

**Town of Munster**  
**Department of Parks and Recreation**  
**Board Report**  
**November 15, 2022**

**DIRECTOR/ADMINISTRATION**

Centennial Park parking: The 2022 season has ended as of November 1<sup>st</sup> and there are no fees to park until April 1, 2023. Signs have been posted on each meter and the app has been changed to show it as free parking for now. We finished the year with just over 3,700 households registered for their parking passes with approximately 6,000 vehicles. We still have people filling out their information for free resident passes but we're informing them it's free for the rest of 2022 and they'll need to register in early 2023 when full details are available. I am anticipating having information on how to register for those passes available by February 2023 for the 2023 season. At that point, it will be shared on the Town's website and in the utility bill newsletter.

Fiber Optics RFP: Two proposals were submitted for the original fiber optics RFP that was sent out (to bring fiber connections to Community Park). We have rejected both of those proposals and are working to put out a new RFP.

Cricket Pitch: The turf at the cricket pitch has been completed. We are wanting to do a ribbon cutting ceremony and cricket demonstration. I'm working with the residents who initially requested the pitch and are looking at dates to make this happen. We may wait until the spring to have nicer weather for everyone's enjoyment. We will also work with them at offering an introductory cricket camp next year.

Hart Ditch work: Bank stabilization work on Hart Ditch has begun. It started with some scrub tree clearing along White Oak Park and Twin Creek Park. This is a project being completed by others but may be noticed by residents. This is a welcome project as parts of White Oak Park have been falling into the ditch and without this work would have eventually caused much more substantial loss to the west end of White Oak Park. The work is scheduled to be completed by spring and may require some restoration or replacement of walking trails and/or parking lot areas after the work is completed which would be done by the project ownership.

Kiosk Signs: Two new kiosks signs/maps of the regional bike trails have been installed at the Monon Trailhead and along the Pennsy at Centennial Park. These signs were supplied as part of a grant with the Town's share to cover the installation cost that was headed up by staff at NIRPC.

**RECREATION**

Staff are currently working on the Winter/Spring Recreation Guide.

Superintendent attended the Munster Civic Foundation meeting with the Director. We were approved for \$24,000 for Centennial Park Monday Concerts for Summer 2023.

Superintendent met with Premier PortAPotty to finalize pick-up dates for all park units.

Recreation Supervisor and Marketing Manager attended the Chamber Luncheon at the Hard Rock Casino.

Walk in the Woods brought in over 1,000 people. The Historical Society provided concessions and volunteers helped run the event from Munster High School.

Trunk or Treat had over 2,500 in attendance. With many other trunk or treat competitors in the region, this was the final year hosting this event. There were 13 trunks and 4 food vendors.

Bieker Woods Night Walk had over 1,200 walk the haunted path constructed by the local Girl Scouts. It was a beautiful night. This event ran in conjunction with Trunk or Treat.

Trick or Treat BINGO ran with 45 in attendance. Humana sponsored lunch. The Superintendent spoke to all attendees regarding the recent Board approved Code of Conduct policy and posted it for all to view.

Holiday Arts and Craft Fair vendors continue to trickle in. At this time, 97 are confirmed. Munster Band Backers will run concessions. This event takes place December 3 & 4 at Munster High School.

Programs/events to run this month: Cupcakes and Competition, Day off School Camp, Koolaid and Kanvas, Slither Ribbit and Learn, Little Sluggers, CPR Certification, Interview Preparation, First Time Homebuyers, Servsafe Food Manager, Gobble Gobble BINGO, Hedy LaMarr Lunch/Show, Premier FREE Travel Show.

We will begin taking 2023 KeenAger Memberships on December 1.

November Rentals: Nine rentals have been scheduled for the Community Park Social Center. On November 1, the office began taking rentals for 2023. At this time, 14 rentals have been secured.

### **FINANCIAL SUMMARY OF COMPLETED PROGRAMS**

<b>PROGRAM</b>	<b>R</b>	<b>NR</b>	<b>REVENUE</b>	<b>EXPENSE</b>	<b>VARIANCE</b>
Bieker Woods Night Walk	1,273		\$6,365.00	\$4,343.30	\$2,021.70
Birding in Munster	8	1	45.00	27.00	18.00
Cardio Drumming	4	1	385.00	225.00	160.00
Coffee & Canvas	5	1	168.00	108.00	60.00
Cuban Salsa Dance	7	1	680.00	480.00	200.00
Cupcakes & Competition	10	1	220.00	89.42	130.58
Tai Chi Gong	9	1	800.00	480.00	320.00
Trick or treat Bingo	45		286.00	110.00	176.00
Trunk or Treat	2,500		784.35	123.23	661.12
Volleyball	5	1	417.80	25.00	392.80
Walk in the Woods	1,081		1,081.00	837.93	243.07
<b>TOTAL</b>	<b>4,947</b>	<b>7</b>	<b>\$11,232.15</b>	<b>\$6,848.88</b>	<b>\$4,383.27</b>

### **PARK MAINTENANCE**

In addition to daily trash pickup, bathroom cleaning, Social Center set up, gas plant monitoring/maintenance and leachate pump operation/recording, the following tasks were completed;

Ballfield irrigation was winterized. A main line on softball D field burst in the process and had to be repaired.

Drinking fountains and the Monon fountain have been winterized.

Graffiti was removed from a little league dugout wall and the playgrounds at Community and Grove Park.

A Roton continuous hinge was temporarily installed at the east press box men's room. The door is twisted from being kicked and the hinge allows the door to be locked. New doors and frames are on order through Crawford Door and will now swing out.

All soccer goals except the sets at White Oak have been stored for the winter. The White Oak sets will probably be left in the field or locked up in the parking lot until the Hart ditch work is complete.

Flower beds and pots were cleaned out and mums were planted in the pots at the Heritage Park gazebo.

Timers and low temp sensors in the Community Park buildings have been reset and the heaters turned on.

Several sheets of Skate-Lite surfacing have been replaced at the skate park.

Twenty picnic tables were ordered. This should be the last batch of tables needed. There are now approximately 150 throughout the parks and at the Fisher Street yard. Moving forward, we will only be replacing lumber and bolts as needed.

Worked with Fisher Street staff to secure the batting cage nets for the winter.

Staff did set-up and clean-up for Halloween events.

Leaf mulching continues throughout the parks.

### **Centennial Park Maintenance**

Worked with golf course staff to clean the storage yard at the maintenance building.

Mowed and trimmed around the wellheads on the landfill.

Located sprinkler lines and heads where the proposed new pro shop will be built.

Winterized the irrigation system, drinking fountains, and Centennial North bathrooms.

### **Jenbacher Engine Production**

	<u>Run Hours</u>	<u>MWh</u>	<u>Methane Flow</u>
10/12/22	56,165	40,917	2,384,105
11/02/22	56,549	41,120	3,110,438

### **CENTENNIAL GOLF**

The golf season is slowly winding down for the year. Staff has been cut down to 4, working only on days as needed.

Golf memberships continue to sell with almost 20 sold last month.

Planning continues for the two final golf events of the year; the Turkey Shootout and the Polar Bear event.

Both the pool and park concession stands have been cleaned out for the season.

<b>October</b>	<u>2022</u>	<u>2021</u>
Public rounds	1,403	1,301
Member Rounds	583	352
Green Fees	\$16,140	\$15,554
Range Fees	\$2,650	\$2,952
Cart Fees	\$4,324	\$4,752

## **Grounds**

The course continues to look good going into winter. Aerefication healed up great.

Good success was had with overseeding bad areas on the tee and fairways.

The irrigation system was blown out on November 1 & 2, followed by the park.

The pump station was winterized on November 9.

Staff marked the park and golf course irrigation to prevent damage when the soil boring is done the week of November 14.

A company came in and emptied the 200 gallon acid tank by the pump house. The system was not working and there was concern that vandalism could cause a spill into the pump area. If a building is ultimately erected the tank would need to be removed. Acid is useful but very expensive.

Fungicide spray is ready for the last spray of the year which is usually the week of Thanksgiving.

The grounds staff is down to the Manager, and Lalo and an occasional day for a part-time worker.