

**MUNSTER BOARD OF PARKS AND RECREATION**  
**5:00 p.m. Regular Meeting**  
**MUNSTER TOWN HALL**  
**Tuesday, August 16, 2022**

***MINUTES***

Park Board Members present: Mike Sowards, President; Robyn Paulsen, Vice President; Dan Repay, Board Member; Ron Ostojic, School Board Liaison; Ken Schoon, Town Council Liaison.

Park Staff present: Mark Heintz, Director of Parks and Recreation; Kevin Dark, Superintendent of Operations; Jill Higgins, Superintendent of Recreation; Janice Uram, Park Board Recording Secretary.

Others present: Mike Djumovic, 1833 Tulip Lane  
Gary Warfel, Saxon Partners

**1. *CALL TO ORDER***

President Sowards called the meeting to order at 5:00 p.m.

**2. *PUBLIC COMMENT***

No one rose to claim the floor. No emails were received by the Director.

**3. *ADMINISTRATIVE MATTERS***

**a. *Approval of Park Board Minutes***

**i. July 19, 2022 Minutes**

***It was motioned by Board Member Repay and seconded by Vice President Paulsen to approve the July 19, 2022 minutes. The motion carried by a vote of 4 in favor and 0 opposed.***

**b. *Confirmation/Approval of Park Vouchers***

**i. Approval of Voucher Register 22-8A dated 08/16/22 totaling \$31,612.34**

**ii. Confirmation of Voucher Register 22-8B dated 07/1-31/22 totaling \$163,659.85**

**iii. Confirmation of Voucher Register 22-8C dated 08/15/22 totaling \$580.00**

***It was motioned by Vice President Paulsen and seconded by Board Member Repay to approve Voucher Registers 22-8A, 22-8B and 22-8C. The motion carried by a vote of 4 in favor and 0 opposed.***

**c. *Reports***

**i. August Board Report**

The Town will once again be issuing a general obligation bond for 2023 capital improvements. The Fall Recreation Guide is at the printer. The Community Pool closed for the season on August 7. Touch a Truck was postponed a week due to inclement weather. Region Eats ran well with over 2,000 in attendance. The Summer Concert Series has completed. Eight rentals were scheduled at the Social Center in August, seven weddings ran at Centennial and Heritage Park and there were 20 Shelter Rentals. Six memorial trees were planted, and plaques installed. All the ball fields have been sprayed and dragged. The garage floor drainage replacement was completed at Fisher Street. Damaged sprinkler heads were replaced at Centennial Park and a light pole that was hit and knocked down was replaced. The Jenbacher was down about two weeks the past month due to the failed water pump and gas quality issues.

#### **4. ITEMS FOR DISCUSSION/ACTION**

- a. Resolution 2022-02 Amending Schedule A; Park Related Fees

The Superintendent of Recreation reviewed the fees for the fall programming and recommended the Board approve.

***It was motioned by Board Member Repay and seconded by Vice President Paulsen to approve Resolution 2022-02 amending Schedule A. The motion carried by a vote of 4 in favor and 0 opposed and the Resolution was approved.***

- b. Saxon Partners Request for Conditional Preliminary Approval Revised

Earlier in 2022 the Board approved a request from Saxon Partners as it pertained to Conditional Preliminary Approval for the development of the former Lansing Country Club. At that meeting a few comments were made for them to consider as alternatives despite being approved. Saxon Partners presented new information which includes a new proposed layout for the area centered around Timrick, Hohman and Manor near Evergreen Park and recommended the Board approve.

***It was motioned by Vice President Paulsen and seconded by School Board Liaison Ostojic to approve the Saxon Partner's Request for Conditional Preliminary Approval Revised as presented. The motion carried by a vote of 4 in favor and 0 opposed.***

#### **5. ADJOURNMENT**

President Sowards called for a motion to adjourn.

***It was motioned by Vice President Paulsen and seconded by School Board Liaison Ostojic to adjourn the meeting. The motion carried by a vote of 4 in favor and 0 opposed and the meeting was adjourned at 5:20 p.m.***

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Janice Uram, Secretary

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Date

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Mike Sowards, President

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Date