##### Munster Board of Safety Meeting Minutes Thursday, March 3, 2022

**7:00 a.m.**

**Munster Town Hall Main Meeting Room & Zoom**

This meeting was held in person at the Munster Town Hall and via Zoom.

I. Call to Order

The meeting was called to order by Dr. Lorin Brown (Zoom) at 7:00 a.m. Other members present: Jerry Baffa, Michael Clark (Zoom), Dr. Robert Dershewitz (Zoom) and Linda Dunn.

Others present: Chief of Police Stephen Scheckel, Lieutenants Dan Broelmann, Daymon Johnston and John Peirick (Zoom), Fire Chief Mark Hajduk (Zoom), Town Council Member Andy Koultourides, Town Attorney David Westland (Zoom), Administrative Assistant to the Chief of Police Nancy Nadratowski, Clerk Treasurer Wendy Mis, Clerk Treasurer Personnel Patricia Abbott, Superior Ambulance Personnel Jeff Collins, Dave Faber, and Tristan De Ford.

Pledge of Allegiance

Public Comment: There were no comments from the public. II. Consent Agenda

1. Minutes of November 18, 2021 & December 2, 2021 Regular Meetings
2. Fire Department Monthly Activity Reports for November & December 2021,January 2022

C. Fire Department Disbursement Reports November & December 2021,January 2022

1. Police Department Monthly Activity Reports November & December 2021,January 2022
2. Police Department Disbursement Reports November & December 2021, January 2022

Ms. Dunn motioned to accept the Consent Agenda items. Mr. Baffa seconded the motion. All members present voted aye by roll call vote, motion approved 5-0.

Ill. Items for Action & Discussion

Ms. Dunn stated everything is good and the numbers are consistent with what they have been seeing.

Mr. Baffa motioned to accept the Superior Ambulance reports. Ms. Dunn seconded the motion. All members present voted aye by roll call vote, motion approved 5-0.

1. Fire Chief's Report

Dr. Brown stated the Board received an email yesterday from Chief Hajduk regarding the promotions to Lieutenant. Chief Hajduk said it is a standing list for any vacancies that might come up or if someone goes out on leave. Dr. Brown added that this is a list of three (3) candidates that the Fire Department has tested and interviewed. A total of six (6) members applied though three (3) were not eligible as they did not meet the qualifications. Mr. Clark

stated that the Board should be part of the process and interview and a revisit of the rules may be necessary. Chief Hajduk stated the process they followed is what was done in the past. The Board can interview the candidates and then they and the Fire Department Administration can meet to compare their rankings. Mr. Clark stated he remembers there being a policy for hiring/promotions within the Fire Department and asks that policy be distributed to the Board. Then arrangements need to be made for the Board to interview the candidates. Mr. Clark added the Board can have an interview process parallel to reviewing the policy. Chief Hajduk said he will get the Board a copy of the rules.

Mr. Clark motioned to have a review ofthe Fire Department's hiring and promotion policies and procedures prior to interviewing the candidates. Ms. Dunn seconded the motion. All members present voted aye by roll call vote, motion approved 5-0.

Chief Hajduk added they will begin their smoke detector program this month. Turn out was good and they will send it out again via social media to get more participants. Munster Rotary secured a grant for $3,000.00 towards the cost of the program.

1. . Police Chief's Report

Lieutenant Daymon Johnston explained the process of securing the Tow Service Provider List every two (2) years. We have had great service with very few issues.

Mr. Baffa motioned to accept the recommendation from the Police Department to renew the current list of Tow Service Providers (Bert's Towing, Double T Towing, Ray & Sons Towing and Stan's Towing) for two (2) years, 2022-2023. Dr. Dershewitz seconded the motion. All members present voted aye by roll call vote, motion approved 5-0.

Chief Scheckel informed the Board that the department hired two (2) officers from the

eligibility list from the Emergency Hiring Process from December. The department would like to initiate a traditional hiring process within the next few months.

Mr. Clark motioned to suspend the eligibility list from the Emergency Hiring Process. Dr. Dershewitz seconded the motion. All members present voted aye by roll call vote, motion approved 5-0.

Chief Scheckel gave a brief outline of the traditional hiring process. The new members of the Board will need to be trained by P.C.I. for the Oral Interview portion of the process.

Mr. Clark motioned for the Police Department to begin a traditional hiring process. Ms. Dunn seconded the motion. All members present voted aye by roll call vote, motion approved 5-0.

1. Old Business

There was no old business.

1. New Business

There was no new business.

1. Board's Comments

Dr. Dershewitz inquired about the disbursements to the Griffith Police Department on the Police Department's report. Chief Scheckel explained that every agency on the Northwest Regional SWAT Team pays an annual fee of $4,000.00 to the team. Also, every year, the agencies that are part of the Quad-Town Range pay $10,000.00 each, in rent for the facility. Griffith Police Department facilitates those accounts for both organizations.

Dr. Brown said the next meeting will be at 7 a.m. on Thursday, May 5, 2022. IX. Ad journment

Mr. Baffa motioned to adjourn the meeting. Dr. Dershewitz seconded the motion. All

members present voted aye, motion approved 5-0. Meeting was adjourned at 7:33 a.m.

Lorin M. Brown, M.D., Chairman