

Accounts Payable Voucher Register # 24-10B

Park Vouchers Confirmed

9/1/24-9/30/24

\$ 55,409.92

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

July 16, 2024


Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 6 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 55,409.92

Approved and confirmed by the Park Board of the Town of Munster, Lake County Indiana, this 15th day of October, 2024 by a vote of _____ in favor and _____ opposed.

Dan Repay, President

ATTEST:

Janice Uram, Secretary

FUND SUMMARY - September 1, 2024-September 30, 2024

FUND	DESCRIPTON	AMOUNT
2204	PARK & RECREATION	\$ 52,590.43
2370	PARK DONATION NON-REVERTING	\$ 2,819.49
		\$ 55,409.92

INVOICE DISTRIBUTION REPORT FOR TOWN OF MUNSTER

POST DATES 09/01/2024 - 09/30/2024

POSTED AND UNPOSTED
OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 2204 PARK FUND					
Department: 103-0800 EDUCATIONAL ACTIVITIES					
2204-103-0800-63301000	1-4Q 2024 NEWS YOU CAN USE	LITHOGRAPHIC COMMUNICATION	8/24 NEWS YOU CAN USE	188.14	3365
Total Department 103-0800 EDUCATIONAL ACTIVITIES				188.14	
Department: 150-0200 INSPECTIONS/CODE ENFORCEMENT					
2204-150-0200-63102000	SEH GENERAL ENGINEERING SER	SEH OF INDIANA LLC	PROJECT 172455/ GENERAL ENGINEERING S	247.09	882196
Total Department 150-0200 INSPECTIONS/CODE ENFORCEMENT				247.09	
Department: 551-0100 PARK ADMINISTRATION					
2204-551-0100-62900000	OTHER SUPPLIES	STAPLES CONTRACT & COMMERC	AVERY INKJET BUS WHITE, BINDER CLIPS	55.88	882224
2204-551-0100-62900000	OTHER SUPPLIES	STAPLES CONTRACT & COMMERC	RUBBERBANDS, POST-ITS, MARKER, FOLDERS	55.78	882224
2204-551-0100-63202000	PREPAID POSTAGE MACHINE	UNITED STATES POSTAL SERVI	PREPAID POSTAGE MACHINE	145.79	882243
2204-551-0100-63908000	MEETING EXPENSES	ELAN FINANCIAL SERVICES	TABLECLOTHS, FOOD STORAGE BAGS, WATER F	1.20	882162
Total Department 551-0100 PARK ADMINISTRATION				258.65	
Department: 560-0000 PARK REFUNDS					
2204-560-0000-65901000	REFUND OF OVERPAYMENT	ARLENE MARCINEK	TOUR CANCELLATION REFUND	114.00	882085
2204-560-0000-65901000	REFUND OF OVERPAYMENT	PEGGY WHISTON	CLASS REFUND	85.00	882165
2204-560-0000-65901000	REFUND OF OVERPAYMENT	KATHY WINOVICH	TRIP CANCELLATION REFUND	132.00	882237
2204-560-0000-65901000	REFUND OF OVERPAYMENT	STEVE CIUPA	ACTIVITY CANCELLATION REFUND	100.00	882273
2204-560-0000-65901000	REFUND OF OVERPAYMENT	NICOLETTE COOKE	ACTIVITY CANCELLATION REFUND	100.00	882264
2204-560-0000-65901000	REFUND OF OVERPAYMENT	ALEXANDRA KERN	PROGRAM WITHDRAW	100.00	882246
2204-560-0000-65901000	REFUND OF OVERPAYMENT	KRISTEN JURICH	ACTIVITY CANCELLATION REFUND	100.00	882262
Total Department 560-0000 PARK REFUNDS				731.00	
Department: 561-0400 YOUTH SPORT FITNESS					
2204-561-0400-62900000	OTHER SUPPLIES	HASHMARK NETWORK LLC	FALL SOCCER JERSEYS/BALANCE DUE	3,794.30	882163
2204-561-0400-63105000	OTHER PROFESSIONAL SERV.	BOWMAN DISPLAYS DIGITAL IM	BANNERS	161.76	882208
Total Department 561-0400 YOUTH SPORT FITNESS				3,956.06	
Department: 561-0600 TRIPS					
2204-561-0600-63105000	TRIPS OTHER PROF SERVICES	ELAN FINANCIAL SERVICES	TABLECLOTHS, FOOD STORAGE BAGS, WATER F	2,475.00	882162
2204-561-0600-63105000	DEPOSIT FOR TRIP	TOWNSHIP HIGH SCHOOL DISTR	DEPOSIT FOR HARDY'S REINDEER RANCH TR	200.00	882275
Total Department 561-0600 TRIPS				2,675.00	
Department: 561-0700 SPEC EVENTS/TRIPS/TICKETS					
2204-561-0700-62900000	SPECIAL EVENT SUPPLIES	ELAN FINANCIAL SERVICES	TABLECLOTHS, FOOD STORAGE BAGS, WATER F	256.28	882162
2204-561-0700-63105000	OTHER PROFESSIONAL SERV.	PREMIER PORTA POTTY INC	PORTA POTTY SERVICE/STEWART, GROVE, WOA	280.89	882219
2204-561-0700-63901000	REFUNDS AWARDS & INDEM	LAURICE TURNER	EVENT WITHDRAWAL REFUND	45.00	882238
Total Department 561-0700 SPEC EVENTS/TRIPS/TICKETS				582.17	
Department: 561-0800 SUMMER RECREATION					
2204-561-0800-62900000	SUMMER CAMP SUPPLIES	ELAN FINANCIAL SERVICES	TABLECLOTHS, FOOD STORAGE BAGS, WATER F	59.87	882162
2204-561-0800-63105000	SUMMER CAMP OTHER PROF SER	ELAN FINANCIAL SERVICES	TABLECLOTHS, FOOD STORAGE BAGS, WATER F	571.00	882162
Total Department 561-0800 SUMMER RECREATION				630.87	
Department: 562-0100 POOL OPERATIONS					
2204-562-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	PEST CONTROL/COMM PARK CONCESSIONS	100.00	3401
2204-562-0100-63105000	POOL GROUNDS MAINTENANCE	GREAT LAKES LANDSCAPE MGMT	8/24 PARK GROUND MAINTENANCE	337.77	882155
2204-562-0100-63504000	WATER	TOWN OF MUNSTER-WATER	8/24 USAGE/8837 CAL-POOL	8,718.04	3376
2204-562-0100-63504000	WATER	TOWN OF MUNSTER-WATER	8/24 USAGE/8837 CAL-POOL	989.14	3376
Total Department 562-0100 POOL OPERATIONS				10,144.95	

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GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
Fund: 2204 PARK FUND					
Department: 567-0100 COMMUNITY PARK CONCESSION					
2204-567-0100-62900000	CONCESSION SUPPLIES	ELAN FINANCIAL SERVICES	TABLECLOTHS,FOOD STORAGE BAGS,WATER F	536.38	882162
Total Department 567-0100 COMMUNITY PARK CONCESSION				536.38	
Department: 567-0200 COMMUNITY PARK BALL FIELD					
2204-567-0200-62900000	OTHER SUPPLIES	SITEONE LANDSCAPE SUPPLY H	HUNTER SPRINKLER PGV201 PGV SERIES 2-	104.32	882222
2204-567-0200-63105000	OTHER PROFESSIONAL SERV.	FOREVER GREEN LAWN	APPLY EARLY FALL FERTILIZER	803.25	882087
Total Department 567-0200 COMMUNITY PARK BALL FIELD				907.57	
Department: 568-0100 WEST LAKES PARK					
2204-568-0100-63105000	OTHER PROFESSIONAL SERV.	FOREVER GREEN LAWN	APPLY EARL FALL FERTILIZER/WLAKES PK	2,145.00	882087
2204-568-0100-63105000	WESTLAKES GROUNDS MAINTENA	GREAT LAKES LANDSCAPE MGMT	8/24 PARK GROUND MAINTENANCE	2,896.44	882155
Total Department 568-0100 WEST LAKES PARK				5,041.44	
Department: 571-0100 PARKS MAINTENANCE					
2204-571-0100-62221000	GASOLINE & DIESEL FUEL	GUS BOCK HARDWARE	LED BULB, BAR CHAIN OIL, WEEDWHIP FUE	179.98	882214
2204-571-0100-62221000	FUEL	AVALON PETROLEUM CO	DIESEL FUEL	272.96	882153
2204-571-0100-62221000	FUEL	AVALON PETROLEUM CO	UNLEADED FUEL	435.60	882153
2204-571-0100-62302000	REPAIR PARTS	APC STORE	OIL FILTER	6.61	882207
2204-571-0100-62302000	REPAIR PARTS	CASTONGIA'S INC	BOLTS/UNIT 115	6.76	882209
2204-571-0100-62900000	OTHER SUPPLIES	PWD SYSTEMS LLC	BAGS	1,313.25	882221
2204-571-0100-62900000	OTHER SUPPLIES	MENARDS HAMMOND	FVP RV MARINE, & MASTER BLOCK WATER	67.86	882217
2204-571-0100-62900000	OTHER SUPPLIES	GUS BOCK HARDWARE	LED BULB, BAR CHAIN OIL, WEEDWHIP FUE	24.98	882214
2204-571-0100-62900000	OTHER SUPPLIES	EXPERT CHEMICAL & SUPPLY	CAN LINER, URNIAL SCREEN DEODORIZER,	1,142.26	3400
2204-571-0100-62900000	OTHER SUPPLIES	MENARDS HAMMOND	FTP BRASS BUSH, STAINLESS STEEL NIPPL	45.68	882217
2204-571-0100-62900000	OTHER SUPPLIES	MENARDS HAMMOND	TANK LEVER CHROME	11.98	882217
2204-571-0100-62900000	OTHER SUPPLIES	GUS BOCK HARDWARE	TRIMMER HEADS	65.98	882214
2204-571-0100-62900000	OTHER SUPPLIES	MENARDS HAMMOND	CLEAR WOOD PROTECTOR,WATER BLOCK	241.96	882217
2204-571-0100-62900000	OTHER SUPPLIES	MULCH MASTERS	MULCH	60.00	882218
2204-571-0100-62900000	OTHER SUPPLIES	SPEAR CORPORATION	VALVES,COUNTER BALANCE BRACKET ASY	273.00	3402
2204-571-0100-62900000	PARK MAINT SUPPLIES	ELAN FINANCIAL SERVICES	TABLECLOTHS,FOOD STORAGE BAGS,WATER F	87.52	882162
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	PEST CONTROL/HERITAGE PARK	66.00	3401
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	PEST CONTROL/PARKS GARAGE	84.00	3401
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	TRI-ELECTRONICS INC	FIRE ALARM MONITORING/MAINTENANCE BLD	300.00	882225
2204-571-0100-63105000	COMMUNITY PARK GROUNDS MAI	GREAT LAKES LANDSCAPE MGMT	8/24 PARK GROUND MAINTENANCE	2,241.79	882155
2204-571-0100-63105000	PARKS OIL CHANGES	VALVOLINE INC	OIL CHANGE/PARKS UNIT 144	105.28	882226
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	PREMIER PORTA POTTY INC	PORTA POTTY SERVICES/CRUSIN' THE RIDG	195.00	882219
2204-571-0100-63501000	1-4 Q 2024 NIPSCO CHARGES-	NIPSCO	9/24 NIPSCO REDEV/410 RIDGE45TH& SOUT	111.71	882266
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	8/24 USAGE/8849 CAL-FIREFIGHTERS MEMO	87.99	3376
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	8/24 USAGE/8751 LIONS CLUB-SOC CNTR	477.74	3376
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	8/24 USAGE/8701 LIONS CLUB-COMM PK N	1,269.06	3376
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	8/24 USAGE/8701 LIONS-COMM PK E PRESS	783.28	3376
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	8/24 USAGE/8701 LIONS-COMM PK W PRESS	422.72	3376
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	8/24 USAGE/8701 LIONS-COMM PK S BLDG	422.72	3376
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	8/24 USAGE/8701 LIONS-COMM PK CONCESS	234.04	3376
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	8/24 USAGE/1154 RIDGE-KASKE	226.34	3376
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	8/24 USAGE/410 RIDGE	183.78	3376
2204-571-0100-63601000	REPAIRS & MAINT SERVICES	B & K EQUIPMENT COMPANY	REPLACED BROKEN NOZZLE ON FUEL PUMP	66.48	882105
2204-571-0100-63705000	OTHER RENTS	PREMIER PORTA POTTY INC	PORTA POTTY SERVICE/STEWART,GROVE,WOA	900.00	882219
Total Department 571-0100 PARKS MAINTENANCE				12,414.31	

Department: 581-0100 CENT MAINTENANCE

INVOICE DISTRIBUTION REPORT FOR TOWN OF MUNSTER

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POSTED AND UNPOSTED

OPEN AND PAID

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Fund: 2204 PARK FUND					
Department: 581-0100 CENT MAINTENANCE					
2204-581-0100-62221000	FUEL	AVALON PETROLEUM CO	DIESEL FUEL	0.00	882153
2204-581-0100-62221000	FUEL	AVALON PETROLEUM CO	UNLEADED FUEL	54.72	882153
2204-581-0100-62225000	IRRIGATION SYSTEM SUPPLY	SITEONE LANDSCAPE SUPPLY H	PVC EXPANSION REPAIR COUPLINGS	323.76	882222
2204-581-0100-62225000	IRRIGATION SYSTEM SUPPLY	SITEONE LANDSCAPE SUPPLY H	HUNTER GLOBE VALVE ICV GLASS	116.46	882222
2204-581-0100-62302000	REPAIR PARTS	CHICAGO TIRE INC	MOUNT, DEMOUNT AND MOUNT (CENTENNIAL)	22.50	3399
2204-581-0100-62302000	REPAIR PARTS	CHICAGO TIRE INC	CARLISLE VERSA TRAIL, CARLISLE MULTI	670.26	3399
2204-581-0100-62900000	OTHER SUPPLIES	KROOSWYK MATERIALS INC	SCREENING, BLACK DIRT, EZ STRAW, & SP	464.97	882215
2204-581-0100-62900000	OTHER SUPPLIES	GUS BOCK DYER ACE HARDWARE	BULLK FASTNERS	63.68	882213
2204-581-0100-62900000	OTHER SUPPLIES	MENARDS	SPARK PLUG,PVC REPAIR COUPLING, PVC C	41.17	882216
2204-581-0100-62900000	OTHER SUPPLIES	PWD SYSTEMS LLC	BAGS	1,313.25	882221
2204-581-0100-62900000	OTHER SUPPLIES	MENARDS	ALL PURPOSE CLEANER & PVC CLEANER AND	31.96	882216
2204-581-0100-62900000	OTHER SUPPLIES	GUS BOCK DYER ACE HARDWARE	BULK FASTENERS	8.28	882213
2204-581-0100-62900000	OTHER SUPPLIES	MENARDS HAMMOND	BOLT,WASHER,COUPLING NUTS &	9.56	882217
2204-581-0100-62900000	OTHER SUPPLIES	MENARDS	PVC COUPLINGS,RECIP BLADE SET	45.64	882216
2204-581-0100-62900000	OTHER SUPPLIES	MENARDS	4X4 POST	35.99	882216
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	GREAT LAKES LANDSCAPE MGMT	COMPLETION OF LANDSCAPE WORK AS PROPO	1,480.00	882212
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	AQUATIC CONTROL INC	FOUNTAIN SERVICE CALL	202.50	3398
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	PEST CONTROL/CENTENNIAL PK	400.00	3401
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	PREMIER PORTA POTTY INC	PORTA POTTY SERVICE/STEWART,GROVE,WOA	960.00	882219
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	PEST CONTROL/CENTENNIAL PARK	135.00	3401
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	GAMUT SYSTEMS & SOLUTIONS	ANNUAL MONITORING/CENTENNIAL PARK	550.80	882210
2204-581-0100-63105000	CENT GROUNDS MAINTENANCE	GREAT LAKES LANDSCAPE MGMT	8/24 PARK GROUND MAINTENANCE	5,585.00	882155
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	VALVOLINE INC	OIL CHANGE/CENT PK VEHICLE	94.49	882226
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	FOREVER GREEN LAWN	APPLY EARLY FALL WEED CONTROL/CENTENN	850.00	882235
2204-581-0100-63504000	WATER	TOWN OF MUNSTER-WATER	8/24 USAGE/CENT PK DRIVING RANGE/1004	58.59	3376
2204-581-0100-63504000	WATER	TOWN OF MUNSTER-WATER	8/24 USAGE/9710 CAL-CENT PK MAINT GAR	292.84	3376
2204-581-0100-63504000	WATER	TOWN OF MUNSTER-WATER	8/24 USAGE/9710 CAL-CENT PK SHELTERS	221.54	3376
2204-581-0100-63504000	WATER	TOWN OF MUNSTER-WATER	8/24 USAGE/1005 S CENT-CLUBHOUSE	243.84	3376
Total Department 581-0100 CENT MAINTENANCE				14,276.80	
Total Fund 2204 PARK FUND				52,590.43	
Fund: 2370 PARK DONATION-NON REVERT					
Department: 561-0700 SPEC EVENTS/TRIPS/TICKETS					
2370-561-0700-65150000	MOVIE NIGHT RESTRICTED	JESSICA PRITCHETT	SOUND FOR MOVIE IN THE PARK	350.00	882161
2370-561-0700-65150000	PUMPKINS EVENT RESTRICTED	ELZINGA FARM LLC	LARGE & MEDIUM CARVING PUMPKINS	1,387.50	882257
Total Department 561-0700 SPEC EVENTS/TRIPS/TICKETS				1,737.50	
Department: 561-7600 SENIOR CITIZEN DONATIONS					
2370-561-7600-62900000	KEEN AGER EVENT SUPPLIES	ELAN FINANCIAL SERVICES	TABLECLOTHS,FOOD STORAGE BAGS,WATER F	136.18	882162
2370-561-7600-62900000	OTHER SUPPLIES	GORDON FOOD SERVICE	CUPS,SUGAR CANISTERS,DECAF COFFEE,STI	109.74	882211
2370-561-7600-63105000	OTHER PROFESSIONAL SERV.	LYNN RYMARZ	PROGRAM PRESENTATION/EDITH WILSON	300.00	882239
2370-561-7600-63202000	PREPAID POSTAGE MACHINE	UNITED STATES POSTAL SERVI	PREPAID POSTAGE MACHINE	536.07	882243
Total Department 561-7600 SENIOR CITIZEN DONATIONS				1,081.99	
Total Fund 2370 PARK DONATION-NON REVERT				2,819.49	

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POST DATES 09/01/2024 - 09/30/2024
POSTED AND UNPOSTED
OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY FUND ---					
		2204	PARK FUND	52,590.43	
		2370	PARK DONATION-NON REVERT	2,819.49	
		Total For All Funds:		55,409.92	