MUNSTER BOARD OF PARKS AND RECREATION
REGULAR MEETING
TUESDAY, MARCH 17, 2015
MUNSTER TOWN HALL - CONFERENCE ROOM 'A'
7:00 P.M. – Regular Meeting

MINUTES

I CALL TO ORDER

The meeting was called to order by Marcus Olsen at 7:00 p.m.

Park Board Members present: Marcus Olsen, President; Dan Repay, Vice President; Dave Cerven, Secretary; Michael Sowards, Board Member; John Friend, School Board Liaison; and Dave Nellans, Town Council Liaison.

Town staff present: Greg Vitale, Director of Parks and Recreation; Barb Holajter, Superintendent of Recreation; Jerry Rosko, Superintendent of Parks; Jessica DeGiulio, Facility Manager; Rod Potts, Maintenance Manager; Matt Meneghetti, Golf Manager; and Joe Simonetto, Town Council.

II PUBLIC INPUT

Robert Cashman, 1632 Wilson St. - Mr. Cashman spoke about Centennial Park.

III ADMINISTRATIVE MATTERS

A. **Approval of Park Board Minutes**
February 17 and March 3, 2015

A misspelled name was noted on the March 3rd minutes.

John Friend made a motion to approve the minutes as corrected. The motion was seconded and passed 5-0.

B. **Confirmation of Park Vouchers**

Park Vouchers Confirmed Register #15-3C: Totaling -		$	53,060.49
Fund 204	Park & Recreation	$	53,060.49
Park Vouchers Confirmed Register #15-3D: Totaling -		$	17,281.67
Fund 204	Park & Recreation	$	16,781.67
Fund 419	Park Bond Proceeds	$	500.00

Dan Repay made the motion to approve the vouchers. The motion was seconded and passed 5-0.

C. **Board Informational Reports**
Park and Recreation Department Reports

Michael Sowards asked about the insurance claim for the batting cage repairs. The

Director responded that it is a shared claim.

The board requested that the Social Center/Heritage Park Rental table be added back into the department reports as well as the Centennial Park revenue/expense report. The Director stated that the Clerk Treasurer's office is working on a way to present this information in a better format. The Superintendent of Parks was asked about the Kaske House damage.

The Director highlighted the "Thank You" from the Munster Junior Women's Club and the Times article on Retiring in Munster. Marcus Olsen said it spoke well for our parks and recreation department and what it offers for our senior citizens.

Energy Systems Group – Jan/Feb 2015 Reports
The Maintenance Manager summarized the January report and overall process at the landfill of producing electricity that is sold back to Nipsco. The problems with getting replacement parts from Austria were also discussed.

D. ***ITEMS FOR DISCUSSION/ACTION -***

1. River's Edge Disc Golf Update
   The Superintendent of Parks reported that the disc golf course is close to opening. Signage both for the park and the individual holes is being ordered. He also reported that an Eagle Scout will construct a bat house on site to control the mosquito population. Selling discs at the proshop was discussed and well as recreational programming. A course map will be included in the Summer Recreation Guide. Marcus Olsen asked about the possibility of dual golf course with Lansing. The Director responded that at the current time, Lansing may consider helping with a couple of parking spaces.

2. Pennsy Greenway Project at Munster/Lansing Border
   The Director spoke about the Pennsy Greenway bike path extension. He reported that Lansing is taking charge of the signage and installation while Munster Parks and Recreation will be responsible for a bench and an informational plaque.

3. West Lakes Soccer Field

   The Director presented the West Lakes Park site plan and Phase II Construction. Bids will soon go out for the underground work. The Director reported that money will be saved by using the dirt at Community Park and that there is $130,000 budgeted for the earthwork. Marcus Olsen asked about irrigation and was told there would be no irrigation at this time. The Director reported that the department is working on a capital plan.

   Rod reported on the irrigation heads and electric pipes that need to be pulled out and that the playground irrigation needs to be reconfigured. There is approximately 9,000 feet of pipe that will be reduced to 1200 feet. The Director reported that the developer will pay for part of this. Dave Nellans said that TIF money could not be used.

   Centennial Pak Golf Course Update

The Golf Manager reported that the golf course should open within the next 7 days. The driving range opened on Friday, March 13. In the first 4 days, revenues totaled over $10,000 including merchandise, memberships and driving range use. Unfortunately, he also reported that the golfers are damaging the driving range due to the soft ground. If the golf course opens next week, golfers will be require to keep their carts on the paved path.

The Director requested that Joe Nordman, Robinson Engineering, come to the next meeting on Tuesday, April 7, to present an update on Centennial Park Clubhouse.

IV. ADJOURNMENT

Next Park Board Meeting - Tuesday, April 7, Munster Town Hall, at 7:00 p.m.

Next Regular Park Board Meeting - Tuesday, April 21, Munster Town Hall, at 7:00 p.m.

Dave Cerven made a motion to adjourn the meeting at 8:05 p.m. The motion was seconded and passed 5-0.

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Park Board Secretary Date

_____ _____

Director of Parks and Recreation/Park Board President Date