MEMO

To: **Park Board**

From: **Greg Vitale, Director of Parks and Recreation**

Date: **November 17, 2015**

Re: **Centennial Clubhouse Flooring**

The carpet at the Centennial Park Clubhouse has surpassed its useful life. Replacing the flooring is a top priority in maintaining the facility's high level of service. It will also improve the chances of securing weddings and other events.

The View Restaurant, the main hallway, the Event Coordinator's office and the Pro Shop will be receiving new carpet Squares. The banquet center will receive Luxury Vinyl Tile (LVT) planks instead of carpet. LVT will last longer, it is much easier to maintain, it eliminates the need to set up a separate dance floor for weddings, and it is a very popular option for banquet flooring. Best of all, LVT offers an elegant upgraded look to the banquet center. A dance floor is also budgeted this year at a cost of $7,000, so that expense can be applied elsewhere. Some pictures of LVT floors are included in this report. It was estimated that flooring would cost about $40,000 and the quotes came in very close. Below are the quotes:

Creative Carpet and Flooring:	$40,074.78
Empire Today:	$42,607.38
Master Tile Carpet One:	$59,820.75

All of the products quoted include the same specifications for warranty, thickness, durability, etc. The lowest quote for flooring was submitted by Creative Carpet and Flooring.

A good rule of thumb is to spend an additional 10% on extra boxes of flooring that can be used to replace damaged planks and squares. The extra flooring would bring the lowest quote total to $44,082.29.

The cost will be paid from Centennial Park bond proceeds.

Staff has already inspected the flooring from Creative Carpet and Flooring product and is satisfied.

<u>Recommendation</u>
It is recommended that the Park Board approve purchase of flooring from Creative Carpet and Flooring in the amount of $44,082.26.

Pictures of Luxury Vinyl Tile (LVT)