

**Town of Munster**  
**Department of Parks and Recreation**  
**Board Report**  
**September 19, 2023**

**DIRECTOR/ADMINISTRATION**

Community Estates Park: We met with representatives from the developer regarding Community Estates Park. There is a punch list of final requirements that the Town is seeking for the developer to complete at that site. These items include grading, drainage, removal of old fence posts, removal of invasive scrub trees so we can begin site development in 2024.

2024 G.O. Bond Issue: A request for 2024 bond funding information was requested by the Town Manager's office in the last month. We have submitted items for inclusion in the Town's 2024 general obligation bond issue. That list is attached for your reference. The list includes all items identified in our repair and replacement schedules including vehicles and equipment. Altogether our request is for just under \$2 million. There is available funding from bond balances that will also be used to help fully fund the request.

Clubhouse monitoring: Vibration monitoring units, two downstairs and one upstairs, have been installed at the Centennial Park clubhouse. We are taking the extra precaution to ensure a safe situation for all involved to monitor any changes in the existing building during the main pile driving done at the park in the next month or two.

Centennial Park landfill generator: The Town engaged Baker-Tilly financial advisors about the potential for IRA funding to help replace the generator at the landfill. We met with them in August to understand our options. After discussion, we are supplying some additional information to them and will await a future proposal and suggested course of action.

Anonymous Complaint at Cobblestones Park: An anonymous complaint was sent to the department about bad language being used at Cobblestones Park by Munster Pop Warner coaches. I have shared the letter with the Munster Pop Warner President, Chuck Mamich. He has informed me that he will remind their coaches of the Pop Warner policy concerning such language. However, without someone attaching their name to it or specific incident date or time, there is a hesitation to believe it occurred. We'll continue to monitor any further complaints if we receive any.

Golf Course inconvenience: During construction of the new golf pro shop, cart storage garage and open-air shelter, there will be some inconvenience. Golfers and driving range users will have to enter and exit via the pathway closest to the dog park at the southeast corner of the south parking lot. Fitness stair users will also not be able to walk through the golf driving range and instead if you walk up the stairs, you'll have to exit going back down the stairs. This will be for the duration of construction of the new golf facilities.

## RECREATION

The Fall Recreation Guide is out and registration is in full force.

Recreation Supervisor w/ Aquatics attended the Munster Chamber of Commerce meeting.

Recreation Supervisor w/ Aquatics attended the InPRA Aquatics Meeting in Plainfield, IN.

Superintendent attended NRPA webinar: Social Media Trends for 2023.

Pennsy Bike Ride took place August 26 with 165 riders. Staff are thankful for the 15 high school volunteers who helped direct riders through the park.

Movie in the Park was held September 8. Super Mario Bros was featured. Due to on/off rainy weather the majority of the day, there were only 100 people in attendance.

Cash for Clutter was held September 9. The event was full with 104 vendors. Both pool parking lots and some grassy areas were filled. Everyone was pleased with the turnout. We increased 15 vendors over fall 2022.

Bark in the Park will be held September 16. Landheim and Munster Police Department will be conducting demonstrations. Lure Coursing is back to keep the dogs active. Over 25 raffle donations were given out.

Fall soccer games began on September 9. 36 teams were formed over 4 age groups with 70 volunteer coaches. Enrollment is up 40 participants from spring.

CIVIC Foundation Concerts have completed for 2023. Big Dog Marty Mercer ran on Labor Day with 200 in attendance. Together was cancelled due to rain and will be rescheduled next year.

### September Rentals

Social Center 4 (the Social Center is closed 9/11-10/1 for electrical upgrades)

Centennial 8

Other Parks 15

Weddings 2

## FINANCIAL SUMMARY OF COMPLETED PROGRAMS

PROGRAM	R	NR	REVENUE	EXPENSE	VARIANCE
Cash for Clutter	49	55	\$3,066.50	\$160.50	\$2,906.00
Munster Pool	16,646		\$232,279.42	\$227,685.92	\$4,593.50
Skateboarding	18	5	\$2,110.00	\$1,320.00	\$790.00
Wado-Ki	12	8	\$600.00	\$20.00	\$580.00
<b>TOTAL:</b>	<b>16,725</b>	<b>68</b>	<b>\$238,055.92</b>	<b>\$229,186.42</b>	<b>\$8,869.50</b>

## **PARK MAINTENANCE**

In addition to daily trash pickup, bathroom cleaning, Social Center set up, gas plant monitoring/maintenance and leachate pump operation/recording, the following tasks were completed;

MPR soccer fields were laid out and striped. Goals were placed on the four park fields, and the five Munster Soccer Club fields. Weekly restriping will continue through the fall.

A new furnace and air conditioner were installed by Popa heating and Cooling at the Kaske house.

16 picnic tables were delivered to Eads school for their back-to-school party. They were then picked up and taken to the high school for the Band Backers and Booster Club events.

The pool was winterized before Slide-Rite sanded, gel-coated and caulked the inside of the slides.

Three butterfly benches that were purchased by the Rotary Club for the Kaske house were assembled and delivered.

Staff set up for cash for clutter and paws in the park events.

Bush trimming throughout town continues.

Flammable liquid storage cabinets and spill kits were purchased and placed in the Community Park storage garages that are used by the leagues and Fisher and Centennial maintenance buildings in order to be in compliance with MS4 ("municipal separate storm sewer system") rules.

## **Centennial Maintenance**

Old oil and coolant barrels used for the landfill generator were moved out of the fenced-in area and will be picked up by Turn-Key Environmental, also MS4 compliance.

Centennial staff set up for the Monday concerts, movie in the park and the Pennsy night ride.

Irrigation repairs were made, and one line was moved over for the installation of another pay to park meter.

Three memorial tree plaques were removed from the area where the new pro shop will be built. They will either be relocated to other trees in the park or new trees will be planted after construction.

Sponsor banners were moved from the pool and put up in the dog park.

Three “french drains” in the lower Centennial south parking lot were dug out to about two feet deep and new rip rap stone replaced so the lot will drain better during heavy rain.

### **Jenbacher Engine Production**

	<u>Run Hours</u>	<u>MWh</u>	<u>Methane</u>
08/04/23	59,174	42,507	7,977,292
09/02/23	60,083	42,741	9,547,489

### **CENTENNIAL GOLF**

#### **Pro-shop**

Fall season has arrived and things are starting to slow down at the course; especially the driving range.

The push for 2024 Golf Membership has started and will continue the “end-of-the-year” sales in the Pro shop.

This month has started with great weather, and staff looks to continue with public rounds.

<u>August</u>	<u>2023</u>	<u>2022</u>
Member Rounds	703	741
Public Rounds	1,599	1,555
Green Fees	\$28,184	\$29,862
Driving Range	\$6,630	\$5,075
Pro Shop	\$2,041	\$2,127

#### **Grounds**

Lack of rain is the issue in 2023. Centennial is 6 inches behind the driest year through August since I started. We are at 17.85 inches in 2023.

September is off to a good start with a couple of rains that has greened up the golf course.

The college age staff are back to school. A couple of part-time staff have been added, training is needed for this short-term job.

Tees and fairways will be aerated in the next two weeks.

A company has been hired to deep tine the greens on October 2.

The use of an air compressor has been set up to blow out the system in the last week of October.

Early order products are being set up for next season. Since Centennial is a small course, it it's harder to take advantage of savings that would be received on large orders.

The General Manager has been working with the construction foreman on any issues with the pro-shop and cart barn construction. There were some problems with gaps in the fence which have been corrected.

For safety reasons, a path had to be mowed to the range tee. The gravel path was too close to the ridge and is now only used for walkers.

Year	Department	Site	Project Name	Expected Cost	Notes
2023	Parks & Recreation	Beech Pk	tennis court resurface	\$ 15,000	
2023	Parks & Recreation	Beech Pk	basketball court resurface	\$ 6,000	
2023	Parks & Recreation	Briar Creek Pk	playground replacement	\$ 125,000	removal, equipment, install
2023	Parks & Recreation	Burlwood Pk	seal pathway	\$ 7,500	
2023	Parks & Recreation	Centennial Pk	dog park drainage	\$ 20,000	
2023	Parks & Recreation	Centennial Pk	playground additional funds	\$ 100,000	add to previous funding
2023	Parks & Recreation	Centennial Pk	drainage from hole 1 to ditch on 6	\$ 30,000	golf course
2023	Parks & Recreation	Centennial Pk	cart path extension on hole 1	\$ 10,000	golf course
2023	Parks & Recreation	Cobblestone Pk	playground replacement	\$ 150,000	removal, equipment, install
2023	Parks & Recreation	Cobblestone Pk	tennis court removal	\$ 70,000	and restoration
2023	Parks & Recreation	Cobblestone Pk	athletic field renovation (FB/LAX)	\$ 5,000	
2023	Parks & Recreation	Comm Pk	Lions Club Drive/pool rebuild	\$ 450,000	add to \$66K from 2021 bond
2023	Parks & Recreation	Comm Pk	ball field improvements	\$ 130,000	fencing, field mix, batting cages, fencing, etc
2023	Parks & Recreation	Comm Pk	social center windows & 2 doors	\$ 25,000	
2023	Parks & Recreation	Comm Pk	social center tuckpointing	\$ 20,000	800 sq ft of original brick
2023	Parks & Recreation	Comm Pk	pool vacuum cleaner	\$ 6,000	
2023	Parks & Recreation	Comm Estates Pk	initial park development	\$ 425,000	park improvements
2023	Parks & Recreation	Grove Pk	replace park sign	\$ 10,000	
2023	Parks & Recreation	White Oak Pk	pickleball resurface	\$ 15,000	
2023	Parks & Recreation	Maint. garage	washroom improvements	\$ 20,000	at Fisher St. parks garage
2023	Parks & Recreation	Systemwide	tree removal	\$ 25,000	
<b><u>Park Vehicles and Equipment</u></b>					
2023	Parks & Recreation		#142 replace 1/4 ton pickup truck	\$ 65,000	liftgate, no plow
2023	Parks & Recreation		#144 replace 1/4 ton pickup truck	\$ 75,000	liftgate and plow
2023	Parks & Recreation		#112 replace z-trak mower	\$ 13,500	
2023	Parks & Recreation		#211 replace Kubota utility vehicle	\$ 20,000	at Centennial
2023	Parks & Recreation		3/4 ton pick up truck	\$ 65,000	liftgate, no plow
2023	Parks & Recreation		generator, pump, saws	\$ 5,000	small equipment
2023	Parks & Recreation		Triplex mower for greens	\$ 47,500	golf course
2023	Parks & Recreation		replace 2 EZ-Go utility vehicles	\$ 28,000	golf course
<b>TOTAL</b>				\$ 1,983,500	

2023 bond issue funding for 2024 projects  
some of these items will be funded through old bond issue proceeds from remaining balances