



To: Board of Parks and Recreation
From: Mark Heintz - Director of Parks and Recreation
Date: January 17, 2023
Re: Professional Services Proposal for new golf facilities

Background:

The Board previously approved to engage with CSK Architects for professional services for the new pro shop, cart storage building and open-air shelter at Centennial Park golf course. Following the recent soil borings and geotechnical report, today's meeting packet includes an updated architectural/engineering professional services proposal from CSK Architects for that project dated January 6, 2023.

This proposal includes architectural and engineering services to include preliminary design, design development, construction documents, project manual with specifications, assistance with the public bid process for the work and all necessary on-site observations/construction administration services including submittals review process and progress meetings for the proposed work at a lump sum cost of \$235,000. The work to submit to the Indiana Department of Homeland Security for a construction design release is also included. The proposal does not include any work associated or that may be required by IDEM.

The proposed scope includes a new pro shop facility, an open-air pavilion shelter, a new golf storage and covered practice tee box facility, and all associated site improvements to accommodate the above at the 'top of the hill' (near the entrance to the golf course) at Centennial Park.

At the time of this proposal, a civil engineering firm that can complete the required work in a timely manner, has yet to be secured by CSK Architects. The proposal is recommending an additional \$30,000 allowance to cover the cost of a civil engineering firm for their associated work on the project for a total proposed cost of \$265,000.

Recommendation:

Staff is recommending the approval of the CSK Architects proposal #22001 dated January 6, 2023 at a not to exceed cost of \$265,000 for the architectural/engineering professional services for the Centennial Park improvements and authorizes the Director to sign the contract following review by Park Board attorney and Administrative staff.