To: President and Members of the Munster Town Council

From: Wendy Mis, Clerk-Treasurer

Date: July 18, 2022

Re: Ordinance 1873, Additional Appropriations (1)

Staff has reviewed all the funds to determine which may need an additional appropriation. Four home-ruled funds have been identified as follows.

The Local Law Enforcement Continuing Education Fund is funded through court fees and accident report fees. The only permitted expenditures are for continuing education for police officers. The fund has a small cash surplus, and the additional appropriations will allow more training to be paid from this fund as opposed to the General Fund.
Appropriations requested: $2,000.00

The Munster Police Department Special Revenue Fund was created last year after the 2022 budget process was complete. As a result, the fund has no appropriations. The appropriation request is based on cash on hand and estimated revenues to year-end.
Appropriations requested: $10,000.00

The Liability Insurance Fund is used primarily to pay for liability insurance premiums, claims and administrative costs related to the liability insurance program. This fund has been covering legal fees for the Centennial Park Lawsuit.
Appropriations requested: $1,000,000.00

The Water Cash Operating Fund covered some of the change orders for the CCMG Project at Timrick. This expense was not anticipated when the budget was created. An additional appropriation is requested for this and in anticipation of the additional work to be completed as a result of the water rate increase.
Appropriations requested: $1,000,000.00

The procedure for securing the additional appropriations requires a public hearing, scheduled for August 1, 2022, and the adoption of an ordinance by the Town Council. Upon passage of the ordinance, the additional appropriations will go into effect.

RECOMMENDED ACTION:

By motion and voice vote, hear proposed Ordinance 1873 for additional appropriations on first reading, and schedule a public hearing and second reading for August 1, 2022.