

MUNSTER BOARD OF PARKS AND RECREATION
5:00 p.m. Regular Meeting
MUNSTER TOWN HALL
Tuesday, August 17, 2021

MINUTES

Park Board Members present in person: David Cerven, President; Robyn Paulsen, Vice President; Dan Repay, Board Member, Mike Sowards, Board Member; Ron Ostojic, School Board Liaison; Ken Schoon, Town Council Liaison.

Park Staff present in person: Mark Heintz, Director of Parks and Recreation; Kevin Dark, Superintendent of Operations; Jill Higgins, Superintendent of Recreation; Janice Uram Park Board Secretary.

Park Staff present virtually: Andrew Johnson, Centennial Park General Manager.

Others present: Wendy Mis, Clerk-Treasurer via Zoom Meeting Technology
Chuck Gardiner, Town Council Member
Jill DiTommaso, SEH Engineer

1. *CALL TO ORDER*

President Cerven called the meeting to order at 5:00 p.m.

2. *PUBLIC INPUT*

No one from the public was present in person or virtually. No emails were received by the Director.

3. *ADMINISTRATIVE MATTERS*

a. *Approval of Park Board Minutes*

i. August 3, 2021 Minutes

It was motioned by Vice President Paulsen and seconded by Board Member Repay to approve the August 3, 2021 minutes. The motion carried by a vote of 5 in favor and 0 opposed.

b. *Confirmation/Approval of Park Vouchers*

i. Confirmation of Voucher Register 21-8C dated 08/17/21 totaling \$10,065.02

It was motioned by Board Member Sowards and seconded by Vice President Paulsen to approve Park Voucher Register 21-8C. The motion carried by a vote of 5 in favor and 0 opposed.

c. *Reports*

i. August Board Report

The Department's budget worksheet for 2022 has been submitted to the Clerk-Treasurer's office. Munster Little League and Babe Ruth hosted major tournaments in July with no problems. The Town was awarded a Jumpstart grant which will help finance several fall events due to budget cuts. Meetings have taken place with Schererville and Munster Parks staff to prepare for the inaugural Pennsy Bike Ride. Summer Camp has ended. Thirty-one dog park members and their dogs took part in the annual Canine Cannonball event. During the 8 days of August the pool was open, there were 4 private parties, and 5 birthday parties. There were 23 Rescue Reports, and the average daily attendance was 400 people. An LED board was replaced on the Babe Ruth South field pitch counter. A damaged tube section on the Sunnyside playground was replaced. The spoil piles at Frank H. Hammond from the blacktop path paving were spread and the area was seeded. The little Free Library that was donated by Joshua Arredondo was installed at Stewart Park. Trees and low hanging branches in the north and south parking lots at Centennial Park were trimmed. The new A/C condenser was installed at the Centennial maintenance building. Bushes were trimmed along the

Pennsy Greenway from Twin Creek to the dog park. August will be a basic maintenance month at the golf course before intense aerification time in September.

4. ITEMS FOR DISCUSSION/ACTION

a. Cricket Pitch Award Recommendation

Four requests for quotes were sent. The only quote received back was from Gariup Construction. Upon analysis of the bid by SEH, it was recommended the Board award the project to Gariup Construction for the base bid for the Cricket Pitch, and the alternate bid for 50 feet additional length in the amount of \$112,200. The project will be paid from surplus bond funds.

It was motioned by Board Member Repay and seconded by Board Member Sowards to approve awarding the West Lakes Park Cricket Pitch project to Gariup Construction Company in the amount of \$112,200. The motion carried by a vote of 5 in favor and 0 opposed.

b. ***Resolution 2021-04; 2022 Part-time Salary and Wage Rates***

The Director presented the proposed part-time salary and wage rates for 2022 with increases to hourly rates to make them more competitive. Discussion was had and the Board decided to table approval of the resolution pending a 2022 budget analysis on the effect of the increased amounts.

It was motioned by Board Member Repay and seconded by School Board Liaison Ostojic to table approval of Resolution 2021-04. The motion carried by a vote of 5 in favor and 0 opposed.

c. ***Park Board/Town Council Working Group***

Councilman Gardiner approached the Board seeking two members to commit to a Work Group of Town Officials aimed at long range plans for Centennial Park. President Cerven and Vice President Paulsen committed to be a part of the group.

5. ADJOURNMENT

President Cerven called for a motion to adjourn.

It was motioned by Board Member Sowards and seconded by Vice President Paulsen to adjourn the meeting. The motion carried by a vote of 5 in favor and 0 opposed and the meeting was adjourned at 5:40 p.m.

Janice Uram, Park Board Secretary

Date

David Cerven, Park Board President

Date