

Town of Munster
Department of Parks and Recreation
Board Report
July 18, 2023

DIRECTOR/ADMINISTRATION

Centennial Park parking: A lot of staff time is still being absorbed to educate and respond to people about Centennial Park parking for registration, use, and notice violations. Still trying to get golfers to be better at validating their license plates when golfing or visiting the driving range. Signage has been added at the pro shop entrance, the driving range/golf course entrance, and put stickers on the windshields of each golf cart to remind people. Staff continues to explore options to make the system easier to operate from the Town's perspective to reduce the amount of calls and inquiries received.

Centennial Park golf buildings: A pre-construction meeting was held on July 12th at Centennial Park with Hasse Construction, CSK Architects, Andrews Engineering, and staff. The meeting was to receive scheduling information and to review IDEM requirements. Hasse is shooting to begin mobilizing on site as early as July 24th. They verbally reported a schedule of about 10-12 months for construction if they can work through the winter and the other things come together as planned.

Parks and Recreation Master Plan: A staff team of five individuals reviewed the submitted proposals for the five-year parks and recreation master plan update. A recommendation memo to engage with a firm is on today's agenda.

Maintainer III position filled: Christina Edwards has been promoted from Maintainer II to the vacant Maintainer III position in our park maintenance division. We will post the new Maintainer II vacancy later this year.

Independence Day activities: Much of the Town staff is involved with the July 3rd festivities at Centennial Park that the Munster Civic Foundation funds. The weather was wonderful, and the event was a success. There was a hiccup with the site lighting that delayed when it was turned off and back on. A better solution is in place where the lighting will be manually turned on and off in the future.

RECREATION

The Superintendent and Intern worked the July 3rd Festivities.

The Summer intern duties this month consisted of: CIVIC Concert Series, Kid's Fest, Summer Camp, Munster Pool, Afternoon Sports Camps, Touch A Truck, Nerf Wars and MC'ing the Culture Festival.

Superintendent attended the Munster Chamber of Commerce meeting.

Superintendent attended webinar: Recruitment and Retention: Today and Tomorrow's Challenges.

Summer Camp is almost complete for the summer. Financials will be included next month.

Pint Size Camps are going well. Seven of the ten classes offered are running.

Munster Pool is open. Unruly customers about street clothes are being dealt with by pool management. Average attendance has been around 215/day. Pizza and Pass was the first season pass party this year, over 70 attended.

Summer Tennis is running well – session #2 just started. All classes are running including 15 private and semi-private tennis lessons.

Movie in the Park was on June 20. Puss and Boots: The Last Wish was featured with 227 patrons in attendance. There were 3 food vendors in attendance as well.

Many different cultures were represented through 19 unique performances at the Colors of the World Culture Fest. Attendees also had the option to learn about different cultures through educational and sale booths.

Kid's Fest was a first-time event. Beautiful weather, great turnout and pleased vendors were had, however some changes will be need to be made should this event run next year.

Touch a Truck is planned for July 21. Over 15 vehicles have been secured and Ice Cream on Wheels will be a vendor that day.

Summer Concert Series ran with Dueling Pianos (300 in attendance) and Sam Fazio (125 in attendance).

CIVIC Foundation Concerts have run well. The Crawluppies had the best attendance yet with 250. Food vendors are also onsite to serve the public.

Carol Channing Lunch and Show ran with 18 registered. The ladies enjoyed a Portillo's lunch and performance.

Programs/events to run this month: Swim lessons, Summer Camp, Learn to Swim at camp, BLAST, Cupcakes and Competition, Koolaid and Kanvas, Nerf Wars, Pint Size Camps (10), Tread the Path of Fashion, What Frozen Things do in Summer, Wonderful World of Wizardry, Baller Basics, Challenger British Soccer Camp, Chicago White Sox Training Camp, Corndog Baseball, Dribble Kick and Goal, Skateboarding: Leveling up, Wado-Ki Karate, Youth/Adult Tennis programs, Five Second Rule, Learn to Play Mahjong, Mara Makes Lemonade, Safety BINGO, July 3rd Festivities, NWI Symphony, CIVIC Concert Series (4), Sunday Concert Series (2), Kid's Fest, Movie in the Park, Touch A Truck, Region Eats, How to Fix a Flat Bike Tire, Fitness Pointe Classes (3), Ladies Empowerment Walk (2), Lovely Lake Geneva Ice Cream Social Cruise.

Rentals

Social Center 18 for July
Pool 11 private party rentals
4 birthday parties
3 group rentals
Centennial 8
Other Parks 13
Weddings 6 at Heritage & Centennial Park

FINANCIAL SUMMARY OF COMPLETED PROGRAMS

PROGRAM	R	NR	REVENUE	EXPENSE	VARIANCE
Babysitting Lessons and Safety Training	6	2	\$420.00	\$224.00	\$196.00
Baller Basics	13	2	\$770.00	\$94.50	\$675.50
Carol Channing Lunch and Show	10	8	\$805.00	\$524.96	\$280.04
Corndog Baseball	10	0	\$500.00	\$110.25	\$389.75
Cupcakes and Competition	6	1	\$140.00	\$3.48	\$136.52
Dribble, Kick and Goal	9	1	\$510.00	\$99.00	\$411.00
Flashlight Flag Hunt	17	4	\$230.00	\$55.55	\$174.45
Home Alone Training	6	3	\$325.00	\$160.00	\$165.00
Koolaid and Kanvas	8	3	\$308.00	\$146.50	\$161.50
Ladies Empowerment Walk	0	3	\$75.00	\$52.50	\$22.50
Tennis Lessons (June) – Youth/Adult	91	18	\$9,720.00	\$3,309.51	\$6,410.49
Wado-Ki Karate	11	11	\$479.00	\$30.00	\$449.00
TOTAL:	187	56	\$14,282.00	\$4,810.25	\$9,471.75

PARK MAINTENANCE

In addition to daily trash pickup, bathroom cleaning, Social Center set up, gas plant monitoring/maintenance and leachate pump operation/recording, the following tasks were completed;

Storm damage was cleaned up. Our tree removal contractor will be coming out to remove nine large storm damaged and dead trees at Heritage, Community, and Circle parks.

Tree and bush trimming are ongoing in all parks.

The vinyl split rail fence at Kiwanis Park was re-leveled and pressure washed.

Irrigation repairs were made at Centennial and the ballfields.

A broken plexiglass window on the little Free Library at Sunnyside Park was replaced.

All new bushes and memorial trees are being watered twice weekly. Some memorials that were planted last year were added to the list after becoming drought stressed.

Trail counters were installed on the Pennsy near Centennial and at the state line.

Batting cage nets and fences were repaired. The old Babe Ruth backstop pad was modified to fit their four batting cages to prevent curling of the fence behind the batter.

One of the LED boards for the Babe Ruth north field pitch counter was replaced. All the bike rack fencing was delivered in preparation for the Ohio Valley Regional Tournament.

Munster Garden Club landscaping sponsorship signs were attached to the bottom of White Oak Park signs.

Preparation and clean up for the fireworks show as well as several other MPR events at Centennial Park.

About four hours were spent at West Lakes Park cleaning up fireworks after the July 4th holiday.

Jenbacher Engine Production

	<u>Run Hours</u>	<u>MWh</u>	<u>Methane</u>
06/13/23	59,174	42,507	7,977,292
07/12/23	59,456	42,656	8,460,593