

To: President and Members of the Munster Town Council

From: Wendy Mis, Clerk-Treasurer

Date: September 7, 2023

Re: Ordinance 1912, Additional Appropriations (3)

There are four funds needing additional appropriations.

- The Parking Fund needs an additional appropriation of \$55,000.00 to pay the management fees to ASTA along with the insurance and credit card processing fees.
- Public Works is in the process of purchasing two dump trucks. The cost for these trucks will be divided equally between the Water and Sewer Funds. The Sewer Depreciation Fund needs \$107,500.00 to cover its portion of these purchases.
- The Special Asset Forfeiture Non-Reverting Fund received funds from a joint Federal effort and would like these funds appropriated in the amount of \$31,035.00.
- There are multiple CCMG projects being worked on this year that involve water main work. In addition, Public Works staff is requesting to move forward with other equipment and outside contract work for the Water Utility. These things require an additional appropriation of \$575,500.00 for the Water Cash Operating Fund.
- Beginning this year, attorney fees for liability-related cases have been paid from the Self-Funded Liability Fund instead of the General Fund. There is also a need to fund more claims. An additional \$200,000.00 in appropriations is needed.

The procedure for securing additional appropriations requires a public hearing, scheduled for September 18, 2023, and the adoption of an ordinance by the Town Council. Each of these funds is considered “reporting only” and the DLGF does not approve or deny these. Upon passage of the ordinance, the additional appropriations will be in effect. The information will be forwarded to the DLGF for reporting purposes, but no determination will be made.

RECOMMENDED ACTION:

By motion and voice vote, hear proposed Ordinance 1912 for additional appropriations on first reading, and schedule a public hearing and second reading for September 18, 2023.