



**To:** Dustin Anderson – Town Manager  
**From:** Stephen Gunty – Director of Public Works  
**Meeting:** September 7, 2023  
**Re:** Service Agreement for Fuel Tanks/Pumps Inspection

---

### **Background**

The Town has 2 underground fuel storage tanks (1 for gas, 1 for diesel) located under a canopy roof (aka the fuel island) between the Public Works garage and Parks maintenance garage. These underground fuel storage tanks are regulated and inspected periodically by IDEM.

### **Methodology**

During IDEM's last inspection on June 23 there were deficiencies noted pertaining to the tanks as well as some compliance irregularities that resulted in violations that have largely been corrected. To eliminate further violations B & K Equipment of Lansing IL can provide a service agreement (attached) for monthly inspections of the storage tanks accompanied by a detailed report at a cost of \$129 per inspection. B & K has historically provided Public Works a-la-carte testing at our request (per attached Rate Sheet) that's needed at different frequencies for compliance. This service agreement would provide regular inspections as a preventative measure to catch any emerging issues and to keep the tanks in compliance with IDEM.

For comparison purposes a similar proposal by Creek Run Environmental Engineering of Montpelier IN (attached) would cost \$400 per month.

### **Budget Note**

Costs related to Town fuel operations, tank maintenance and IDEM compliance are generally spread between any benefitting Departments having gas or diesel vehicles. Similarly, the cost of this service agreement for monthly inspections will be shared by the appropriate Departments.

### **Recommendation**

By motion and voice vote, approve the service agreement quote from B & K Equipment to provide a monthly walkthrough inspection of the Town fuel tanks. The cost is \$129 monthly for a total cost of \$1,548 from August 2023 through July 2024.