



TO: President Gardiner and Members of the Town Council

FROM: Jill E. DiTommaso, PE
Deputy Town Manager

DATE: September 7, 2023

RE: Proposal for Engineering Services
CCMG 23-2 Paving Project
Kraay, River, Terrace, and Forest

Background

In July, staff completed an application for funding through the state's Community Crossing Matching Grant program to reconstruct the following streets:

- Kraay Avenue from River Drive to Fairway Avenue
- River Drive from Beech Avenue to White Oak Avenue
- Terrace Drive from state line to Hohman Avenue

Forest Avenue from Terrace Drive to Timrick Drive is included in this project due to its proximity to Terrace Drive.



Methodology

The Town's engineering consultant was asked to provide a cost to provide engineering services to prepare the design and construction documents for this project. Their proposal is attached to this memo.

Recommendation

By motion and voice vote, authorize the Town Manager to engage SEH of Indiana, LLC to provide engineering services for the 23-2 CCMG Paving Project for a lump sum fee of \$61,200.00 and to provide Resident Project Representative Services on an hourly basis not to exceed \$24,100.00.