

**To:** President and Members of the Munster Town Council

**From:** Patricia Abbott, Controller

**Date:** February 17, 2025

**Re:** Ordinance 1978: Additional Appropriations (1)

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There are six funds in need of additional appropriations.

The addition of Maintenance personnel under Ordinance 1976 created the need for additional appropriations in the corresponding funds. The total appropriation requests are as follows: Motor Vehicle Highway: \$80,000.00 Sewer Maintenance: \$160,000.00 Water Cash Operating: \$160,000.00

The Local Road & Street Fund requests appropriations in the amount of \$127,000.00. \$15,000.00 of this will ensure our Traffic Signal Maintenance Service is funded. Our Street Resurfacing Project that used CCMG 2024-1 Grant funds totaled less than the amount we were given. The \$112,000.00 in Capital Outlay must be refunded back to the state.

When ARPA funds were allocated, it was determined this fund could be used for Water Improvements as this impacts all residents in a positive way. An additional appropriation of \$236,766.00 will be used towards our water tank rehabilitation capital project. This will be the final project using ARPA dollars.

The LIT Economic Development Fund needs \$210,000.00 in additional appropriations to continue to fund the engineering for the Bridges Over Ditches Project, attorney fees for the Zoning Rollback project, and HWC on-call services related to the Community Development as a result of the Zoning Rollback.

The procedure for securing additional appropriations requires a public hearing, scheduled for March 3, 2025, and the adoption of an ordinance by the Town Council. The Local Road and Street and Motor Vehicle Highway Funds are controlled funds. Once the ordinance is adopted, the request will be submitted to the Department of Local Government Finance which will issue its determination within ten days. The others are considered reporting only funds, and the appropriations will go into effect upon passage of the ordinance.

**RECOMMENDED ACTION:**

By motion and roll call vote, hear proposed Ordinance 1978 for additional appropriations on first reading, and schedule a public hearing and second reading for March 3, 2025.