



To: Board of Parks and Recreation  
From: Mark Heintz - Director of Parks and Recreation  
Date: January 17, 2023  
Re: Centennial Park capital improvements next steps

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Centennial Park Capital Improvement next steps:

1. Formal approval of CSK Architects proposal and contract for the golf course buildings (pro shop, cart storage and shelter). Existing bond issue funding is designated for this design work.
2. I recommend the creation of a Centennial Park capital improvements subcommittee, like what was done for the pay to park solution. The purpose of this group would be to:
  - a. formulate a recommendation to the Town Council and/or Park Board about the funding mechanism for the construction of the new golf buildings (this decision needs to be in place before awarding any contract for construction which could be May 2023). Possible funding mechanisms: settlement funds, future Park bond, future GO bond, future Building Corporation bonds or other suggestions
  - b. formulate a recommendation about the existing clubhouse and any other future building(s) or other capital improvements at the park, and
  - c. recommend funding mechanisms for any further capital improvements at the park.
3. I suggest that the subcommittee be comprised of:
  - a. 2 Park Board members
  - b. 2 Town Council members
  - c. Clerk-Treasurer
  - d. Controller
  - e. Deputy Town Manager
  - f. Director of Parks and Recreation
  - g. Supt. of Parks Operations
4. If you agree, I recommend for you to appoint the two Park Board members tonight.
5. I further recommend that we send a letter to the Town Council or have Ken Schoon as the Town Council Liaison request at the next Town Council meeting that the Town Council appoint two of their members to a Centennial Park capital improvements subcommittee for the purpose described above.