

Accounts Payable Voucher Register # 25-2B

Park Vouchers Confirmed

1/1/25-1/31/25

\$ 190,256.53

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

December 17, 2024

  
Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 6 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 190,256.53

Approved and confirmed by the Park Board of the Town of Munster, Lake County Indiana, this 18th day February, 2025 by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

\_\_\_\_\_  
Scot Pierce, President

ATTEST:

\_\_\_\_\_  
Janice Uram, Secretary

**FUND SUMMARY January 1, 2025-January 31, 2025**

<b>FUND</b>	<b>DESCRIPTON</b>	<b>AMOUNT</b>
2204	PARK & RECREATION	\$ 181,336.25
2370	PARK DONATION NON-REVERTING	\$ 718.58
4418	PARK BOND PROCEEDS	\$ 8,201.70
		\$ 190,256.53

# INVOICE DISTRIBUTION REPORT FOR TOWN OF MUNSTER

POST DATES 01/01/2025 - 01/31/2025  
POSTED AND UNPOSTED  
OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
<b>Fund: 2204 PARK FUND</b>					
<b>Department: 103-0800 EDUCATIONAL ACTIVITIES</b>					
2204-103-0800-63301000	1-4Q 2025 NEWS YOU CAN USE	LITHOGRAPHIC COMMUNICATION 1/2025 NEWS YOU CAN USE		187.96	3719
Total Department 103-0800 EDUCATIONAL ACTIVITIES				187.96	
<b>Department: 551-0100 PARK ADMINISTRATION</b>					
2204-551-0100-62900000	OTHER SUPPLIES	STAPLES CONTRACT & COMMERC ENVELOPES,PINSTRIPES 5 PK		44.43	883117
2204-551-0100-62900000	OTHER SUPPLIES	STAPLES CONTRACT & COMMERC FREESTANDING LITERATURE HOLDERS,L SHA		54.10	883117
2204-551-0100-62900000	OTHER SUPPLIES	STAPLES CONTRACT & COMMERC LAMINATOR		233.09	883117
2204-551-0100-63202000	PREPAID POSTAGE MACHINE	UNITED STATES POSTAL SERVICE PREPAID POSTAGE MACHINE		0.00	883167
2204-551-0100-63301000	WINTER BROCHURE PRINTING	LITHOGRAPHIC COMMUNICATION WINTER 2024/SPRING 2025 BROCHURE PRINTING		8,216.54	3730
2204-551-0100-63908000	MEMBERSHIP DUES/MEET EXP	MARK HEINTZ PETTY CASH REIMBURSEMENT/PARKING,GAS,		10.00	883017
2204-551-0100-63908000	MEMBERSHIP DUES/MEET EXP	MUNSTER CHAMBER OF COMMERCE MEMBERSHIP DUES & LUNCHES/PARK & RECREATION		430.00	883112
2204-551-0100-63991000	EDUCATION/TRAINING	ELAN FINANCIAL SERVICES IPRA REGISTRATION,CAMPAIGNS ADS,TKT R		730.00	883032
Total Department 551-0100 PARK ADMINISTRATION				9,718.16	
<b>Department: 560-0000 PARK REFUNDS</b>					
2204-560-0000-65901000	REFUND OF OVERPAYMENT	NATALIE MENGEL	ACTIVITY CANCELLATION REFUND	85.00	883159
2204-560-0000-65901000	REFUND OF OVERPAYMENT	AMY CHANDLER	ACTIVITY CANCELLATION REFUND	85.00	883149
Total Department 560-0000 PARK REFUNDS				170.00	
<b>Department: 561-0100 ADULT EDUCATION</b>					
2204-561-0100-62900000	OTHER SUPPLIES	INDIANA GROCERY GROUP LLC	DONUTS,COFFEEMATE	20.95	3729
2204-561-0100-63105000	OTHER PROFESSIONAL SERVICE	LAUREN THEIL	FALL 2024 COFFEE & CANVAS	342.00	883107
Total Department 561-0100 ADULT EDUCATION				362.95	
<b>Department: 561-0400 YOUTH SPORT FITNESS</b>					
2204-561-0400-62900000	OTHER SUPPLIES	MARK HEINTZ	PETTY CASH REIMBURSEMENT/PARKING,GAS,	5.00	883017
2204-561-0400-63105000	OTHER PROFESSIONAL SERVICE	JESSE KICKERT	ACTIVITIES/JUMPSTART HOOPS,ROOKIE RUN	320.00	883106
Total Department 561-0400 YOUTH SPORT FITNESS				325.00	
<b>Department: 561-0600 TRIPS</b>					
2204-561-0600-63105000	OTHER PROFESSIONAL SERVICE	MARK HEINTZ	PETTY CASH REIMBURSEMENT/PARKING,GAS,	39.68	883017
2204-561-0600-63105000	OTHER PROFESSIONAL SERVICE	ELAN FINANCIAL SERVICES	IPRA REGISTRATION,CAMPAIGNS ADS,TKT R	3,683.40	883032
Total Department 561-0600 TRIPS				3,723.08	
<b>Department: 561-0700 SPEC EVENTS/TRIPS/TICKETS</b>					
2204-561-0700-62900000	OTHER SUPPLIES	MARK HEINTZ	PETTY CASH REIMBURSEMENT/PARKING,GAS,	50.00	883017
2204-561-0700-62900000	OTHER SUPPLIES	ELAN FINANCIAL SERVICES	IPRA REGISTRATION,CAMPAIGNS ADS,TKT R	8.94	883032
2204-561-0700-63105000	OTHER PROFESSIONAL SERVICE	ELAN FINANCIAL SERVICES	IPRA REGISTRATION,CAMPAIGNS ADS,TKT R	715.51	883032
2204-561-0700-63105000	OTHER PROFESSIONAL SERVICE	CATALYST PRODUCTIONS II	DJ SERVICES/DADDY DAUGHTER DATE NIGHT	345.00	883152
Total Department 561-0700 SPEC EVENTS/TRIPS/TICKETS				1,119.45	
<b>Department: 561-0800 SUMMER RECREATION</b>					
2204-561-0800-63105000	OTHER PROFESSIONAL SERVICE	MARK HEINTZ	PETTY CASH REIMBURSEMENT/PARKING,GAS,	24.00	883017
Total Department 561-0800 SUMMER RECREATION				24.00	
<b>Department: 562-0100 POOL OPERATIONS</b>					
2204-562-0100-63105000	OTHER PROFESSIONAL SERVICE	COKER SERVICE INC	EQUIPMENT REPAIR	651.79	883098
Total Department 562-0100 POOL OPERATIONS				651.79	
<b>Department: 571-0100 PARKS MAINTENANCE</b>					
2204-571-0100-62221000	FUEL	AVALON PETROLEUM CO	UNLEADED FUEL	763.01	883028
2204-571-0100-62221000	FUEL	AVALON PETROLEUM CO	DIESEL FUEL	175.09	883028

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POST DATES 01/01/2025 - 01/31/2025

POSTED AND UNPOSTED

OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
<b>Fund: 2204 PARK FUND</b>					
<b>Department: 571-0100 PARKS MAINTENANCE</b>					
2204-571-0100-62221000	FUEL	AVALON PETROLEUM CO	DIESEL EXHAUST FLUID	31.25	883028
2204-571-0100-62223000	TIRES	CHICAGO TIRE INC	TIRES/PARK DEPT	686.80	3726
2204-571-0100-62302000	REPAIR PARTS	CASTONGIA'S INC	CYLINDER KIT/UNIT 103	225.40	883097
2204-571-0100-62900000	OTHER SUPPLIES	DAVID E WICKLAND	LEGAL SERVICES12/2023-10/2024 PARK BO	3,447.50	883100
2204-571-0100-62900000	OTHER SUPPLIES	MENARDS HAMMOND	CUB BRUSHES,TAPINGKNIFE,FINISH SANDER	106.55	883110
2204-571-0100-62900000	OTHER SUPPLIES	MULCH MASTERS	MULCH	120.00	883111
2204-571-0100-62900000	OTHER SUPPLIES	MULCH MASTERS	MULCH	40.00	883111
2204-571-0100-62900000	OTHER SUPPLIES	MENARDS HAMMOND	PURDY WD,MINI ROLLER PAINT TRAYS	16.23	883110
2204-571-0100-62900000	OTHER SUPPLIES	MENARDS HAMMOND	WELDED WIRE,COVER,BATTERIES,HAND SAND	74.72	883110
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	TREATED FOR YELLOW JACKETS	295.00	3728
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	PEST CONTROL/HERITAGE PK	66.00	3728
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	PEST CONTROL/PARKS GARAGE	84.00	3728
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	PREMIER PORTA POTTY INC	PORTA POTTY SERVICE/BIEKER WOODS-8616	220.00	883115
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	ADCO PREVENTATIVE SECURITY	1Q 2025 ALARM MONITORING/HERITAGE PAR	108.00	883095
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	WILDLIFE EDUCATIONAL EXHIB	9/24 BEAVER TRAPPING	275.00	883118
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	PEST CONTROL/PARKS GARAGE	84.00	3728
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	PEST CONTROL/HERITAGE PARK	66.00	3728
2204-571-0100-63501000	ELECTRICITY	NIPSCO	1/2025 NIPSCO/8601 CALUMET	599.95	883138
2204-571-0100-63501000	ELECTRICITY	NIPSCO	1/2025 NIPSCO/8701 LION CLUB DR	1,072.82	883138
2204-571-0100-63501000	1-4Q 2025 NIPSCO REDEVELOP	NIPSCO	1/2025 NIPSCO REDEVELOPMENT	40.38	883162
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	12/24 USAGE/8751 LIONS - SOC CNTR	426.92	3700
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	12/24 USAGE/1154 RIDGE - KASKE	32.23	3700
2204-571-0100-63901000	REFUNDS AWARDS & INDEM	BIANCA CERVANTES	RENTAL CANCELLATION REFUND	525.00	883128
Total Department 571-0100 PARKS MAINTENANCE				9,581.85	

## Department: 581-0100 CENT MAINTENANCE

2204-581-0100-62221000	FUEL	AVALON PETROLEUM CO	UNLEADED FUEL	95.84	883028
2204-581-0100-62221000	FUEL	AVALON PETROLEUM CO	DIESEL FUEL	0.00	883028
2204-581-0100-62221000	FUEL	AVALON PETROLEUM CO	DIESEL EXHAUST FLUID	0.00	883028
2204-581-0100-62900000	OTHER SUPPLIES	BOWMAN DISPLAYS DIGITAL IM	CUSTOM VINYL	53.87	883096
2204-581-0100-62900000	OTHER SUPPLIES	BOWMAN DISPLAYS DIGITAL IM	DECAL	5.47	883096
2204-581-0100-62900000	OTHER SUPPLIES	EXPERT CHEMICAL & SUPPLY	BERBER ROLL GOODS,CHARCOAL RUNNERS	3,143.25	3727
2204-581-0100-62900000	OTHER SUPPLIES	GRAINGER	CONCRETE ANCHOR SCREW,FLAT WASHERS	84.50	883102
2204-581-0100-62900000	OTHER SUPPLIES	GRAINGER	CONDENSATE PUMP	224.35	883102
2204-581-0100-62900000	OTHER SUPPLIES	GUS BOCK DYER ACE HARDWARE	COMPREHENSION NUT & SLEEVE	3.78	883103
2204-581-0100-62900000	OTHER SUPPLIES	GUS BOCK DYER ACE HARDWARE	BULK FASTENERS	9.72	883103
2204-581-0100-62900000	OTHER SUPPLIES	GUS BOCK DYER ACE HARDWARE	EXT TUBE,DISHWASHER BRNCH	11.58	883103
2204-581-0100-62900000	OTHER SUPPLIES	GUS BOCK HARDWARE	PAPER KEY TAGS	6.99	883104
2204-581-0100-62900000	OTHER SUPPLIES	MENARDS	SATIN BRASS NUMBERS,DOOR STOP, PLAQUE	98.81	883109
2204-581-0100-62900000	OTHER SUPPLIES	MENARDS HAMMOND	REMOTE CLICKER,PRY BAR SETS,CLAMPS,TU	101.17	883110
2204-581-0100-62900000	OTHER SUPPLIES	GUS BOCK DYER ACE HARDWARE	DUCT TAPE	8.38	883103
2204-581-0100-62900000	OTHER SUPPLIES	GUS BOCK DYER ACE HARDWARE	MOUNTING TAPE	3.99	883103
2204-581-0100-62900000	OTHER SUPPLIES	MENARDS HAMMOND	DRIVEWAY MARKERS	5.40	883110
2204-581-0100-62900000	OTHER SUPPLIES	MENARDS	SLIDE LOCK	24.28	883109
2204-581-0100-62900000	OTHER SUPPLIES	EXPERT CHEMICAL & SUPPLY	WHITE ROLL TOWELS	213.04	3727
2204-581-0100-62900000	OTHER SUPPLIES	IT STRAPS ON	SIGN BRACKETS W/BOLTS & WASHERS	129.00	883105
2204-581-0100-62900000	OTHER SUPPLIES	ELAN FINANCIAL SERVICES	IPRA REGISTRATION,CAMPAIGNS ADS,TKT R	191.76	883032
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	EARL'S LOCKSMITH SHOP	DUPLICATE KEYS,REMOVE & REPLACE LOCKS	1,487.00	883101
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	PEST CONTROL/CENTENNIAL PARK	135.00	3728
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	LEIBOLD IRRIGATION INC	LOCATED MAIN LINE ON GOLF COUSE & REP	1,248.04	883108

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POSTED AND UNPOSTED

OPEN AND PAID

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<b>Fund: 2204 PARK FUND</b>					
<b>Department: 581-0100 CENT MAINTENANCE</b>					
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	LEIBOLD IRRIGATION INC	LOCATED IRRIGATION FOR THE NEW METHAN	870.00	883108
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	PREMIER PORTA POTTY INC	PORTA POTTY SERVICE/CENTENNIAL	903.00	883115
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	SECURITY DOOR INCORPORATED	REPROGRAM LOGIC BOARD/CART STORAGE EA	534.39	883116
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	CRAWFORD DOOR	REPLACE 9 TORSION CABLES ;REWOUND SPR	170.00	883099
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	PREMIER PORTA POTTY INC	PORTA POTTY SERVICE/CENTENNIAL PK	903.00	883115
2204-581-0100-63501000	ELECTRICITY	NIPSCO	12/24 NIPSCO/9751 CALUMET	2,139.86	882976
2204-581-0100-63504000	WATER	TOWN OF MUNSTER-WATER	12/24 USAGE/9710 CAL-CENT PK MAINT GA	258.54	3700
Total Department 581-0100 CENT MAINTENANCE				13,064.01	
<b>Department: 582-0100 CENT GOLF</b>					
2204-582-0100-63106BC0	BILLY CASPER/INDIGO	CENTENNIAL PARK GOLF MANAG FUNDING - JANUARY 2025		120,000.00	883153
Total Department 582-0100 CENT GOLF				120,000.00	
<b>Department: 930-0100 RISK INSURANCE</b>					
2204-930-0100-63400000	YR 2025 LIABILITY TRANSFER TOWN OF MUNSTER LIABILITY 1/ 2025 LIABILITY TRANSFER			22,408.00	3745
Total Department 930-0100 RISK INSURANCE				22,408.00	
Total Fund 2204 PARK FUND				181,336.25	
<b>Fund: 2370 PARK DONATION-NON REVERT</b>					
<b>Department: 561-7600 SENIOR CITIZEN DONATIONS</b>					
2370-561-7600-62900000	OTHER SUPPLIES	MARK HEINTZ	PETTY CASH REIMBURSEMENT/PARKING,GAS,	95.50	883017
2370-561-7600-62900000	OTHER SUPPLIES	INDIANA GROCERY GROUP LLC	FOAM CUPS,NAPKINS,LEMONADE	9.48	3729
2370-561-7600-62900000	OTHER SUPPLIES	INDIANA GROCERY GROUP LLC	MARSHMALLOWS,TEA,WHIPPED CREAM,FOAM C	21.53	3729
2370-561-7600-62900000	OTHER SUPPLIES	ELAN FINANCIAL SERVICES	IPRA REGISTRATION,CAMPAIGNS ADS,TKT R	193.77	883032
2370-561-7600-63202000	PREPAID POSTAGE MACHINE	UNITED STATES POSTAL SERVI	PREPAID POSTAGE MACHINE	398.30	883167
Total Department 561-7600 SENIOR CITIZEN DONATIONS				718.58	
Total Fund 2370 PARK DONATION-NON REVERT				718.58	
<b>Fund: 4418 PARK BOND PROCEEDS</b>					
<b>Department: 915-2218 2018 PARK BOND</b>					
4418-915-2218-64248000	FENCING CENTENNIAL MAINTEN	OAK RIDGE FENCE AND GATE I FENCING CENTENNIAL PARK MAINTENANCE B		7,089.00	883113
4418-915-2218-64250000	OTHER PARK IMPROVEMENTS	OAK RIDGE FENCE AND GATE I FENCE REPAIR/COBBLESTONE PARK		743.50	883114
Total Department 915-2218 2018 PARK BOND				7,832.50	
<b>Department: 915-2219 2019 PARK BOND</b>					
4418-915-2219-64250000	OTHER PARK IMPROVEMENTS	OAK RIDGE FENCE AND GATE I FENCE REPAIR/COBBLESTONE PARK		369.20	883114
Total Department 915-2219 2019 PARK BOND				369.20	
Total Fund 4418 PARK BOND PROCEEDS				8,201.70	

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POST DATES 01/01/2025 - 01/31/2025

POSTED AND UNPOSTED

OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY FUND ---					
		2204	PARK FUND	181,336.25	
		2370	PARK DONATION-NON REVERT	718.58	
		4418	PARK BOND PROCEEDS	8,201.70	
		Total For All Funds:		190,256.53	