

Accounts Payable Voucher Register # 23-9B

Park Vouchers Confirmed

8/1/23-8/31/23

\$ 104,925.42

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

September 19, 2023


Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 7 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 104,925.42

Approved and confirmed by the Park Board of the Town of Munster, Lake County Indiana, this 19th day of September, 2023 by a vote of _____ in favor and _____ opposed.

Robyn Paulsen , President

ATTEST:

Janice Uram, Secretary

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INVOICE GL DISTRIBUTION REPORT FOR TOWN OF MUNSTER
EXP CHECK RUN DATES 01/2023 - 08/31/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 2204 PARK FUND					
Dept 103-0800 EDUCATIONAL ACTIVITIES					
2204-103-0800-63301000	1-4Q 2023 NEWS YOU CAN USE	LITHOGRAPHIC COMMUNICATI	7/23 NEWS YOU CAN USE	188.35	2451
Total For Dept 103-0800 EDUCATIONAL ACTIVITIES				188.35	
Dept 150-0200 INSPECTIONS/CODE ENFORCEM					
2204-150-0200-63102000	SEH GENERAL SERVICES	SEH OF INDIANA LLC	SEH PROJECT 172455 MUNST GENERAL SERV	1,479.32	879170
Total For Dept 150-0200 INSPECTIONS/CODE ENFORCEM				1,479.32	
Dept 551-0100 PARK ADMINISTRATION					
2204-551-0100-62900000	OTHER SUPPLIES	STAPLES CONTRACT & COMME	PAPER, BINDER CLIPS, GLUE, CORRECTION	62.53	879241
2204-551-0100-63202000	POSTAGE & EXPRESS MAIL	POSTMASTER	PERMIT # 2077/FALL BROCHURE POSTAGE	1,881.55	879209
Total For Dept 551-0100 PARK ADMINISTRATION				1,944.08	
Dept 560-0000 PARK REFUNDS					
2204-560-0000-65901000	REFUND OF OVERPAYMENT	AUROA MUNOZ	RENTAL CANCELLATION REFUND PERMIT 266	900.00	879187
2204-560-0000-65901000	REFUND OF OVERPAYMENT	CASANDRA DELRIO	WEDDING CANCELLATION REFUND PERMIT #2	350.00	879191
2204-560-0000-65901000	REFUND OF OVERPAYMENT	HOLLY JONES	ACTIVITY CANCELLATION REFUND	40.00	879328
2204-560-0000-65901000	REFUND OF OVERPAYMENT	DELILAH CARDENAS	TRIP CANCELLATION REFUND	55.00	
2204-560-0000-65901000	REFUND OF OVERPAYMENT	DONNA JEAN BUMBALES	TRIP CANCELLATION REFUND	54.00	
2204-560-0000-65901000	REFUND OF OVERPAYMENT	KAREN RECUPIDO	TRIP CANCELLATION REFUND	55.00	
2204-560-0000-65901000	REFUND OF OVERPAYMENT	MARY GRESKO-JANIGA	TRIP CANCELLATION REFUND	54.00	
2204-560-0000-65901000	REFUND OF OVERPAYMENT	PAT SUMMERS	TRIP CANCELLATION REFUND	54.00	
2204-560-0000-65901000	REFUND OF OVERPAYMENT	RAY MITAL	TRIP CANCELLATION REFUND	60.00	
Total For Dept 560-0000 PARK REFUNDS				1,622.00	
Dept 561-0100 ADULT EDUCATION					
2204-561-0100-63105000	LADIES EMPOWERMENT WALK	FACE OF HOPE AND BEAUTY	LADIES EMPOWERMENT WALK	140.00	879223
2204-561-0100-63105000	OTHER PROFESSIONAL SERV.	JANICE ERIKS	LEARN TO PLAY MAHJONGG	157.60	879231
2204-561-0100-63105000	OTHER PROFESSIONAL SERV.	LEMONZONE LLC	CARDIO DRUMMING 2023	315.00	879232
Total For Dept 561-0100 ADULT EDUCATION				612.60	
Dept 561-0400 YOUTH SPORT FITNESS					
2204-561-0400-62900000	OTHER SUPPLIES	INDIANA GROCERY GROUP LL	GOLDFISH SAVORY	23.98	879230
2204-561-0400-62900000	OTHER SUPPLIES	AMERICAN EXPRESS	TENNIS BALLS,LIFE SAVER CANDY,COOKIES	232.48	879246
2204-561-0400-63105000	OTHER PROFESSIONAL SERV.	CHALLENGER SPORTS	TINY TYKE	1,400.00	879219
2204-561-0400-63105000	OTHER PROFESSIONAL SERV.	SUSAN'S SCHOOL OF DANCE	BALLET/TAP/TUMBLE	378.00	879242
Total For Dept 561-0400 YOUTH SPORT FITNESS				2,034.46	
Dept 561-0600 TRIPS					
2204-561-0600-63105000	OTHER PROFESSIONAL SERV.	CHRISTINE FENN	WONDERFUL WORLD OF WIZARDRY W DRAMA K	1,014.00	879220
Total For Dept 561-0600 TRIPS				1,014.00	
Dept 561-0700 SPEC EVENTS/TRIPS/TICKETS					
2204-561-0700-63105000	OTHER PROFESSIONAL SERV.	JESSICA PRITCHETT	TECH SUPPORT MOVIE IN THE PARK	300.00	879202
2204-561-0700-63105000	OTHER PROFESSIONAL SERV.	AMERICAN EXPRESS	TENNIS BALLS,LIFE SAVER CANDY,COOKIES	277.92	879246
Total For Dept 561-0700 SPEC EVENTS/TRIPS/TICKETS				577.92	
Dept 561-0800 SUMMER RECREATION					
2204-561-0800-62900000	OTHER SUPPLIES	INDIANA GROCERY GROUP LL	JOLLY RANCHER, REESES PEANUT BUTTER C	55.82	879230
2204-561-0800-62900000	OTHER SUPPLIES	AMERICAN EXPRESS	TENNIS BALLS,LIFE SAVER CANDY,COOKIES	293.88	879246
2204-561-0800-63105000	OTHER PROFESSIONAL SERV.	SCHOOL TOWN OF MUNSTER	SUMMER 2023 TRANSPORTATION	3,325.00	879240
Total For Dept 561-0800 SUMMER RECREATION				3,674.70	
Dept 562-0100 POOL OPERATIONS					
2204-562-0100-62900000	OTHER SUPPLIES	EXPERT CHEMICAL & SUPPLY	BLACK GLOVE, BALANCE EC GALLON & SHOW	218.23	2430

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Fund 2204 PARK FUND					
Dept 562-0100 POOL OPERATIONS					
2204-562-0100-62900000	OTHER SUPPLIES	EXPERT CHEMICAL & SUPPLY	TOILET TISSUE, CAN LINER & GLOVES	229.60	2430
2204-562-0100-62900000	OTHER SUPPLIES	INDIANA GROCERY GROUP LL	FREEZE POP(S)	20.96	879230
2204-562-0100-62900000	OTHER SUPPLIES	AMERICAN EXPRESS	TENNIS BALLS,LIFE SAVER CANDY,COOKIES	208.35	879246
2204-562-0100-62963000	POOL CHEMICALS	AQUA PURE ENTERPRISES IN	POOL CHEMICALS	6,295.67	879217
2204-562-0100-63105000	POOL MONTHLY GROUNDS MAINTENANC	GREAT LAKES LANDSCAPE MG	7/23 MONTHLY GROUNDS MAINTENANCE	337.77	879198
2204-562-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	WASP PREVENTION AND TREATMENT	275.00	2431
2204-562-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	TREATED 4 BUSHES BY GIRLS SOFTBALL FI	200.00	2431
2204-562-0100-63105000	OTHER PROFESSIONAL SERV.	SPEAR CORPORATION	BASKET STRAINER & VALVES, COUNTER BAL	1,243.07	2433
2204-562-0100-63105000	OTHER PROFESSIONAL SERV.	AQUA PURE ENTERPRISES IN	KERICK REBUILD KIT W/PLUNGER, FLOAT B	566.81	879217
2204-562-0100-63105000	OTHER PROFESSIONAL SERV.	AQUA PURE ENTERPRISES IN	LABOR TO SERVICE ACCUTAB OVERFLOWING	342.38	879217
2204-562-0100-63504000	WATER	TOWN OF MUNSTER-WATER	7/23 USAGE/8837 CAL - POOL	887.91	2429
2204-562-0100-63504000	WATER	TOWN OF MUNSTER-WATER	7/23 USAGE/8837 CAL - POOL	9,774.15	2429
2204-562-0100-63504000	WATER	TOWN OF MUNSTER-WATER	7/23 USAGE/8701 LIONS - COMM PK CONCE	210.37	2429
Total For Dept 562-0100 POOL OPERATIONS				20,810.27	
Dept 567-0200 COMMUNITY PARK BALL FIELD					
2204-567-0200-62900000	OTHER SUPPLIES	HERITAGE TECHNOLOGY SOLU	SPARE SALE KEYPAD	404.47	879228
2204-567-0200-63105000	OTHER PROFESSIONAL SERV.	FOREVER GREEN LAWN	FERTILIZER/GRUB CONTROL APPLIED-COMMP	1,760.00	879254
Total For Dept 567-0200 COMMUNITY PARK BALL FIELD				2,164.47	
Dept 568-0100 WEST LAKES PARK					
2204-568-0100-63105000	WLPS MONTHLY GROUNDS MAINTENANC	GREAT LAKES LANDSCAPE MG	7/23 MONTHLY GROUNDS MAINTENANCE	2,896.44	879198
2204-568-0100-63105000	OTHER PROFESSIONAL SERV.	FOREVER GREEN LAWN	APPLY FERTILIZER,GRUB CONTROL/WEST LA	1,948.00	879326
Total For Dept 568-0100 WEST LAKES PARK				4,844.44	
Dept 571-0100 PARKS MAINTENANCE					
2204-571-0100-62221000	FUEL	AVALON PETROLEUM CO	UNLEADED FUEL	1,039.25	879247
2204-571-0100-62222000	OIL & LUBRICANT SUPPLIES	GUS BOCK HARDWARE	2CYL FUEL	179.98	879225
2204-571-0100-62222000	OIL & LUBRICANT SUPPLIES	MID TOWN PETROLEUM ACQUI	OIL	260.65	879301
2204-571-0100-62302000	REPAIR PARTS	APC STORE	LED LIGHT	42.58	879216
2204-571-0100-62302000	REPAIR PARTS	APC STORE	CABIN AIR FILTERS	26.39	879270
2204-571-0100-62303000	SMALL TOOLS & MINOR EQUIP	GRAINGER	TIRE INFLATOR	83.26	879224
2204-571-0100-62900000	OTHER SUPPLIES	CINTAS	COMFORT STRIP, ALCOHOL SWABS, DISINFE	34.90	879221
2204-571-0100-62900000	OTHER SUPPLIES	GRAINGER	PRESSURE GAUGE	6.07	879224
2204-571-0100-62900000	OTHER SUPPLIES	GRAINGER	QUICK CONNECT PLUG	3.36	879224
2204-571-0100-62900000	OTHER SUPPLIES	GRAINGER	ABSORBENT PAD	89.48	879224
2204-571-0100-62900000	OTHER SUPPLIES	GUS BOCK HARDWARE	BULK FASTNERS, GFCI OUTLET & UNIVERSA	29.30	879225
2204-571-0100-62900000	OTHER SUPPLIES	GUS BOCK HARDWARE	PULL SWITCH BRASS & PAD METAL FINISH	11.08	879225
2204-571-0100-62900000	OTHER SUPPLIES	GUS BOCK HARDWARE	FILTER AIR PLEAT	11.98	879225
2204-571-0100-62900000	OTHER SUPPLIES	HAMMOND FENCE COMPANY OF	KIWANIS PARK FENCE CAPS	21.00	879227
2204-571-0100-62900000	OTHER SUPPLIES	MENARDS	DURACELL ALK	9.37	879234
2204-571-0100-62900000	OTHER SUPPLIES	MENARDS HAMMOND	SPRAYPAINT & FOLDING SAWHORSE	53.94	879235
2204-571-0100-62900000	OTHER SUPPLIES	MENARDS HAMMOND	TEFLON, BRASS NIPPLE, HOLE SAW, CORD-	51.87	879235
2204-571-0100-62900000	OTHER SUPPLIES	MODRAK PRODUCTS COMPANY	WASH WAX, PUMP & 33-5275	553.00	879237
2204-571-0100-62900000	OTHER SUPPLIES	SCHOOL HEALTH CORPORATIO	TENNIS NET	479.91	879239
2204-571-0100-63105000	CPK MONTHLY GROUNDS MAINTENANCE	GREAT LAKES LANDSCAPE MG	7/23 MONTHLY GROUNDS MAINTENANCE	2,241.79	879198
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	QUARTERLY SERVICE	131.00	2431
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	MONTHLY SERVICE 508 FISHER (REAR GARA	76.00	2431
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	MONTHLY SERVICE (HERITAGE PARK)	60.00	2431
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	PEST CONTROL/PARKS GARAGE	76.00	2431
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	PEST CONTROL/HERITAGE PARK	60.00	2431
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	MIDWESTERN ELECTRIC CO	REPAIRED LIGHT SOCKET,REPLACED PHOTOC	314.63	2432
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	ILLIANA TRANSFER STATION	CONTAINER TIPPING FEE	408.84	879229

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Fund 2204 PARK FUND					
Dept 571-0100 PARKS MAINTENANCE					
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	ILLIANA TRANSFER STATION	CONTAINER TIPPING FEE	276.96	879229
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	MC EQUIPMENT LLC	LUVERNE STEPS	650.00	879233
2204-571-0100-63105000	OTHER PROFESSIONAL SERV.	VALVOLINE INC	OIL CHANGE	103.48	879244
2204-571-0100-63105000	PARK VEHICLES OIL CHANGE	VALVOLINE INC	PARK VEHICLES OIL CHANGE	96.29	879244
2204-571-0100-63105000	OFFICE CLEANING	PURCELL COMMERCIAL CLEAN	7/23 TOWN HALL, PD & FD CLEANING	367.50	2474
2204-571-0100-63501000	ELECTRICITY	NIPSCO	8/23 NIPSCO/9701 LION CLUB DR	383.75	879348
2204-571-0100-63501000	ELECTRICITY	NIPSCO	8/23 NIPSCO/8601 CAL & 9750 WHITE OAK	732.77	879352
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	7/23 USAGE/8751 LIONS CLUB/SOC CNTR	400.72	2429
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	7/23 USAGE/COMM PK N - BABE RUTH-8701	1,052.06	2429
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	7/23 USAGE/COMM PK E PRESS BOX - 8701	1,569.67	2429
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	7/23 USAGE/COMM PK W PRESS BOX - 8701	873.06	2429
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	7/23 USAGE/COMM PK S BLDG - 8701 LION	759.85	2429
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	7/23 USAGE/KASKE - 1154 RIDGE RD	121.85	2429
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	7/23 USAGE/410 RIDGE	158.58	2429
2204-571-0100-63504000	WATER	TOWN OF MUNSTER-WATER	7/23 USAGE/8849 CAL - FIREFIGHTERS ME	50.55	2429
2204-571-0100-63705000	OTHER RENTS	PREMIER PORTA POTTY INC	WHEELCHAIR ACCESSIBLE RESTROOM	1,445.00	879238
Total For Dept 571-0100 PARKS MAINTENANCE				15,397.72	
Dept 581-0100 CENT MAINTENANCE					
2204-581-0100-62221000	FUEL	AVALON PETROLEUM CO	UNLEADED FUEL	130.54	879247
2204-581-0100-62900000	OTHER SUPPLIES	BOWMAN DISPLAYS DIGITAL	LAWN SIGN PRINTS	90.64	879218
2204-581-0100-62900000	OTHER SUPPLIES	GUS BOCKS DYER ACE HARDW	NIPPLE GALV	1.99	879226
2204-581-0100-62900000	OTHER SUPPLIES	GUS BOCKS DYER ACE HARDW	COM CNCT	4.99	879226
2204-581-0100-62900000	OTHER SUPPLIES	GUS BOCKS DYER ACE HARDW	NOZZLE TWIST	8.99	879226
2204-581-0100-62900000	OTHER SUPPLIES	MENARDS	ENERGIZER BATTERIES	11.99	879234
2204-581-0100-62900000	OTHER SUPPLIES	MILNE SUPPLY CO INC	COUP SCH80	81.22	879236
2204-581-0100-63105000	CENTENNIAL MONTHLY GROUNDS MAIN	GREAT LAKES LANDSCAPE MG	7/23 MONTHLY GROUNDS MAINTENANCE	5,585.00	879198
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	MONTHLY SERVICE	122.00	2431
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	FRANKLIN PEST SOLUTIONS	PEST CONTROL/CENTENNIAL PK	122.00	2431
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	HERITAGE TECHNOLOGY SOLU	SET UP WASHROOM ACCESS SCHEDULE/CENT	278.25	879228
2204-581-0100-63105000	OTHER PROFESSIONAL SERV.	ARCTIC ENGINEERING CO IN	2Q 2023 HVAC MAINT/CENT PK	1,985.50	
2204-581-0100-63504000	WATER	TOWN OF MUNSTER-WATER	7/23 USAGE/CLUBHOUSE - 1005 S CENTENN	220.17	2429
2204-581-0100-63504000	WATER	TOWN OF MUNSTER-WATER	7/23 USAGE/9710 CAL - CENT PK MAINT G	288.77	2429
2204-581-0100-63504000	WATER	TOWN OF MUNSTER-WATER	7/23 USAGE/9710 CAL - CENT PK SHELTER	188.07	2429
2204-581-0100-63609000	OFFICE CLEANING	PURCELL COMMERCIAL CLEAN	7/23 TOWN HALL, PD & FD CLEANING	367.50	2474
Total For Dept 581-0100 CENT MAINTENANCE				9,487.62	
Dept 930-0100 RISK INSURANCE					
2204-930-0100-63400000	YR 2023 LIABILITY TRANSFERS	TOWN OF MUNSTER LIABILIT	8/23 LIABILITY TRANSFERS	16,666.67	
Total For Dept 930-0100 RISK INSURANCE				16,666.67	
Total For Fund 2204 PARK FUND				82,518.62	
Fund 2370 PARK DONATION-NON REVERT					
Dept 103-9700 MCF FUNDING					
2370-103-9700-65150F00	JULY 4TH RESTRICTED	TSB MUSIC LLP	8/7/2023 CIVIC MONDAY ENTERTAINMENT/C	3,000.00	879123
2370-103-9700-65150F00	JULY 4TH RESTRICTED	TOGETHER	8/14/23 CIVIC MONDAY ENTERTAINMENT	1,500.00	879214
2370-103-9700-65150F00	JULY 4TH RESTRICTED	BIOSAT CUSTOM PRODUCTIO	8/21/23 CIVIC MONDAY ENTERTAINMENT	3,000.00	879249
2370-103-9700-65150F00	JULY 4TH RESTRICTED	JAMES HAY	8/28/23 CIVIC MONDAY ENTERTAINMENT	1,000.00	879330
Total For Dept 103-9700 MCF FUNDING				8,500.00	
Dept 561-0700 SPEC EVENTS/TRIPS/TICKETS					
2370-561-0700-65150D00	MOVIE NIGHT RESTRICTED	SWANK MOTION PICTURES, I	RISE OF GRU MOVIE	615.00	2434

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Fund 2370 PARK DONATION-NON REVERT					
Dept 561-0700 SPEC EVENTS/TRIPS/TICKETS					
Total For Dept 561-0700 SPEC EVENTS/TRIPS/TICKETS				615.00	
Dept 561-7600 SENIOR CITIZEN DONATIONS					
2370-561-7600-62900000	OTHER SUPPLIES	INDIANA GROCERY GROUP LL	ARNOLD PALMER, WATER, POP, NAPKINS, C	65.30	879230
2370-561-7600-62900000	OTHER SUPPLIES	STAPLES CONTRACT & COMME	PAPER, BINDER CLIPS, GLUE, CORRECTION	62.34	879241
Total For Dept 561-7600 SENIOR CITIZEN DONATIONS				127.64	
Total For Fund 2370 PARK DONATION-NON REVERT				9,242.64	
Fund 4418 PARK BOND PROCEEDS					
Dept 915-2216 2016 PARK BOND					
4418-915-2216-64400000	MACHINERY & EQUIPMENT	DEERE & COMPANY	SNOWBLOWER & LIFT ARM	4,934.16	879222
Total For Dept 915-2216 2016 PARK BOND				4,934.16	
Dept 915-2218 2018 PARK BOND					
4418-915-2218-64250000	WEST LAKES PARK PAVING PROJECT	THORNTON BLACKTOP PAVING	WEST LAKES PARK PAVING PROJECT	8,230.00	879243
Total For Dept 915-2218 2018 PARK BOND				8,230.00	
Total For Fund 4418 PARK BOND PROCEEDS				13,164.16	

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Fund Totals:					
			Fund 2204 PARK FUND	82,518.62	
			Fund 2370 PARK DONATIO	9,242.64	
			Fund 4418 PARK BOND PR	13,164.16	
			Total For All Funds:	104,925.42	