazebo	$300	$350
Kaske House Access*	$ 50	$ 50
Additional Hour:	$50 per hour	$ 75 per hour

Additional Chairs:	50 - 100 White Chairs	$3.50 each
	Each additional chair after 100	$3.00 each

When booking the Social Center, the full rental fee plus a damage deposit is due at the time of booking. A $125 damage deposit will be charged for rentals with 75 or fewer guests. A $250 rental deposit will be charge for rentals with 76+ guests or rentals with alcohol. When booking the Heritage Park Gazebo, the full rental fee plus a $100 damage deposit is due at the time of booking. *If the party chooses Kaske House access, an additional $50 will be collected and paid to the Munster Historical Society at the end of the season as a donation. **Rental fees are non-refundable.** One week after the event, the security/cleaning deposit will be mailed back to the participant as long as the facility is clean, damage was not done to the facility and no staff members had to be called to the site.

All shelter rentals require a 4 hour minimum.

Community Park Shelters - 8601 Calumet Ave. (2 Shelters: Lions and Rotary) (125 people maximum per shelter)

	Resident	Non-Resident	Non-Profit (Munster-based only)
Monday - Thursday	$35/4 hrs.	$60/4 hrs.	~~$30~~ $35/4 hrs.
Fri.-Sun. or Holidays - 4 hrs. or less	~~$140~~ $150	~~$240~~ $250	
Fri.-Sun. or Holidays - ALL DAY	~~$210~~ $225	~~$360~~ $375	

Park has restrooms, drinking fountain, playground, and electricity. Includes ten - 12' picnic tables.

White Oak Park Shelter - 9700 White Oak Avenue (100 people maximum)

	Resident	Non-Resident	Non-Profit (Munster-based only)
(Monday - Thursday)	$35/4 hrs.	$60/4 hrs.	~~$30~~ $35/4 hrs.
(Friday-Sunday or Holidays)	$120	$200	
Fri.-Sun. or Holidays - All Day	$180	$300	

Park has a port-a-potty, drinking fountain and electricity. Includes eight - 8' picnic tables. Soccer and baseball fields can be rented for an additional fee.

Beech Park Shelter - 8101 Beech Ave. (50 people maximum)
Bluebird Park Shelter - 1900 Holly Ln. (50 people maximum)
Cobblestones Park Shelter - 801 Treadway Rd. (50 people maximum)
Grove Park Shelter - 8201 Tapper Ave. (50 people maximum)
Frank H. Hammond Shelter - 1101 Fran-Lin Parkway (50 people maximum)
Stewart Park Shelter - 1600 Fran-Lin Parkway (50 people maximum)
West Lakes Park Shelter - 9701 Margo Ln. (50 people maximum)

	Resident	Non-Resident	Non-Profit (Munster-based only)
Monday - Thursday	$35/4 hrs.	$60/4 hrs.	~~$30~~ $35/4 hrs.
Fri.-Sun. or Holidays - 4 hrs. or less	$80	$160	
Fri.-Sun. or Holidays - ALL DAY	$120	$240	

Parks have port-a-potties (during soccer seasons only), playgrounds and drinking fountains. Includes five - 8' picnic tables. Once the shelter has been rented, other park amenities such as fields, courts, and/or track can be rented for an additional fee (see below). **A 7% Sales Tax will be added to all rental fees.**

Briar Creek Shelter - 10299 Fox Run (15 people maximum)
Burlwood Park Shelter - 10139 Burlwood Dr. (15 people maximum)
Twin Creek Park Shelter - 9747 Twin Creek Blvd. (15 people maximum)
Sunnyside Park Shelter - 7800 Hohman Ave. (15 people maximum)

	Resident	Non-Resident	Non-Profit (Munster-based only)
Monday - Thursday	**$35/4 hrs.**	**$60/4 hrs.**	**$35/4 hrs.**
Fri.-Sun. or Holidays - 4 hrs. or less	**$50**	**$100**	
Fri.-Sun. or Holidays - ALL DAY	**$75**	**$150**	

Parks have playgrounds and drinking fountains. Includes 1-2 picnic tables. Once the shelt has been rented, other park amenities such as fields or courts can be rented for an additional fee (see below). A 7% Sales Tax will be added to all rental fees.

Weekday shelter rental fees are waived for School Town of Munster.

Groups of 15 or more must obtain a contract/permit to use the park shelters.

Neighborhood Baseball/Softball Fields, Tennis Courts, Basketball Courts, Misc. Fields & Areas in addition to a shelter rental. $15/per field or court/per hour (2 hour minimum).

The full shelter rental fee plus a $100 security/cleaning deposit is due at the time of booking. **Rental fees are non-refundable.** One week after the event, the security/cleaning deposit will be mailed back to the participant as long as the facility is clean, damage was not done to the facility and no staff members had to be called to the site.

Groups larger than the listed maximum must receive permission and pricing from the Director of Parks and Recreation prior to reserving the shelter.

For each facility rental change by customer in date and/or time, a $10 fee will be charged. This includes all facilities.

Holidays include: Memorial Day, Fourth of July and Labor Day.

Dog Park Membership	**Resident**	**Non-Resident**
First Dog	~~$ 40.00~~ * $45.00*	~~$115.00~~ $120.00
Second Dog	$ 25.00	$35.00
Third Dog	$ 25.00	$25.00

*All residents are required to register their dogs with the Clerk Treasurer's office, for an additional $10.00 fee.
All dog park memberships are for one year from the date of purchase.

Neighborhood Baseball/Softball Fields, Tennis Courts, Basketball Courts, Misc. Fields & Areas

$15/hr. (2-hour minimum)

Community Park Baseball/Softball ~~Fields Rentals~~ Tournament Rentals
Weekend (Friday, Saturday & Sunday) Rates include Maintenance, Lined Fields, and Lighting
Softball: ~~$325~~ $500/Day (5 hours and over)
Baseball: ~~$200~~ $375/Day (under 5 hours)

Community park ballfields shall not be rented to any individual or group with the exception of the national softball and baseball organizations such as the NSA, ~~and USFA~~ **Little League International and U.S.S.S.A.** These reservations and the determination of fees are at the discretion of the Director of Parks and Recreation.

Picnic Table Rental (includes delivery*)	**White Wedding Chair Rental**	
$30/table*	50-100 chairs	$3.50 each
Minimum rental: 10 tables	each additional chair after 100	$3.00 each

*All picnic table rental fees are waived for School Town of Munster.

A $100 damage deposit is due at the time of booking.

*NOTE: Picnic Tables can be reserved by **Munster residents/businesses only**.*

Resident: Individuals who reside and own property within the town limits of Munster.

Non-Resident: Individuals and or groups (private/non-profit) who reside outside the town limits of Munster.

Non-Profit: **MUNSTER-BASED GROUPS ONLY.** A group or organization with non-profit status (i.e. church, public or private school, community service group, 501C-3 organization).