MUNSTER BOARD OF PARKS AND RECREATION
12:00 p.m. Regular Meeting
CENTENNIAL PARK CLUBHOUSE
Tuesday, September 4, 2018

MINUTES

Park Board Members Present: Mike Sowards, President; Robyn Paulsen, Vice President; Dan Repay, Secretary; Ron Ostojic, School Board Liaison (arrival at 1:00 p.m.); Joe Simonetto, Town Council Liaison.

Park Staff Present: Greg Vitale, Director of Parks and Recreation; Barb Holajter, Superintendent of Recreation; Jerry Rosko, Janice Uram, Administrative Assistant.

Others Present: Christiana Cabrera, Town Manager's Office Intern; Danielle Volk, Recreation Supervisor.

1. CALL TO ORDER

President Sowards called the meeting to order at 12:00 p.m.

2. PUBLIC INPUT

There was no public input. No one from the public was present.

3. *ADMINISTRATIVE MATTERS*

a. ***Approval of Park Board Minutes***

August 21, 2018 minutes

Secretary Repay motioned with a second by Vice President Paulsen, to approve the August 21, 2018 minutes. The motion carried by a vote of 3 in favor and 0 opposed.

b. ***Confirmation of Park Vouchers***

i. Park Vouchers Confirmed Register #18-8F Totaling: $161.48
Fund 204 Parks & Recreation
Employee Payroll ($11.48+$150.00)

ii. Park Vouchers Confirmed Register #18-8G Totaling: $52,872.51
Fund 204 Parks & Recreation
Employee Payroll ($38,135.24+$14,737.27)

iii. Park Vouchers Approved Register #18-9A Totaling: $19,469.54
Fund 204 Parks & Recreation $18,872.15
Fund 770 Park Donation Non-reverting $597.39

iv. Park Voucher Confirmed Register #18-9B Totaling: $1,327,269.89
Fund 204 Parks & Recreation $1,282,378.02
Fund 419 Park Bond Proceeds $29,286.20

Vice President Paulsen motioned, with a second by Secretary Repay, to approve Park Voucher Registers 18-8F, 18-8G, 18-9A and 18-9B. The motion carried by a vote of 3 in favor and 0 opposed.

4. ITEMS FOR DISCUSSION/ACTION

a. 2018 Park Bond Update

The first draft of the Scope of Work for the bond issue was discussed; the total amount needs to be reduced by approximately $700,000. There was discussion about the need to replace all the playgrounds recommended for replacement, and which

ones need it the most. Initial Master Plan recommendations must also be included in the Scope. The Director asked the Board to thoroughly review the Scope of Work and advise recommendations as soon as possible. The Scope of Work and Declaratory Resolution are on the agenda to be approved at the September 18 board meeting.

b. Master Plan Presentation; Planning Resources
Planning Resources gave a Recommendations Summary Power Point for the Master Plan. Recommendations were made based on survey results, focus group meetings and their own studies and data collection. The final Comprehensive Master Plan should be available near the end of September after some necessary approvals by the Indiana DNR, the Town and others.

5. ADJOURNMENT

President Sowards called for a motion to adjourn.

Vice President Paulsen motioned with a second by School Liaison Ostojic to adjourn. The motion carried by a vote of 4 in favor and 0 opposed. The meeting was adjourned at 1:10 p.m.

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Dan Repay, Park Board Secretary Date

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Michael Sowards, Park Board President Date