

**TOWN OF MUNSTER  
MINUTES OF A REGULAR MEETING OF THE  
REDEVELOPMENT COMMISSION  
MAY 16, 2022**

A regular meeting of the Munster Redevelopment Commission convened at 7:57 p.m. on Monday, May 16, 2022. Ordinance 1830 is the basis for holding electronic meetings. The announced meeting location was Munster Town Hall. Councilors, Staff, and the public had the option to participate via Zoom meeting technology.

Commissioners Chuck Gardiner, Lee Ann Mellon, Ken Schoon, and Steven Tulowitzki were physically present in Town Hall. Commissioner Andy Koultourides and School Town of Munster Representative John Castro were absent. President Gardiner presided.

Also present in Town Hall were Executive Secretary Wendy Mis, Controller Patricia Abbott, Executive Director Dustin Anderson, Deputy Town Manager Jill DiTommaso, and Attorney David W. Westland. The news media were not represented.

**PUBLIC COMMENT**

Because of the unique nature of this meeting, the Town of Munster accepted public comment submitted electronically. The public was informed, via the agenda posted at [munster.org](http://munster.org), that questions or comments about an item on the agenda were to be emailed to [danderson@munster.org](mailto:danderson@munster.org). No such submissions were received.

No one rose to claim the floor.

**CONSENT AGENDA**

**APPROVAL OF MINUTES**

Minutes of the regular meeting on May 2, 2022

**ACCOUNTS PAYABLE VOUCHER REGISTERS**

Confirmation of Voucher Register #R 22-5D dated 05/06/22 totaling \$4,987.10  
Confirmation of Voucher Register #R 22-5E dated 05/16/22 totaling \$1,201.50  
Approval of Voucher Register #R 22-5F dated 05/16/22 totaling \$300.00  
Approval of Voucher Register #R 22-5G dated 05/16/22 totaling \$10,197.00

Commissioner Schoon moved, with a second by Commissioner Tulowitzki, to approve the Consent Agenda as presented. Commissioners Schoon, Mellon, Tulowitzki, and Gardiner voted in favor; none voted against. Motion carried.

**NEW BUSINESS**

**RESOLUTION #056: SURPLUS BOND PROCEEDS**

The Munster Redevelopment Commission adopted Resolution #055 at the April 4, 2022, meeting. The resolution declared \$20,194.54 in remaining bond proceeds as surplus and authorized the transfer to the debt service fund. When Staff was implementing the transfer, it was discovered that there was a larger balance than originally thought. The current balance is \$141,616.98. The additional funds are a result of interest earnings accumulated since the issuance of the bonds.

Resolution #056 has been drafted to authorize the transfer of the total currently in both the cash and investment accounts. Because interest is accrued daily, the resolution does not state a specific dollar amount but allows the balance remaining to be transferred. The transfer will be at least \$141,616.98 from the Redevelopment Bond Proceeds Fund (418/4417) to the Redevelopment Bond and Interest Fund (331/3311). From there, the funds will be used to make the next debt service payment.

Commissioner Tulowitzki moved, with a second by Commissioner Mellon, to adopt proposed Resolution #056 as presented. Commissioners Schoon, Mellon, Tulowitzki, and Gardiner voted in favor; none voted against. Motion carried.

**ADJOURNMENT**

There being no further business to come before the Commission, and upon a motion by Commissioner Schoon seconded by Commissioner Tulowitzki, the meeting adjourned at 8:00 p.m. by voice vote.

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**Charles Gardiner, President**

**ATTEST:**

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**Wendy Mis, Executive Secretary**

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