

MUNSTER BOARD OF PARKS AND RECREATION
5:00 p.m. Regular Meeting
MUNSTER TOWN HALL
Tuesday, February 15, 2022

MINUTES

Park Board Members present: Mike Sowards, President; Robyn Paulsen, Vice President; Dan Repay, Board Member; Dave Cerven, Board Member; Ron Ostojic, School Board Liaison; Ken Schoon, Town Council Liaison.

Park Staff present: Mark Heintz, Director of Parks and Recreation; Jill Higgins, Superintendent of Recreation; Janice Uram, Park Board Recording Secretary.

Indigo Golf Staff Present: Andrew Johnson, Regional Manager
Dan Augdahl, Golf Course Superintendent
Caleb Warner, Director of Golf

Others Present: See Attachment A

1. *CALL TO ORDER*

President Sowards called the meeting to order at 5:00 p.m.

2. *PUBLIC COMMENT*

Mr. Jim Lipton, 9128 Marigold, expressed that he is in favor of the proposal to charge a parking fee at Centennial Park for non-residents.

Mr. Chuck Mamich, 1737 Laurel, expressed that he is in favor of the proposal to charge a parking fee at Centennial Park for non-residents.

Jina Saltzman, 1218 Tuckahoe, via email voiced opposition to the proposal to charge non-residents a parking fee at Centennial Park.

Mike Jancosek, 10245 Cherrywood, via email expressed that he was in favor of the proposal to charge a parking fee at Centennial Park for non-residents.

3. *ADMINISTRATIVE MATTERS*

a. *Approval of Park Board Minutes*

i. January 18, 2022 Minutes

It was motioned by Vice President Paulsen and seconded by Board Member Repay to approve the January 18, 2022 minutes. The motion carried by a vote of 5 in favor and 0 opposed.

b. *Confirmation/Approval of Park Vouchers*

i. Approval of Voucher Register 22-2A dated 02/15/22 totaling \$25,227.78

ii Confirmation of Voucher Register 22-2B dated 01/01-31/22 totaling \$49,571.76

iii. Confirmation of Voucher Register 22-2C dated 02/07/22 totaling \$1,246.50

It was motioned by Board Member Cerven and seconded by School Board Liaison Ostojic to approve Park Voucher Registers 22-2A, 22-2B and 22-2C. The motion carried by a vote of 5 in favor and 0 opposed.

c. **Reports**

i. February Board Report

The Director sent field use applications out to the various athletic groups; most have been turned back in. The Recreation Supervisor with Aquatics interviewed and hired the Pool Manager for the 2022 season. Recreation staff attended a “Dealing with Conflict” webinar. Park Maintenance staff assisted Public Works with snow plowing during the recent snow event. Both new Park Maintenance employees passed their CDL permit tests, general knowledge and air brake.

4. **ITEMS FOR DISCUSSION/ACTION**

a. Munster Pop Warner Request

The organization submitted a proposal to place a 20-foot shipping container at Cobblestones Park to store practice equipment and for permission to place and use light towers at the field toward the end of their season and into late fall. Discussion was had and it was decided to table approval of the shipping container and explore other equipment storage options. The Board agreed to the use of light towers and the field after dusk until the football season ends.

b. Centennial Park Golf Annual Report

The Regional Manager reviewed a PowerPoint presentation to the Board outlining 2021 financials for 2021 at Centennial Park and revenue projections for 2022. The Golf Course Superintendent highlighted course maintenance and improvements that happened in 2021 and plans for 2022.

c. Centennial Park Management Agreement Second Amendment

This amendment is due to the closure of the Centennial Park clubhouse and since there are no longer any banquets or restaurant operations at the facility, decreases the overall management fee that Centennial Park golf is due for operating the facilities. The Director recommended the board approve the amendment as submitted and authorize his signature to the document.

It was motioned by Board Member Repay and seconded by Board Member Cerven to approve the Second Amendment to the Centennial Park Management Agreement and authorize the Director to sign the document. The motion carried by a vote of 5 in favor and 0 opposed.

d. Z-Trak Mower Purchase

Two Z-Trak mowers are listed in the current replacement schedule and are budgeted to be purchased with the 2021 Town G.O. Bond. The proposal for purchase is from Town approved Sourcewell Cooperative, to be delivered locally by Castongia Tractor. The proposal included trade in credits for three pieces of equipment. The Director recommended the Board approve the purchase of two (2) 2022 Z-Trak Z960M mowers for a net total price after trade-ins of \$8,563.04.

It was motioned by Board Member Cerven and seconded by School Board Liaison Ostojic to approve the purchase of two (2) Z-Trak Z960M mowers through Castongia Tractor in the amount of \$8,563.04. The motion carried by a vote of 5 in favor and 0 opposed.

e. Kubota Mower & Snow Brush Purchase

The Department is looking to purchase two (2) 2022 Kubota F2690 machines with snow attachments. They will be replacing two 2012 John Deere 1445 units That were scheduled to be replaced in 2016. The purchase will be made from the 2021 Town G.O. Bond as budgeted. The proposal for purchase is from Town approved Sourcewell Cooperative, to be delivered locally by McCullough Implement Company. The proposal included trade-in credits for two pieces of equipment. The Director recommended the Board approve the purchase of two (2) 2022 Kubota F2690 machines for a net total price after trade-ins of \$52,109.44.

It was motioned by Board Member Cerven and Seconded by Board Member Repay to approve the purchase of two (2) 2022 Kubota F2690 machines for a net total price after trade-ins of \$52,109.44. the motion carried by a vote of 5 in favor and 0 opposed.

f. Rough Mower Deck Attachment Purchase

The Department is looking to purchase a replacement for a pull behind rough mower deck attachment for the Golf Course. The 2008 Lastec 721XR was originally scheduled for replacement in 2019, is budgeted for purchase in the 2021 Town G.O. Bond. The purchase proposal is from Revels Turf and Tractor, the only distributor in the area to carry Lastec equipment, includes trade-in. The Director recommended the Board approve the purchase of a 2022 Lastec XR700 Articulator in the amount of \$20,750 from Revels Turf and Tractor.

It was motioned by Board Member Repay and seconded by Board Member Cerven to approve the purchase of a 2022 Lastec XR700 Articulator in the amount of \$20,750 from Revels Turf and Tractor. The motion carried by a vote of 5 in favor and 0 opposed.

g. Centennial Park Subcommittee Recommendation

The Director advised the Board of the subcommittee's recommendation to the Park Board and Town Council needed to take action to charge a fee to park at Centennial Park. A framework has been established and the subcommittee continues to explore different options in implementing the process. The Director asked the Board for any input. Discussion was had. The Director will advise the subcommittee of the Board's input at the next meeting.

5. **ADJOURNMENT**

President Sowards called for a motion to adjourn.

It was motioned by Board Member Repay and seconded by Board Member Cerven to adjourn the meeting. The motion carried by a vote of 5 in favor and 0 opposed and the meeting was adjourned at 6:28 p.m.

Janice Uram, Secretary

Date

Mike Sowards, President

Date

Attachment A

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Others Present:

Martin Sojs, 8425 Northcote Avenue
Jake Uylaki, 1241 Fisher Street
Ryan Soja, 1341 River Drive
Nicole Sullivan, 8027 Harrison Avenue
Rafael Escutla, 712 212th Street
Arianna Bender, 242 Fairbanks Place
Caitlyn Klos, 7841 Harrison Avenue
Sam Foreit, 1313 Park Drive
Morgan Krouse, 13422 S. Buffalo Avenue, Chicago
Paris Marshall, 937 Lyons Street
Krysten Caradine, 8108 Woodlawn Avenue
Jerry Huffman, 233 Gregory Avenue
Natasha Truett, 7943 State Line Avenue
Jim Lipton, 9728 Marigold Lane
Joe Zremba, 1200 Tulip Lane
Chuck Mamich, 1737 Laurel Lane
Ashley Burgess, 232 Carnaby Place
Sandy Burgess, 232 Carnaby Place
Mayailian Austin, 9601 White Oak Avenue