



To: Board of Parks and Recreation
From: Mark Heintz, Director of Parks and Recreation
Date: January 20, 2026
Subject: Election of Officers and Recording Secretary

Today's meeting is the first of the year for 2026 and the Board is required to elect a President, Vice President and Secretary for the year. Indiana Code 36-10-3-8 (c) reads:

*At its first regular meeting each year the board shall elect a president and a vice president.
The vice president may act as president during the absence or disability of the president.
The board may select a secretary either from within or outside its membership.*

Besides a motion and second for a President and Vice President as you determine, we recommend a motion to approve Janice Uram as Recording Secretary for the Board for the year. We have done this for several years now and find it efficient to have Janice in that position as she's in the office every day.